



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

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November 8, 2012

His Excellency, Governor John H. Lynch
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with Adm 305.02 (C) (4), approval is respectfully requested for the Department of Resources and Economic Development to assign vehicle D1 on a 24 hour, seven day a week basis to the DRED Commissioner.

EXPLANATION

In support of this request, the Department submits the following:

1. Estimated frequency of use outside of regular hours: 15 times per month
2. Examples of required use outside regular working hours: Traveling to seminars, meetings, conferences, and state governmental meetings
3. Employee home location: Deering, New Hampshire
4. Round trip distance between residence and official headquarters: 50 miles
5. Estimated annual cost of operation of state-owned vehicle for routine travel between residence and official headquarters: \$1,000.00
6. Reason why employee should not be reimbursed for use of own vehicle when duties require travel outside of regular working hours in lieu of permanent assignment of a state-owned vehicle: In order to maintain a working relationship with the numerous department constituents, the Commissioner is frequently required to participate in early morning, late evening, and weekend meetings and events, necessitating travel directly from his residence. The need to attend meetings outside the normal work day occurs approximately 50 percent of the time.

Respectfully submitted,

Philip A. Bryce
 Acting Commissioner

PAB:lc

