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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856
PHONE: (603) 271-3556 FAX: (603) 271-3553 E-MAIL: nhparks@dred.state.nh.us
WEB: www.nhstateparks.org

October 1, 2012

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:80, (b), authorize the Department of Resources and Economic Development, Division of Parks and Recreation to enter into a **SOLE SOURCE** contract amendment with The Student Conservation Association, Inc. (VC #173352), Charlestown, NH, by increasing the contract amount by \$1,900 from \$95,160 to \$97,060 to provide services for various park projects upon Governor and Executive Council approval through June 30, 2013. No additional time is involved in this amendment. The original contract was approved by the Governor and Executive Council on May 9, 2012, Item #69B. 100% Capital Funds

Funding is available in account titled, 11-253:1:XII-B State Park Repairs, as follows:

		<u>FY 2013</u>
03-35-35-351530-09900000-034-500162	Capital Projects	\$1,900

EXPLANATION

The Student Conservation Association - NH Conservation Corps (SCA-NH) is a residential national service program based at Bear Brook State Park. The program is collaboration between the SCA-NH, the Division of Parks and Recreation (Division), the Corporation for National Service, and other municipal, federal and non-profit partners. The goal of this service is to deliver high quality conservation service and a rewarding learning experience for interns.

In May 2012, the Governor and Executive Council approved the original contract with SCA-NH to provide members (all between the ages of 18-25) to be recruited to work throughout the State enhancing public recreation areas as assigned by the Division. The amendment to adjust the contract amount is necessary to correct an error made during the initial development of project costs; the prior year's rates were used. This adjustment will allow for proper reimbursement to the SCA-NH.

The SCA-NH and the Division have had a successful partnership for 18 years. Consequently, we request that this amendment to the contract be awarded as a sole source. Recent projects include interpretive services at four parks, building painting in parks, and campsite development and installation of yurts at Milan Hill State Park.

The Attorney General's Office has reviewed and approved this amendment to the contract as to form, substance and execution.

Respectfully submitted,

Philip Bryce
Director

Concurred,

George M. Bald
Commissioner



AMENDMENT OF CONTRACT

The Department of Resources and Economic Development and The Student Conservation Association, Inc., hereby mutually agree to amend the contract to provide services for various park projects, originally approved by the Governor and Executive Council on May 9, 2012, Item #69B.

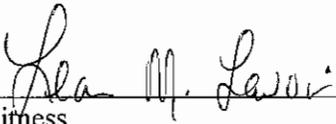
1. Amend Exhibit B of the contract as follows:

Spring Hitch 2012	=	<i>increase by \$190 from \$9,516 to \$9,706</i>
Hitch II	=	<i>increase by \$380 from \$19,032 to \$19,412</i>
Hitch III	=	<i>increase by \$380 from \$19,032 to \$19,412</i>
Hitch IV X 2	=	<i>increase by \$760 from \$38,064 to \$38,824</i>
Spring Hitch 2013	=	<i>increase by \$190 from \$9,516 to \$9,706</i>

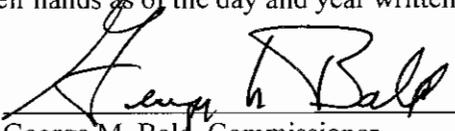
Total contract not to exceed: *increase by \$1,900 from \$95,160 to \$97,060*

2. All other terms and conditions of this contract shall remain the same in full force and effect as originally set forth; and
3. This amendment is subject to approval by the Governor and Executive Council.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year written.



Witness



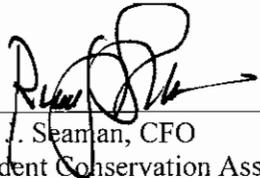
George M. Bald, Commissioner
Department of Resources and Economic
Development

10/10/12

Date



Witness

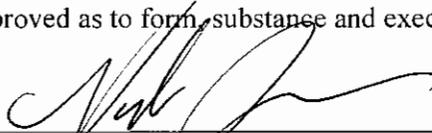


Richard J. Seaman, CFO
The Student Conservation Association, Inc.

