



His Excellency, Governor John H. Lynch  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**Requested Action**

Authorize the Community Development Finance Authority (CDFA), under the Community Development Block Grant (CDBG) program, to amend a grant agreement with the County of Sullivan, 14 Main Street, Newport, New Hampshire, in the amount of \$220,000 by extending the completion date to December 31, 2013 from the original grant completion date of December 31, 2012, to allow for finalization of job creation goals. No additional funding is involved in this time extension request. The original grant was approved by Governor and Council on November 9, 2011, agenda item #4. **100% federal funds.**

**Explanation**

CDFA is requesting a time extension on behalf of Sullivan County for the purpose of job creation. The Business, Resonetics, had proposed to create 11 jobs for this project. Resonetics has experienced some management and process changes that have delayed some job creation activity. With a new president, they expect to continue their growth and increase their jobs at a slower, but steadier pace. The revised employment increase pace is 10 jobs every six months. This is expected to result in meeting job creation goals for this grant by December 31, 2013.

This Agreement allocates a portion of the Community Development Block Grant (CDBG) funds provided to New Hampshire by the U. S. Department of Housing and Urban Development (HUD). CDFA is administering this program as provided by RSA 162-L. The funds for this contract are from the Community Development Block Grant Fund, which is intended to help municipalities solve development problems.

Sincerely,

Katharine Bogle Shields  
 Executive Director

KBS/GC:acc

G&C: 12/5/12

Attachments

## AMENDMENT

This Agreement (hereinafter called the "Amendment") dated this 26th day of October, 2012, by and between the State of New Hampshire acting by and through the Community Development Finance Authority (CDFA), (hereinafter referred to as "Grantor") and County of Sullivan, (hereinafter referred to as the "Contractor").

WHEREAS, pursuant to an initial agreement (hereinafter called the "Agreement") which was first entered into upon Governor and Council approval on November 9, 2011, agenda item #4, the Contractor agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payments by Grantor of certain sums specified therein, and;

WHEREAS, pursuant to paragraph 18 of the General Provisions of the Agreement, the contract may be amended, waived or discharged by written instrument executed by the parties hereto and approved by the Governor and Council, and;

WHEREAS, CDFA has received a written request from the Contractor to amend the Agreement;

NOW THEREFORE, in consideration of the foregoing and the covenants and conditions contained in the Agreement as set forth herein, the Contractor and CDFA hereby agree to amend the Agreement as follows:

1. Amendment of Agreement

A. To amend Section 1.7 of the General Provisions by extending the completion date from December 31, 2012 to December 31, 2013.

2. Effective Date of Amendment

This Amendment shall be effective upon its approval by the Governor and Council of the State of New Hampshire. If such approval is withheld, this document shall become null and void, with no further obligation or recourse to either party.

3. Continuance of Agreement

Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligations of the parties thereunder shall remain in full force and effect in accordance with the terms and conditions as set forth therein.

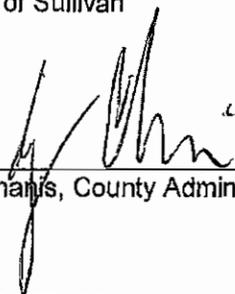
IN WITNESS WHEREOF, the parties have hereunto set their hands:

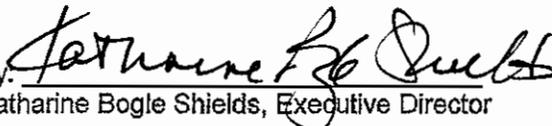
CONTRACTOR:

GRANTOR:

County of Sullivan

State of New Hampshire acting through the  
Community Development Finance Authority

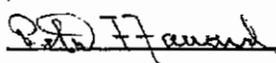
By:   
Greg Charis, County Administrator

By:   
Katharine Bogle Shields, Executive Director

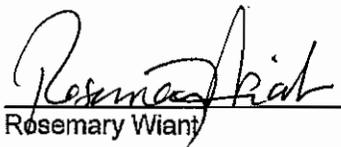
NOTARY STATEMENT - FOR GRANTEE CONTRACTOR SIGNATURE ONLY:

On this the 30 day of October, 2012, there appeared before me  
Peter F. Farrant (Notary Name) the undersigned officer personally  
appeared Greg Charis (Grantee Contractor Designated Officer Name) who  
acknowledged him/herself to be County Administrator (Grantee Contractor Designated  
Officer Title) and that such officer, they are authorized to do so, executed the foregoing instrument for  
the purposes herein contained, by signing him/herself in the name of the municipality.

