

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

OCT 18 '22 PM 3:00 RCVD

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October 17, 2022

His Excellency, Governor Christopher Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice to conduct a three-day 2022 Basic Prosecutor Course to be held December 5, 2022 to December 7, 2022 at the New Hampshire National Guard Training Facility in Pembroke, New Hampshire at a cost not to exceed \$3,480, effective upon Governor and Executive Council approval through January 31, 2023. 100% Agency Income.

Funding is available as follows:

02-20-20-200510-26110000, Consumer Protection	<u>SFY 2023</u>
233-500781, Training-Litigation	\$3,480

EXPLANATION

The Department of Justice (DOJ) is committed to providing high-quality, low-cost training opportunities to New Hampshire state and local government attorneys. The 2022 Basic Prosecutor Course will focus on training prosecutors with less than two years' experience in the field of criminal law. This course is designed to address many of the issues new prosecutors will face during their career.

The DOJ reviewed several locations providing training space. The New Hampshire National Guard training facility was chosen as it is centrally located within the state and provides adequate training space.

In an effort to maximize the time allotted for instruction, the Department will be providing students with breakfast and lunch. In A Pinch Café will provide a continental

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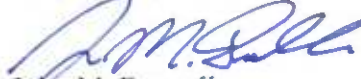
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breakfast and lunch for the duration of the training. For cost-efficiency, DOJ may also purchase light refreshments for mid-morning and mid-afternoon portions of the event.

The training agenda and costs are detailed in the attached documentation. This includes the facility rental, food and other training related expenses.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

#3749032

2022 New Hampshire Basic Prosecutor Course

December 5-7, 2022

DRAFT AGENDA

Day 1	7:45 am -4:30 pm	<ul style="list-style-type: none"> •Registration/Welcome/Orientation •Role of the Prosecutor/Ethics/Self-Care •How a Case is Made •Working in a Case Management System •Questions and Answers •Working with Victims •Case Review/Issue Spotting/Charging •Working with Police Agencies/Probation Parole •Questions and Answers
Day 2	8:00 am-5:00 pm	<ul style="list-style-type: none"> •Bail/Arraignments/Dispo Conferences/Final Pre-trial Conferences/Notices/Deadlines •Discovery Obligations/Exculpatory Evidence Schedule •Plea Bargaining/Negotiations •Sentencing •Questions and Answers •Motions Practice •Suppression Issues/Warrants •Immunity Issues •Affirmative Defense •Questions and Answers
Day 3	8:00 am-3:45 pm	<ul style="list-style-type: none"> •Trial/Evidentiary Issues •Competency/Dangerousness •Domestic Violence Cases •Questions and Answers •Post-Conviction Issues •Post-Conviction Issues Part II •Questions and Answers-Closing

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BUDGET	
Description	Cost
National Guard Training Facility December 5-7, 2022:	\$189
Supplies-Nametags, Pocket Folders, Labels, Notepads, Pens:	\$154
Estimated Breakfast Cost by In-A-Pinch	\$1,025
Estimated Lunch Cost by In-A-Pinch:	\$2,037
Light refreshments provided by the Department of Justice:	\$75
Total:	<u>\$3,480</u>