

ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

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CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY  
ATTORNEY GENERAL

ANN M. RICE  
DEPUTY ATTORNEY GENERAL



September 28, 2012

Representative Ken Weyler, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

*[Signature]*  
Approved by Fiscal Committee      11/8/12  
Date

His Excellency Governor John H. Lynch  
And the Honorable Council  
State House  
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to accept and expend a grant in the amount of \$129,580 from the Federal Bureau of Justice Statistics, federal fiscal year 2012 National Criminal History Improvement Program, to be utilized to improve the functioning of the criminal justice system, effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. This grant is 100% federal funding.

Funds are to be budgeted in a new account, #02-20-20-201510-2909, Department of Justice, Grants Administration, entitled "NCHIP," as follows:

<u>Class</u>	<u>Description</u>	<u>Amount</u>
041-500801	Audit Fund Set Aside	\$ 130.
072-500576	Grants	\$129,450
Source of Funds		
000-400961	Federal Funds	\$129,580
	Revenue Source	

Per OMB circular A-87 Indirect costs are not allowable on pass through funding.

2. Authorize the Department of Justice to enter into a sub grant with the NH Department of Safety in the amount of \$129,450 to be utilized to enhance the criminal history records system at the Department of Safety, effective the date of Governor and Council approval through September 30, 2013. This grant is 100% federal funding.

These funds are available in account 02-20-20-201510-2909-072-500576, entitled "NCHIP" as follows:

<u>Class</u>	<u>Description</u>	<u>Amount</u>
072-500576	Grants to other State agencies – Fed.	\$129,450

#### EXPLANATION

This request is to accept the Federal Fiscal Year 2012 National Criminal History Records Improvement (NCHIP) award from the Bureau of Justice Statistics, U.S. Department of Justice, and to enter into a single sub grant with the NH Department of Safety. The NCHIP program is designed to assist States with the improvement of criminal history records and the interchange of criminal justice data between justice agencies. New Hampshire has previously used this funding to assist in the development of our statewide criminal justice information system, known as J-ONE and to support Protective Order file efforts at the Courts.

The sub grant awarded to the Department of Safety will assist with improvements to the criminal history records systems. In 2011, the NH Department of Safety interfaced the state Central Criminal History (CCH) with the state Automated Fingerprint Identification System (AFIS) systems and discovered an incompatibility in the two systems. This incompatibility created an additional manual step in the processing of fingerprint records at the Department of Safety which slowed down the overall work process. This funding will create an automated "work around" for that issue. In addition, as of this year, the FBI is no longer accepting inked fingerprint cards. A large number of law enforcement agencies still produce and submit inked fingerprint cards, which requires that the Department of Safety convert them to AFIS digital format before forwarding them to the FBI. Absent this funding to implement the "work around," the workload at the Department of Safety Criminal History Records Unit will increase and productivity will decrease as a result of both this new FBI requirement and the number of agencies still submitting inked fingerprint cards throughout New Hampshire.

This funding was not budgeted in FY 2012-2013 as it is a discretionary grant program that is only applied for when a specific project meeting the criteria outlined in the grant program is identified. The State of New Hampshire did not submit an application for this funding last year, nor was one anticipated in advance for this year. The timing and the need for this application was based on the recent changes made by the FBI. Funding has been included in the FY 2014-2015 biennial budget.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney  
Attorney General



Department of Justice  
Office of Justice Programs  
Bureau of Justice Statistics

Cooperative Agreement

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1. RECIPIENT NAME AND ADDRESS (including Zip Code)

New Hampshire Department of Justice  
33 Capitol Street  
Concord, NH 03301

4. AWARD NUMBER: 2012-RU-BX-K003

5. PROJECT PERIOD: FROM 10/01/2012 TO 09/30/2013

BUDGET PERIOD: FROM 10/01/2012 TO 09/30/2013

6. AWARD DATE 08/09/2012 7. ACTION

1A. GRANTEE IRS/VENDOR NO.  
026002618

8. SUPPLEMENT NUMBER Initial  
00

9. PREVIOUS AWARD AMOUNT \$ 0

3. PROJECT TITLE

2012 New Hampshire NCHIP Project

10. AMOUNT OF THIS AWARD \$ 129,580

11. TOTAL AWARD \$ 129,580

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under 42 U.S.C. 3732 (BJS - general)

15. METHOD OF PAYMENT

CFRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

James P. Lynch, Ph.D.  
Director

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Rosemary Faretra  
Director of Administration

17. SIGNATURE OF APPROVING OFFICIAL

*J. Lynch*

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 19A. DATE

*Rosemary Faretra*

8-31-12

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BLD. ACT.	DIV. OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	RU	50	00	00		129580

21. LRURGT003

STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE GRANT AWARD		
Agency Name:	Department of Safety	Vendor No.: 177878
Program Name:	AFIS Equipment	Amount: \$ 129,450.00
Grant Start Date:	10/17/2012	State Grant Number: 2012RU01
Grant End Date:	9/30/2013	Federal Grant Number: 2012-RU-BX-K003
Appropriation No.:	02-20-20-201510-2909-072-500576	
Head of Agency	Project Director	Fiscal Officer
John J. Barthelmes Commissioner 33 Hazen Drive Concord, NH 03305 271-2791	Jeffrey Kellett Chief Administrator  271-2791	John T. Beardmore Director of Administration  271-2589
Federal Grant Name:	Bureau of Justice Statistics	
Federal Agency:	United States Department of Justice	
Bureau/Office:	Office of Justice Programs	
CFDA Number:	16.554	
Purpose of Grant:	Purchase of AFIS Technology	
Financial Requirements:	See signed Program Conditions and Guidelines.	
Match Requirements:	20% match requirement Match must be spent on program allowable activities.	
Reporting Requirements:	Monthly or quarterly Financial reports Annual performance report and audit Adherence to State and Federal guidelines and conditions	
Approval	Program Agency	NH Department of Justice
Name	John J. Barthelmes	Rosemary Faretra
Title	Commissioner	Director of Administration
Date		
All terms of this grant award are not valid unless signed by both authorized parties.		