In witness whereof I hereunto set my hand and official seal (provide seal, stamped name and expiration  
date)

By:   
PETER F. FARRANT, Notary Public  
My Commission Expires January 27, 2015

APPROVAL BY NEW HAMPSHIRE ATTORNEY GENERAL AS TO FORM, SUBSTANCE AND  
EXECUTION:

By: , Assistant Attorney General, on 11-9-12  
Rosemary Wiant

APPROVAL BY THE NEW HAMPSHIRE GOVERNOR AND COUNCIL:

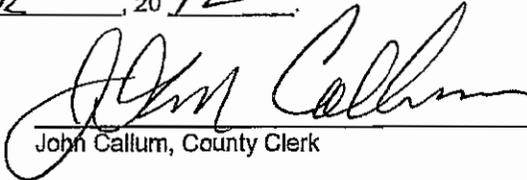
By: \_\_\_\_\_, on \_\_\_\_\_

MUNICIPAL RE-CERTIFICATION FOR CONTRACT AMENDMENT

I, John Callum, County Clerk of Sullivan County, New Hampshire do hereby certify that: (1) at the Public Hearings and meeting held on May 3, 2011, the Board of Commissioners voted to accept Community Development Block Grant funds and enter into a contract with the Community Development Finance Authority, (2) The Board of Commissioners further authorized the County Administrator to execute any documents which may be necessary to effectuate this contract or any amendments thereto; (3) I further certify that this authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof, and (4) the following person has been appointed to and now occupies the office indicated under item (2) above:

Greg Chanis, County Administrator  
Name and Title of Officer Authorized to Sign

IN WITNESS WHEREOF, I have hereunto set my hand as the County Clerk of Sullivan County, New Hampshire this 30 day of OCTOBER, 20 12.

  
\_\_\_\_\_  
John Callum, County Clerk





## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Sullivan County 14 Main Street Newport, NH 03773		<b>Member Number:</b> 606	<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624		
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, if Not		
<input type="checkbox"/> <b>General Liability (Occurrence Form)</b> <input type="checkbox"/> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence	\$	
			General Aggregate	\$	
			Fire Damage (Any one fire)	\$	
			Med Exp (Any one person)	\$	
<input type="checkbox"/> <b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)		
			Aggregate		
<input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2012	1/1/2013	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$2,000,000	
			Disease - Each Employee	\$2,000,000	
			Disease - Policy Limit	\$	
<input type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)		
<b>Description:</b> Proof of Primex Member coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
CDFA 14 Dixon Ave, Ste 102 Concord, NH 03301			<b>By:</b> <i>Tammy Dewar</i>
			<b>Date:</b> 11/5/2012 <a href="mailto:tdenver@nhprimex.org">tdenver@nhprimex.org</a>
			Please direct inquires to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax

*Original Approval* Approval by the Governor  
and Council on 11/9/11  
Agenda Item #4

His Excellency, Governor John H. Lynch  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**Requested Action – Award a Grant**

Authorize the Community Development Finance Authority (CDFA), under the Community Development Block Grant (CDBG) program, to award a grant to the County of Sullivan, 14 Main Street, Newport, New Hampshire, in the amount of \$220,000.00 for the purpose of providing capacity funding to the New Hampshire Alliance of Regional Development Corporations, beginning from the date of the Governor and Council approval until December 31, 2012. **100% federal funds.**

**Explanation**

This Agreement allocates a portion of the Community Development Block Grant (CDBG) funds provided to New Hampshire by the U. S. Department of Housing and Urban Development (HUD). CDFA is administering this program as provided by RSA 162-L. The funds for this contract are from the Community Development Block Grant Fund, which is intended to help municipalities solve development problems.

The County of Sullivan is requesting CDBG funds to provide capacity funding to the ten-member regional development corporations (RDCs) of the NH Alliance of Regional Development Corporations (NHARDC). One of the RDCs clients, Resonetics, LLC, has committed to creating eleven (11) jobs in order to satisfy the requirements of this grant, with at least seven (7) of these jobs being available to low and moderate income persons. Match funds of \$220,000 will be provided by the ten-members of the NHARDC.

Sincerely,



Katharine Bogle Shields  
Executive Director

KBS/GGC:ace

G&C: 11/9/11

Attachments

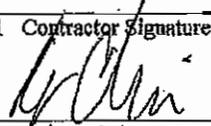
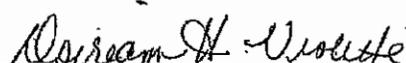
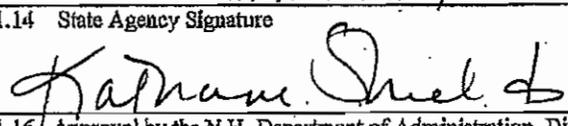
Subject: County of Sullivan - NHARDC/Resonetics, LLC - Grant #11-410-CDED

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name New Hampshire Community Development Finance Authority		1.2 State Agency Address 14 Dixon Ave., Suite 102 Concord, NH 03301	
1.3 Contractor Name County of Sullivan		1.4 Contractor Address 14 Main Street Newport, NH 03773	
1.5 Contractor Phone Number 603-863-2560	1.6 Account Number N/A	1.7 Completion Date December 31, 2012	1.8 Price Limitation \$220,000.00
1.9 Contracting Officer for State Agency David Wood, Chairman, Board of Directors		1.10 State Agency Telephone Number 603-226-2170	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Greg Chanis, County Administrator	
1.13 Acknowledgement: State of NH, County of Sullivan On 10/11/2011, before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace [Seal]  My Commission Expires December 11, 2012			
1.13.2 Name and Title of Notary or Justice of the Peace Doireann H. Violette, Account Clerk I			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Katharine Bogle Shields, Executive Director	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By:  On: 10/26/11			
1.18 Approval by the Governor and Executive Council By:  <b>DEPUTY SECRETARY OF STATE</b> NOV 09 2011			