

BJ's Uel

10/28/12 11:47:37 AM



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul K. Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

October 29, 2012

His Excellency, Governor John Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

100% Private Grant Funds

REQUESTED ACTION

1. Authorize the Department of Education to hold an awards banquet to recognize the NH Teacher of the Year, the NH Teacher of the Year Semi-Finalists and Finalists, the Milken Educator, the NH Presidential Award for Excellence in Mathematics and Science Teaching Recipient, and the NH Blue Ribbon School. The total cost will not exceed \$4,461.00. These are 100% Other funds.

Funding for this request is available from:

| | |
|-------------------------------------|-------------------|
| 06-56-56-560510-41320000-067-500557 | \$4086.00 |
| 06-56-56-560510-41320000-067-500559 | <u>\$375.00</u> |
| Total | \$4,461.00 |

2. Authorize the Department of Education to enter into a contract with The Common Man Inn, Inc., Plymouth, NH (vendor code 155155) to provide the necessary conference facilities, and food service for the banquet for up to 150 attendees on December 11, 2012 in an amount not to exceed \$4,461.00 which is the total cost in 1 above.

Explanation

The NH Department of Education administers and presents awards to recognize excellence in education. These awards build community awareness of our state's finest educators, while providing positive messages about the teaching profession. The Department of Education hopes that by recognizing the state's many excellent educators, more people will consider a career in education, and local communities will invest enough resources to attract the highest caliber professionals. It is only with such educators that our children will learn the skills so necessary to succeed. Nothing touches more lives, or gives more promise to the future than education.

His Excellency, Governor John Lynch
and the Honorable Council
Page 2
October 29, 2012

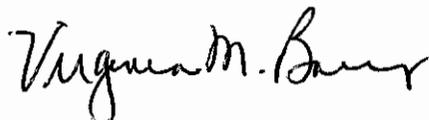
By honoring outstanding educators, the Department strives to attract, motivate, and retain talented people to the challenges and adventures of teaching. It is encouraging to be able to honor educators who are working to provide a quality education to each student in New Hampshire. Properly guided, awards programs can reach out to stake holders and strengthen positive messages about the teaching profession.

The NH Teacher of the Year Program is made possible by a grant from Hannaford Brothers Company. Since Hannaford Brothers Company understands the importance of recognizing our excellent educators they have sponsored the NH Teacher of the Year Program for over ten years.

A Request for Proposals was e-mailed to the Common Man Inn, Inc., Plymouth; Courtyard Marriott Grappone Conference Center, Concord; Highlander Inn, Manchester; Holiday Inn, Concord; Inn & Spa at Mill Falls, Meredith; Margate Resort, Laconia; Radisson, Manchester; posted on the Department's Web site from September 28, 2012 through October 9, 2012 and ran in the Union Leader October 4 and 5, 2012. The Department received proposals from: The Common Man Inn, Inc, Plymouth, in the amount of \$4,461.00; The Courtyard Marriott Grappone Conference Center, Concord in the amount of \$6,006.22; The Inn & Spa at Mill Falls, Meredith, in the amount of \$4,680.00; and the Radisson, Manchester in the amount of \$5,211.00. The Holiday Inn, Concord was not available on the dates requested. The Common Man Inn, Inc., Plymouth, was selected since it offered the lowest price and meeting space to accommodate the program.

