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Virginia M. Barry, Ph.D.  
Commissioner of Education  
Tel. 603-271-3144

Paul Leather  
Deputy Commissioner of Education  
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
FAX 603-271-1953  
Citizens Services Line 1-800-339-9900

October 3, 2012

His Excellency Governor John H. Lynch  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

100% Federal Funds

REQUESTED ACTION

1. Authorize the Department of Education, Division of Instruction to contract with Barbara Cohen, Antrim, NH (vendor code 153196) to provide technical assistance and support to schools and districts in need of improvement. This contract will be in effect from the date of Governor and Council approval through June 30, 2013, in an amount not to exceed \$17,000.00. Source of funds is 100% Federal Funds. Contracted for 340 hours.

Funding for this request is available as follows:

06-56-56-563010-32610000-072-509073  
Department of Education, Title I-A 1003(a)

FY13  
\$17,000.00

2. Subject to Governor and Council approval, authorize the Department of Education to exercise a renewal option on this contract for up to one additional fiscal year, subject to the contractor's acceptable performance of the terms therein and pending legislative approval of the next biennium budget.

EXPLANATION

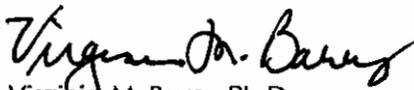
A Request for Proposals was developed and was posted on the Department website and in the Manchester Union Leader. The Department was seeking two individuals or entities to provide technical assistance and support to schools and districts in need of improvement. The selected individual or entity would work as a liaison between the Department, the regional school improvement facilitators, and districts and schools. Priority of direct support would be given to districts in corrective action, schools that are Schools In Need of Improvement (SINI) year four or higher and schools that are on the State Persistently Lowest-Achieving (PLA) list. This individual or entity would work with the districts and schools based on their particular needs throughout the improvement plan development and implementation.

His Excellency Governor John H. Lynch  
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October 3, 2012  
Page Two

The Department of Education would like to contract with Barbara Cohen. Dr. Cohen has an Ed.D. from the University of Sarasota, Sarasota, FL (2001), an M.Ed. from Keene State College, Keene, NH (1981) and a Bachelor's Degree from Ball State University, Muncie, Indiana (1974). She has been a Director of Continuing Education, Faculty Member at the College level, Education Consultant at the DOE and, most recently, self-employed Special Education Consultant.

Two proposals were received, reviewed and rated by an evaluation team appointed by the Commissioner of Education. Both have been recommended to provide these services. The team, consisting of the Administrator and two Education Consultants for the Bureau of Integrated Programs, highly recommended this candidate.

Respectfully submitted,



Virginia M. Barry, Ph.D.  
Commissioner of Education

VMB:dc:emr

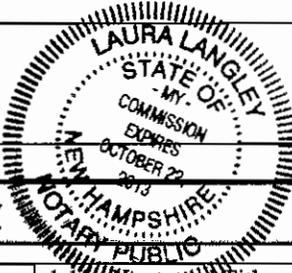


Subject: Improvement Support & Tech Assistance to Local School Districts & Schools FORM NUMBER P-37 ( version 1/09)

**AGREEMENT**  
The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name NH Department of Education, Bureau of Integrated Programs		1.2 State Agency Address 101 Pleasant Street, Concord, New Hampshire 03301	
1.3 Contractor Name Barbara Cohen		1.4 Contractor Address 34 Main Street, Antrim, NH 03440	
1.5 Contractor Phone Number 603-588-4140	1.6 Account Number See Exhibit B	1.7 Completion Date June 30, 2013	1.8 Price Limitation \$17,000.00
1.9 Contracting Officer for State Agency Deborah Connell, Administrator, Bureau of Integrated Programs		1.10 State Agency Telephone Number 603-271-3769	
1.11 Contractor Signature <i>Barbara Cohen</i>		1.12 Name and Title of Contractor Signatory Barbara Cohen	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Merrimack</u> On <u>9/28/12</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace [Seal] <i>Laura Langley</i>			
1.13.2 Name and Title of Notary or Justice of the Peace <u>Laura Langley BSR IV</u>			
1.14 State Agency Signature <i>Virginia M. Barry</i>		1.15 Name and Title of State Agency Signatory Virginia M. Barry, Ph.D., Commissioner of Education	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: <i>Karen D. Hunt</i> Director, On: <u>10-16-12</u>			
1.17 Approval by the Attorney General (Form, Substance and Execution) By: <i>[Signature]</i> On: <u>10/19/12</u>			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			

**2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").  
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.  
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.  
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.  
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.  
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.  
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.  
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials DC  
Date 9/28/12

**8. EVENT OF DEFAULT/REMEDIES.**

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

**9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.**

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

**10. TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

**12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

**13. INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

**14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

Contractor Initials BAC  
Date 9/28/12

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

**19. CONSTRUCTION OF AGREEMENT AND TERMS.**

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

**20. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**21. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**22. SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

**23. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

## EXHIBIT A

### SCOPE OF SERVICES

Barbara Cohen will provide the following services to the New Hampshire Department of Education from the date of Governor and Council approval through June 30, 2013:

- Provide assistance to districts/schools in conducting needs assessments;
- Provide professional development to facilitate school and district improvement plan development and implementation, with the goal of improving student achievement;
- Analyze data and develop differentiated Department support plans for districts in corrective action, schools that are SINI year four or higher and schools that are on the PLA list;
- Work with district and school improvement teams to develop and implement school/district improvement plans and to monitor the effectiveness of improvement initiatives;
- Provide assistance to school districts regarding data analysis, data verification, and utilization of data for program improvement purposes;
- Produce, in conjunction with Department staff, technical assistance documents to support school and district improvement and promote promising practices;
- Provide updates to the Department regarding progress and concerns from their work with districts and schools;
- Collaborate with regional facilitators to create a platform for sharing of promising practices throughout the state;
- Participate in Department Statewide System of Support meetings at the Department;
- Attend other assigned meetings that support the Department.

### REPORTING

Dr. Cohen shall provide the Department reports that detail the technical assistance activities provided and the data documenting the results of these activities. One, or more, of the following reports may be required by the Bureau Administrator:

Preliminary Report: report detailing the initial status of the district or school to whom the technical assistance is being provided and nature of the contact;

Progress Reports: report detailing the progress and current status of the district or school to whom technical assistance is being provided, including specific details of support provided; and

Final Report: report detailing the status of the district or school upon completion of the technical assistance/support activities.

  
\_\_\_\_\_  
Contractor  
Initials

9/28/12  
\_\_\_\_\_  
Date

EXHIBIT B

Budget

Budget (through June 30, 2013)

Professional services (\$50.00 per hour) not to exceed	\$17,000.00
06-56-56-563010-32610000-072-509073	\$17,000.00
Total	\$17,000.00

Method of Payment: Payments shall be made on invoices submitted monthly accompanied by a description of services for that period. Please submit invoices to:

Deborah Connell, Administrator  
Bureau of Integrated Programs  
NH Department of Education  
101 Pleasant Street  
Concord, NH 03301

BAC  
Contractor  
Initials

9/20/12  
Date

EXHIBIT C

Authorize the Department of Education to waive the insurance section of the agreement; Section 14, 14.1, and 14.1.1.

Contractor will carry appropriate levels of personal automobile insurance during the term of this contract, per the coverage levels set forth in the attached Stare Farm Mutual Insurance Company's Policy Number 039 6880-B10-29D.

Subject to Governor and Council approval, authorize the Department of Education to exercise a renewal option on this contract for up to one additional fiscal year, subject to the contractor's acceptable performance of the terms therein and pending legislative approval of the next biennium budget.

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Contractor  
Initials

9/28/12  
Date

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# Barbara D. Cohen, Ed D

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## SPECIAL EDUCATION CONSULTANT

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### PROFESSIONAL EXPERIENCE

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#### SELF EMPLOYED

##### ***Special Education Consultant***

Jan 2012-Present

- Consulting to private special education programs.
  - Year long contract
  - Professional Development Seminars
- Title I Program Review and Technical Assistance
  - Short term contract

#### GRANITE STATE COLLEGE, ROCHESTER, NH

##### ***Adjunct Faculty/Regional Mentor***

Sep 2011-June 2012

- Taught online courses in MOODLE
- Completed materials for Applied Behavior Analysis approval of course sequence
- Developed course on Complex Behaviors in conjunction with colleague for advanced Special Education students
- Taught Roles & Responsibilities of Special Education Teacher (MOODLE platform)
- Co-taught weeklong intensive onsite course incorporating graphing, PowerPoint, Xtranormal, computer games and internet research

##### ***Program Director/Post Baccalaureate Teacher Certification Program***

June 2008-Sep 15, 2011

- Managed curriculum budget
- Supervised assigned office staff
- Managed 30 adjunct faculty for approximately 240 teacher candidates
- Managed Post Baccalaureate Teacher Certification Program (PBTC) portfolio process
- Developed curriculum
- Managed student recruitment and admissions
- Maintained Blackboard
- Managed Elementary Education and General Special Education student teaching experience
- Attended seminars and workshops related to the work
- Worked extensively on Higher Ed Program Approval for 12 certification programs

##### ***Adjunct/Regional Mentor***

- Developed and taught online courses in Blackboard and MOODLE
- Worked with students seeking General Special Education, Learning Disabilities, Emotional/Behavioral Disorders and/or Intellectual and Developmental Disabilities
- Supervised Capstone experiences for undergraduates.

##### ***Project Director (Special Projects)-Office of Education Programs***

July 2007-June 2008

- Managed 30 adjunct faculty for approximately 240 teacher candidates
- Managed Post Baccalaureate Teacher Certification Program (PBTC) portfolio process
- Developed curriculum
- Managed student recruitment and admissions
- Maintained Blackboard
- Managed Elementary Education and General Special Education student teaching experience

#### NEW HAMPSHIRE DEPARTMENT OF EDUCATION, CONCORD, NH

##### ***Education Consultant III -Bureau of Special Education***

Mar 2005-June 2007

- Developed and maintained policies, procedures and programs
- Responsible for approval of all Special Education Programs public and private K-12
- Supervised statewide program for the Bureau of Special Education
- Utilized state data in the development of activities to meet goals in State Performance Report
- Liaison between NHDOE and vendors awarded contract for the NH Program Approval and Improvement Contract

**Education Consultant I - Bureau of Special Education** Mar 2003-Mar 2005  
• Responsible for Program Approval and Improvement Project

COLLEGE OF LIFELONG LEARNING (CLL), CONCORD, NH  
**Faculty Advisor** 2001-2005  
• Worked with students 1:1 in a field based program

CROTCHED MOUNTAIN REHABILITATION CENTER, INC., GREENFIELD, NH  
**Director of Continuing Education** Apr 2001-Dec 2002  
• Managed training and educational activities throughout the organization

Previously employed with Crotched Mountain Rehabilitation Center, Inc. as Director of Education/Principal (Nov 1987-April 2001); Assistant Principal (May 1986-Nov 1987); Educational Supervisor (Aug 1984-May 1986); Teacher of Emotionally Disturbed Adolescents (1980-Aug 1984); Behavior Specialist (1979-1980); Behavior Modification Teacher (1976-1979); Southern Aroostook Community School District as Special Education Itinerant Teacher (1974-1975).

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### RECENT PROFESSIONAL PRESENTATIONS

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- August 2012 Presentation at Easter Seals (Manchester, NH) on History of Special Education Law, Alignment of IDEA/NCLB, and IEPs
- September 2011 - Presentation (in conjunction with Michelle Lewis, M. Ed. And Pat Sue Spear, M.S) at The National Assessing and Improving Early Childhood Outcomes Conference in New Orleans - New Hampshire's Training Materials for Child Outcome Summaries
- July 2011 Presentation for staff at Cedarcrest (Keene, NH) - Age Appropriate Transition Assessments

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### EDUCATION

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University of Sarasota, Sarasota, FL  
**Ed. D, 2001**

Educational Leadership, Plymouth State College, Plymouth, NH  
**CAGS, 1998**

Antioch/New England Graduate School, Keene, NH  
**MHSA Organization and Management Department, 1984**

Keene State College, Keene, NH  
**M. Ed, 1981**

Ball State University, Muncie, Indiana  
**BS, Special Education, 1974**

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### PROFESSIONAL DEVELOPMENT

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Keene State College, Keene, NH  
Behavior Management  
Internship in Learning Disabilities  
Educating Children with Learning Disabilities, Fall 1995, Spring 1996

Fitchburg College, Fitchburg, MA  
Intermediate Sign Language and Deafness, Spring 1990

Boston College Outreach Program, Concord, NH  
Augmentative Communications for Deaf Blind  
Communication Disorders for Handicapped Children, 1990-1991

University of NH, Manchester downtown campus  
Principles and Practices of Translation (audit), 1994  
American Sign Language (ASL) II, III, IV, 1992-1993  
Interpreting I, Interpreting II, 1987-1988

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**CERTIFICATIONS (valid to 6/2014)**

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Experienced Educator  
NH General Special Education, Emotional and Behavioral Disabilities, Intellectual and Developmental  
Disabilities, Deaf and Hearing Impaired, Learning Disabilities

Educational Administration  
NH Principal, Superintendent, Administrator of Special Education

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**HIGHLY QUALIFIED TEACHER (K-6)**

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Complete list of affiliations available by request.

List of presentations and training available by request.

\* References available upon request

Customer name: BARBARA COHEN  
Address:

Policy: 039 6880-B10-29D  
Status: PAID IN FULL

Company: SF Mutual  
Servicing Agent: RICH YACYSHYN  
Eff date: 08-10-2012 to 02-10-2013  
Description: 2004 TOYOTA 4 RUNNER SPORT WG  
VIN: JTEBU14R740022674  
SFPP #: POLICY NOT ON SFPP

### Premium/Billing Information

Amount Due: 0.00  
Total premium: 345.34  
  
Last amount paid: 172.67  
Date paid: 08-15-2012  
Previous premium: 345.63  
Premium refund: 0.00  
  
Dividend amount: 59.60  
Dividend date: 02-10-2007

### Additional Policy Details

Policy form: 9829A

### Coverage Details

The premium amounts shown reflect a six-month policy term.

Code	Description	Amount
A	Liability Coverage	151.65
	Bodily Injury Limits	
	Each Person, Each Accident	
	\$250,000 \$500,000	
	Property Damage Limit	
	Each Accident	
	\$100,000	
C	Medical Payments Coverage	20.26
	Limit - Each Person	
	\$10,000	
D	Comprehensive Coverage - \$250 Deductible	24.69
G	Collision Coverage - \$250 Deductible	92.43
H	Emergency Road Service Coverage	1.80
R1	Car Rental and Travel Expenses Coverage	9.90
	Limit - Car Rental Expense	
	Each Day, Each Loss	
	80% \$500	
U	Uninsured Motor Vehicle Coverage	44.41
	Bodily Injury Limits	
	Each Person, Each Accident	
	\$250,000 \$500,000	
<b>Total:</b>		<b>345.34</b>