9.25.12

Date

Approved as to form, substance and execution:



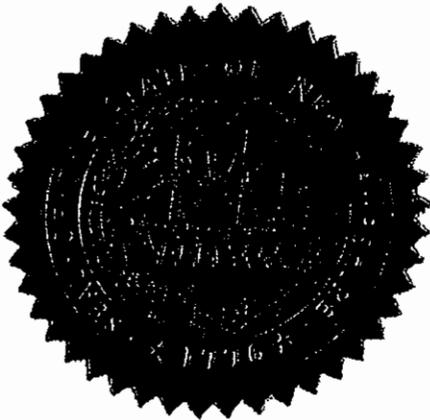
Attorney General
10/12/12

Date

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE STUDENT CONSERVATION ASSOCIATION, INC., a(n) New York nonprofit corporation, registered to do business in New Hampshire on April 25, 1996. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 17th day of April, A.D. 2012

William M. Gardner

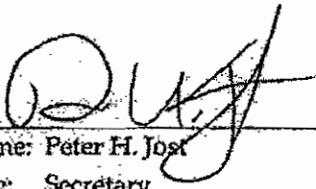
William M. Gardner
Secretary of State

SECRETARY'S CERTIFICATE

At a meeting of the of the Board of Directors of The Student Conservation Association, Inc. (the "Corporation"), duly and regularly held in accordance with the bylaws of the Corporation on March 23, 2012, at which a quorum, as prescribed by law and the bylaws of the Corporation, was present and voting throughout, the following resolution was unanimously adopted, and such resolution has not been revoked, cancelled, annulled or amended:

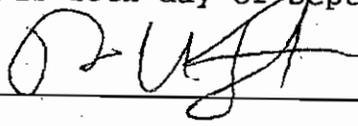
NOW THEREFORE, BE IT RESOLVED, that, upon the direction of the President/Chief Executive Officer, Dale M. Penny, each of the: Chief Financial Officer, Richard J. Seaman; the Executive Vice President/Assistant Secretary, Valerie Bailey; the Senior Vice President, Scott C. Weaver; the Senior Vice President for Program, Robert Coates; the Senior Vice President for Advancement, David Evancich; the Senior Vice President for Marketing, Jamie Patten; and the Senior Vice President for Business Development, Steven Nolan; be, and each hereby is, individually authorized, empowered and directed to execute on behalf of the Corporation all cooperative agreements and other contracts requiring such execution, and to make, execute and deliver, under the corporate seal of the Corporation or otherwise, any and all written instruments necessary or proper to effectuate the power and authority hereby conferred.

Dated: April 12, 2012


Name: Peter H. Jost
Title: Secretary

CERTIFICATION

The undersigned, corporate secretary for The Student Conservation Association, Inc., hereby affirms that the foregoing Secretary's Certificate dated April 12, 2012 remains in full force and effect this 25th day of September, 2012


Peter H. Jost, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fred C. Church 41 Wellman Street P.O. Box 1865 Lowell, MA 01853-1865	1-978-458-1865	CONTACT NAME: Joan Aucoin PHONE (A/C No. Ext): 978-322-7321 FAX (A/C No.): 978-454-1865 E-MAIL ADDRESS: jaucoin@fredchurch.com
INSURED The Student Conservation Association, Inc. 689 River Road Charlestown, NH 03603	INSURER(S) AFFORDING COVERAGE	
	INSURER A: United Educators Insurance	NAIC #
	INSURER B: Hanover Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 26628167

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. ACCT <input type="checkbox"/> LOC			GGL201200420300	04/01/12	04/01/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			ANN9487242	04/01/12	04/01/13	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			GLX201200420300	04/01/12	04/01/13	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

As required by contract and as their interest may apply, the Certificate Holder is an Additional Insured with respect to General Liability Coverage.

CERTIFICATE HOLDER

State of New Hampshire
Dept of Resources and Economic Development
Johanna Lyons
172 Pembroke Road
Concord, NH 03302-1856

USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Herman P. Latimer

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ACORD 25 (2010/05)

The ACORD name and logo are registered marks of ACORD

cgorman
26628167

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/16/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Svcs of NE, Inc. PO Box 6360 Manchester, NH 03108-6360 603 625-1100	CONTACT NAME: PHONE (A/C, No, Ext): 603 625-1100		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED The Student Conservation Association 689 River Road; P O Box 550 Charlestown, NH 03603-550	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Liberty Mutual Ins Companies		65315
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	WVD					
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WA1Z1D253482062	03/20/2012	03/20/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

** Workers Comp Information **

USLH ; Voluntary Compensation ; Other States Coverage

AK, AL, AR, AZ, CA, CO, CT, DC, DE, GA, HI, IA, ID, IL, IN, KY, LA, MA, MD, ME, MI, MN, MO, MS, MT, NC, NH, NJ, NM, NV, NY, OK, OR, PA, RI, SC, SD, TN, TX, UT, VA, VT

CERTIFICATE HOLDER State of NH Division of Parks and Recreation Attn: Johanna Lyons PO Box 1856 Concord, NH 03302-1856	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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STATE OF NEW HAMPSHIRE
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 DIVISION of PARKS and RECREATION
 172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856
 PHONE: (603) 271-3556 FAX: (603) 271-3553 E-MAIL: nhparks@dred.state.nh.us
 WEB: www.nhstateparks.org

Johanna
 5/9/12
 Item # 69 B

April 16, 2012

His Excellency, Governor John H. Lynch
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:80, (b), authorize the Department of Resources and Economic Development, Division of Parks and Recreation to enter into a **SOLE SOURCE** contract with The Student Conservation Association, Inc. (VC #173352), Charlestown, NH, in the amount of \$95,160 to provide services for various park projects upon Governor and Executive Council approval through June 30, 2013. 100% Capital Funds

Funding is available in account titled, 11-253:1:XII-B State Park Repairs, as follows:

		<u>FY 2012</u>	<u>FY 2013</u>
03-35-35-351530-09900000-034-500162	Capital Projects	\$9,516	\$85,644

EXPLANATION

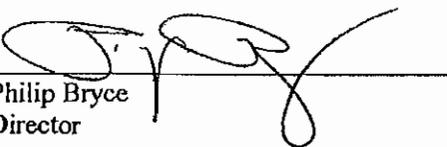
The Student Conservation Association - NH Conservation Corps (SCA-NH) is a residential national service program based at Bear Brook State Park. The program is collaboration between the SCA-NH, the Division of Parks and Recreation, the Corporation for National Service, and other municipal, federal and non-profit partners. The goal of this service is to deliver high quality conservation service and a rewarding learning experience for interns.

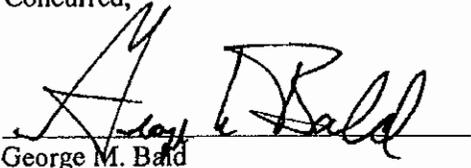
This contract provides members (all between the ages of 18-25) to be recruited to work throughout the State enhancing public recreation areas as assigned by the Division of Parks and Recreation. This partnership investment has resulted in over \$2,000,000 in project value to the State Park System over the past 18 years, and has become a role model program other states have followed.

The SCA-NH and the Division of Parks and Recreation have had a successful partnership for 18 years. Consequently, we request this contract be awarded as a sole source. Recent projects include interpretive services at four parks, building painting in parks and campsite development and installation of yurts at Milan Hill State Park.

The Attorney General's Office has reviewed and approved this contract as to form, substance and execution.

Respectfully submitted,


 Philip Bryce
 Director

Concurred,

 George M. Bald
 Commissioner

Subject:

State Park Improvement Project

FORM NUMBER P-37 (version 1/09)

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name DRED Division of Parks and Recreation		1.2 State Agency Address PO Box 1856, Concord NH03302-1856	
1.3 Contractor Name The Student Conservation Association, Inc		1.4 Contractor Address PO Box 550, 689 River Rd, Charlestown NH 03063-0550	
1.5 Contractor Phone Number 603-543-1700 x 132	1.6 Account Number 09900000-034-50016	1.7 Completion Date June 30, 2013	1.8 Price Limitation \$95,160
1.9 Contracting Officer for State Agency Johanna Lyons, Program Specialist		1.10 State Agency Telephone Number 603-271-3556 x 218	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Richard Seaman, Chief Financial Officer	
1.13 Acknowledgment: State of <u>NH</u> , County of <u>Sullivan</u> On <u>4/27/12</u> , before the undersigned officer, personally appeared the person identified in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace 			
1.13.2 Name and Title of Notary or Justice of the Peace Concetta D. Bartley, Notary Public			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory George M. Bald, Commissioner	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: <u>N/A</u> Director, On:			
1.17 Approval by the Attorney General (Form, Substance and Execution) By: On: <u>4/27/2012</u>			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			



2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT. Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.


1/16/12

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. **TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. **ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

13. **INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

[Handwritten Signature]
11/2/12

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers' Compensation").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.


4/10/12

State of New Hampshire
Department of Resources and Economic Development
Division of Parks and Recreation

STATE PARK IMPROVEMENT PROJECT

Exhibit A

The SCA – NH Corps shall be responsible for the labor to scrape, prime and paint various state park buildings and to install and refurbish picnic tables, fire rings and other projects as assigned by the Supervisor of Parks Operations.

The SCA – NH Corps will supply one six person crew for four 24 day hitches, 20 working days and 4 days off and one six person crew for two 10 day hitches; one to be supplied in the spring of 2012 and the other in the spring of 2013.

The Division of Parks and Recreation agrees to provide training in proper painting methods and paint, supplies and materials.

Exhibit B

The SCA will invoice the Division at the completion of each hitch.

Spring Hitch 2012	=	\$9,516
Hitch II	=	\$19,032
Hitch III	=	\$19,032
Hitch IV x 2	=	\$38,064
Spring Hitch 2013	=	\$9,516

Total contract not to exceed: \$95,160

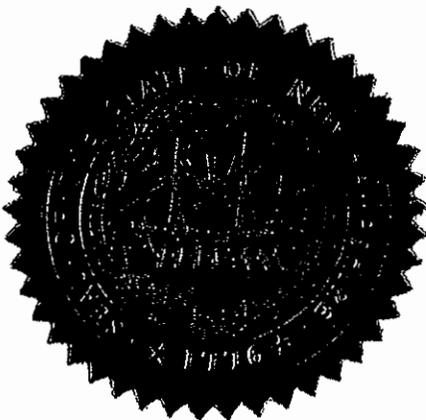
Exhibit C

There are no special or additional provisions to this contract.

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE STUDENT CONSERVATION ASSOCIATION, INC., a(n) New York nonprofit corporation, registered to do business in New Hampshire on April 25, 1996. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 17th day of April, A.D. 2012

A handwritten signature in cursive script, appearing to read "William M. Gardner".

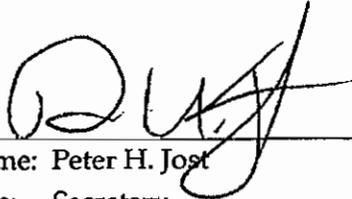
William M. Gardner
Secretary of State

SECRETARY'S CERTIFICATE

At a meeting of the of the Board of Directors of The Student Conservation Association, Inc. (the "Corporation"), duly and regularly held in accordance with the bylaws of the Corporation on March 23, 2012, at which a quorum, as prescribed by law and the bylaws of the Corporation, was present and voting throughout, the following resolution was unanimously adopted, and such resolution has not been revoked, cancelled, annulled or amended:

NOW THEREFORE, BE IT RESOLVED, that, upon the direction of the President/Chief Executive Officer, Dale M. Penny, each of the: Chief Financial Officer, Richard J. Seaman; the Executive Vice President/Assistant Secretary, Valerie Bailey; the Senior Vice President, Scott C. Weaver; the Senior Vice President for Program, Robert Coates; the Senior Vice President for Advancement, David Evancich; the Senior Vice President for Marketing, Jamie Patten; and the Senior Vice President for Business Development, Steven Nolan; be, and each hereby is, individually authorized, empowered and directed to execute on behalf of the Corporation all cooperative agreements and other contracts requiring such execution, and to make, execute and deliver, under the corporate seal of the Corporation or otherwise, any and all written instruments necessary or proper to effectuate the power and authority hereby conferred.

Dated: April 12, 2012


Name: Peter H. Jost
Title: Secretary



MINUTES OF THE BOARD OF DIRECTORS MEETING
OF
THE STUDENT CONSERVATION ASSOCIATION, INC.

FRIDAY, MARCH 23, 2012
SATURDAY, MARCH 24, 2012

The meeting of the Board of Directors of The Student Conservation Association, Inc. ("SCA") was held pursuant to notice previously provided on Friday, March 23, and Saturday, March 24, 2012 at the offices of Van Ness Feldman in Washington, DC.

The following Directors were present:

Robert Aldag	John Howard
Patty Bacon	Patty Merritt
Ed Bartlett	Alan Mintz
Margie Brown	Joan Murphy
Joan Cousar	Jackie Oldham
Charley Dickey	Shannon Quist
Dayton Duncan	John Reynolds
Lillian Falese	Jane Rogers
Dean Fischer	Steve Seward
John Gordon	Tom Shepard
Tim Gratto	Josh Stearns
Martin Hale	Chip Vosmik
George Hatch	Rob Wallace

Directors not in attendance:

Blane Harding
Steve Holtzman

Staff members in attendance:

Dale Penny, President and Chief Executive Officer
Valerie Bailey, Executive Vice President
Cindy Chaves, Assistant to the President
Bob Coates, Senior Vice President for Program
Dave Evancich, Senior Vice President for Advancement
Steve Nolan, Senior Vice President for Business Development
Jamie Patten, Senior Vice President for Marketing
Richard Seaman, Chief Financial Officer
Scott Weaver, Senior Vice President for Government Relations and Agency Affairs

Others joining the Board of Directors:

Peter H. Jost, General Counsel
Martha Hayne Talbot, Co-Founder and Honorary Director



CHAIRMAN'S REMARKS

Dean Fischer, Chair, called the meeting to order at 8:30 am and announced that the quorum requirement for Directors as specified in Article IV, Section 5 of the SCA Bylaws was satisfied for this meeting.