In the event Other funds become no longer available, General funds will not be requested to support this event.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

Addendum

| Item | Common Man Inn & Spa, Plymouth | Courtyard Marriott Grappone Conference Center | Inn & Spa at Mill Falls | Radisson, Manchester |
|---|--------------------------------|---|-------------------------|----------------------|
| Reception Hors D'Oeuvres (cheese & fruit) | 162.50 | | | 160.00 |
| Reception Hors D'Oeuvres (vegetable crudites) | 100.00 | 281.22 | 480.00 | 135.00 |
| Plated Pork Dinner | 3,142.50 | 5,395.00 | 4,200.00 | 3742.50 |
| Event Room Rental | 250.00 | no charge | no charge | no charge |
| Riser, Podium and Microphone | no charge | 85.00 | no charge | 30.00 |
| Projector and Screen | 125.00 | 245.00 | no charge | 275.00 |
| Gratuuity | (20%) 681.00 | inclusive | inclusive | (20%) 868.50 |
| | 4,461.00 | 6,006.22 | 4,680.00 | 5,211.00 |

Subject: Leadership in Education Awards Banquet **FORM NUMBER P-37 (version 1/09)**

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

| | | | |
|---|---|--|---|
| 1.1 State Agency Name <u>NH Department of Education</u> | | 1.2 State Agency Address <u>101 Pleasant St., Concord, NH 03301</u> | |
| 1.3 Contractor Name <u>Common Man Inn, Inc.</u> | | 1.4 Contractor Address <u>P.O. Box 581, Ashland, NH 03217</u> | |
| 1.5 Contractor Phone Number <u>(603) 536-2200</u> | 1.6 Account Number <u>010-056-41320000-067</u> | 1.7 Completion Date <u>December 11, 2012</u> | 1.8 Price Limitation <u>\$4,461.00</u> |
| 1.9 Contracting Officer for State Agency <u>Virginia M. Barry, Ph. D.</u> | | 1.10 State Agency Telephone Number <u>(603) 271-6646</u> | |
| 1.11 Contractor Signature <u>[Signature]</u> | | 1.12 Name and Title of Contractor Signatory <u>President</u> | |
| 1.13 Acknowledgement: State of <u>NH</u> , County of <u>Grafton</u> On <u>10/24/12</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12. | | | |
| 1.13.1 Signature of Notary Public or Justice of the Peace <u>[Signature]</u> [Seal] | | | |
| 1.13.2 Name and Title of Notary or Justice of the Peace <u>Sally Moulton</u> | | | |
| 1.14 State Agency Signature <u>Virginia M. Barry</u> | | 1.15 Name and Title of State Agency Signatory <u>Virginia M. Barry, Ph. D., Commissioner of Education</u> | |
| 1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____ | | | |
| 1.17 Approval by the Attorney General (Form, Substance and Execution) By: <u>[Signature]</u> On: <u>11/2/12</u> | | | |
| 1.18 Approval by the Governor and Executive Council By: _____ On: _____ | | | |

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.
Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

Exhibit A

The Common Man Inn & Spa, Plymouth, NH will provide a main meeting room that would accommodate up to 150 people, reception hors d'oeuvres and main meal, a cash bar, and a stage with podium, microphone, screen & projector on Tuesday, December 11, 2012, from 3:30 p.m. – 9:00 p.m.

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10/24/12

Exhibit B
Estimate of Charges

| | |
|---|------------|
| Reception Hors D'Oeuvres | |
| International & Domestic Cheese Displays | |
| Seasonal Vegetable Crudités | \$262.50 |
| Entrée | |
| Pork Loin | \$3,142.50 |
| Or a vegetarian option (\$20.95 x 150) | |
| Event Hall/Audio Visual | |
| Stage with Podium, Microphone, Screen & Projector | \$375.00 |
| Gratuity | \$681.00 |
| <hr/> | |
| Total Charges Not to Exceed | \$4,461.00 |

AZ
10/29/12

Exhibit C

None

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10/24/12

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE COMMON MAN INN, INC. is a New Hampshire corporation duly incorporated under the laws of the State of New Hampshire on April 15, 2002. I further certify that all fees and annual reports required by the Secretary of State's office have been received and that articles of dissolution have not been filed.



In TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 2nd day of November, A.D. 2012

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State



Common Man—Lincoln, NH
603-745-3463

Common Man—Ashland, NH
603-968-7030

Common Man—Claremont, NH
603-542-6171

Common Man—Concord, NH
603-228-DINE

Common Man—Portsmouth
603-334-6225

Common Man—Memmack, NH
603-429-DINE

Common Man—Windham, NH
603-898-0088

Foster's Boiler Room—Plymouth, NH
603-536-2764

Italian Farmhouse—Plymouth, NH
603-536-4536

Lago—Meredith, NH
603-279-2253

Lakehouse—Meredith, NH
603-279-5221

Camp—Meredith, NH
603-279-3003

Town Dox—Meredith, NH
603-279-3445

The 104 Diner—New Hampton, NH
744-0120

Tilt'n Diner—Tilton, NH
603-286-2204

Airport Diner—Manchester, NH
603-623-5040

Common Man Inn & Spa
Plymouth, NH
603-536-2200

Common Man Inn—Claremont, NH
603-542-0647

Common Man Company Store
Ashland, NH
603-968-3559

Common Man Express—Ashland, NH
603-968-2EAT

Flying Monkey Movie House
Plymouth, NH
603-536-2551

CERTIFICATE OF VOTE

I, Alex L Ray President of Common Man Inn Inc. do hereby certify that:

1. I am the duly elected President of Common Man Inn Inc.
2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of Common Man Inn Inc. duly held on 10/24/2012.

RESOLVED that this organization enters into a contract with the State of New Hampshire, acting as NH Department of Education.

RESOLVED that the President is hereby authorized on behalf of this Organization to enter into a contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions or modifications there to, as he may deem necessary or desirable to effect the purpose of these resolutions.

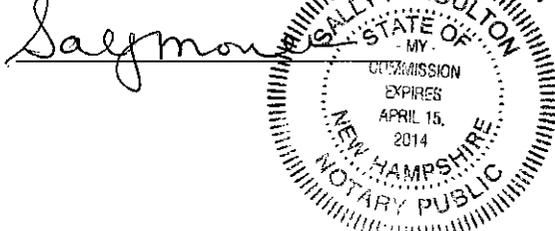
3. The foregoing resolutions have not been amended or revoked and remain in full force and effect as of 10/24/2012.
4. Alex L Ray is the duly appointed President.

IN WITNESS WHEREOF, I have hereunto set my hand as the President of Common Man Inn Inc, this 24h day of October 2012.

Alex L. Ray
Alex L. Ray, President

State of New Hampshire, County of Grafton

On this 24th day of October, 2012, before me Sally Moulton, the undersigned officer, personally appeared Alex L Ray, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.



CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

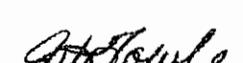
| | | |
|--|--|------------------------------------|
| PRODUCER Davis Towle Morrill & Everett 115 Airport Road P O Box 1260 Concord, NH 03302-1260 | CONTACT NAME: PHONE (A/C, No, Ext): 603 225-6611 | FAX (A/C, No): 603-225-7935 |
| | E-MAIL ADDRESS: ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # | |
| INSURED Great American Dining P.O. Box 581 Ashland, NH 03217 | INSURER A : Acadia Insurance Co. | |
| | INSURER B : A.I.M. Mutual Insurance Co. | |
| | INSURER C : | |
| | INSURER D : | |
| | INSURER E : | |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|-----------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | CPA0092360 | 07/01/2012 | 07/01/2013 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$250,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> Drive Oth Car <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | CAA1501225 | 07/01/2012 | 07/01/2013 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | CUA0092375 | 07/01/2012 | 07/01/2013 | EACH OCCURRENCE \$8,000,000 AGGREGATE \$8,000,000 \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N | ECC400058012012 | 06/04/2012 | 06/04/2013 | WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Alex Ray is an Excluded Officer under the Worker's Compensation
Event: Leadership in Education Awards Banquet at Common Man Inn Inc

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| CERTIFICATE HOLDER NH Department of Education 101 Pleasant Street Concord, NH 03301 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |