

Electronic/Remote Notarization

Technology Provider Form



Providers who complete and submit this form to the New Hampshire Secretary of State will be listed on the Secretary of State's website.

Provider's Name:

Provider's Physical Address:

Providers Mailing Address:

Name and Title of Provider's Contact Person:

Contact's Phone Number

Contacts Email:

Provider's Website:

Provider Will Offer (check all that apply):

eNotarization

Remote Notarization

Providers must require a notary using their service to have a digital certificate. Please check which one applies:

I will require the digital certificate provider to be accredited by Direct Trust; *or*

I will require the digital certificate provider to meet industry standards that comply with the law (attach explanation documenting that your requirements satisfy the law).

New Hampshire law requires that an audio-visual recording of a remote notarization and a journal be created and preserved for ten years. Will you create and preserve the recording and journal as an element of your services?

Yes

No. If you answer no, we recommend that your contract with the notary explicitly provides that the notary has these responsibilities.

Describe the plan for disposition, including but not limited to the retention, storage of documents, or transfer to the Secretary of State of journals and recordings in the event ten years have not passed since the notarization and the Provider no longer provides the storage for any reason.

Electronic/Remote Notarization

Technology Provider Form



The Provider must be registered to do business in New Hampshire. Please attach a Certificate of Good Standing issued by the Corporations Division. Visit quickstart.sos.nh.gov.

By submitting this application, the Provider agrees to:

- Comply with the laws that govern New Hampshire Notaries Public and Justices of the Peace.
- Promptly notify the New Hampshire Department of State of any change in technology that places the Provider out of compliance with any applicable New Hampshire law or industry regulation.
- Prohibit the use of any eNotarization or Remote Notarization system for any New Hampshire Notary Public or Justice of Peace whose commission is no longer active.
- Promptly notify the New Hampshire Department of State by re-submitting this form if any information provided herein changes during the period in which the Provider is doing business in New Hampshire and indicate the change that has occurred

The Provider hereby verifies that its system complies with the credential analysis and authentication provisions of the Standards for Remote Online Notarization (Version 1) adopted by The Mortgage Industry Standards Maintenance Organization on August 28, 2019.

I declare under penalty of unsworn falsification pursuant to the laws of the State of New Hampshire that the foregoing is true and correct.

Provider Representatives Signature

Date:

Provider's Representative's Name:

This completed form may be submitted by email to elections@sos.nh.gov, or US mail to the Secretary of State, State House Room 204, 107 North Main Street, Concord, NH 03301.