Dean welcomed new Board member, John Howard, and thanked several Directors for their efforts on SCA's behalf since the fall meeting. He also remarked about the cohesiveness of this Board.

APPROVAL OF MINUTES

Dean Fischer asked for a motion to approve the minutes of the October 2011 meeting. Bob Aldag asked that the following reference be added to the Board Governance report in the minutes:

"The Board Governance Committee recommended and the Board agreed that the actions identified in the Chairman's memorandum of September 19, 2011 regarding the board self-evaluation will be implemented."

A motion was made and seconded to approve the minutes of the October 2011 Board of Directors Meeting with the above addition/correction. The motion was unanimously approved.

TAKE FIVE FOR SAFETY

Bob Coates, Senior Vice President for Program, reviewed safety procedures during the Board meeting.

LEGAL COUNSEL

Peter Jost, SCA's General Counsel, reviewed the following annual resolution, and explained that it is being presented to add two of the new senior vice presidents.

SCA Board of Directors Resolution Regarding Cooperative Agreements

WHEREAS, pursuant to Article VI, Section 4 of the Bylaws of The Student Conservation Association, Inc. (the "Corporation"), the President is expressly authorized to execute on behalf of the Corporation all cooperative agreements and other contracts requiring such execution except to the extent the signing and execution thereof shall be expressly delegated by the Board of Directors to another agent of the Corporation; and

WHEREAS, the Board of Directors hereby intends to confer the power to execute on behalf of the Corporation cooperative agreements and other contracts

requiring such execution to certain additional duly authorized officers of the Corporation when they do so at the direction of the President; and

NOW THEREFORE, BE IT RESOLVED, that, upon the direction of the President/Chief Executive Officer, Dale M. Penny, each of the: Chief Financial Officer/Assistant Treasurer, Richard J. Seaman; the Executive Vice President/Assistant Secretary, Valerie Bailey; the Senior Vice President for Government & Agency Affairs, Scott C. Weaver; the Senior Vice President for Program, Robert Coates; the Senior Vice President for Advancement, David Evancich; the Senior Vice President for Marketing, Jamie Patten; and the Senior Vice President for Business Development, Steven Nolan; be, and each hereby is, individually authorized, empowered and directed to execute on behalf of the Corporation all cooperative agreements and other contracts requiring such execution, and to make, execute and deliver, under the corporate seal of the Corporation or otherwise, any and all written instruments necessary or proper to effectuate the power and authority hereby conferred.

Dated: March 23, 2012

A motion was made and seconded to approve the Cooperative Agreements Resolution as presented. The motion was unanimously approved.

BOARD GOVERNANCE

Steve Seward, Chair reported.

ALUMNI BOARD POSITIONS

Steve reviewed alumni board positions. Currently, two young alumni serve three year terms. After review and vetting with members of the Alumni Council, the Board Governance Committee recommends these seats be filled with one member of the alumni council, and the second may or may not be, with the possibility of serving a second three-year term, dependent upon the discretion of the Board and alumni member. There is no presumption that an alumni member will serve a second term. In that light, Shannon Quist has agreed to stay on for a second term.

A motion was made and seconded to elect Shannon Quist to a second term. The motion was unanimously approved.

Steve thanked Shannon and Lillian Falese for bringing this discussion forward and their effort to ensure that the young alumni members are full participants.

COMMITTEES

Steve Seward reviewed the focus of the new Government Business Development Committee, which has been established by the Chairman to assist Steve Nolan, SCA's Senior Vice President for Development, in his new role of building business with government agencies. The Government

- Deliberate continuum of conservation experiences

He added that there have been challenges as we work our way through the processes.

Goals and key initiatives for the Program Department in FY13 include:

- Effective, quality and safe program
- Solidify new program structure – ensure it works
- Achieve program levels: key initiatives, pathways, veterans, academy and ASB
- Collaborate on the FY13/FY14 business development plan lead by partnership
- Clarity on program models and pricing for second half of FY13 and FY14
- Implementation of Search Institute collaboration on program metrics
- Definition of program continuum (inclusive of diversity) and metrics

SCA is working with the Search Institute to develop metrics to measure effectiveness, outcomes and impact. Search Institute is internationally renowned. Search will begin during this program cycle, which ends in November. It is expected it will be one more program cycle before changes can be implemented. The SCA/Search partnership will:

- Build a theory of change and logic model, identifying youth development and youth leadership outcomes
- Develop and test a strategy to intentionally build the system-wide capacity of SCA programs to produce desired outcomes.
- Measure the impact of SCA programs on youth development and youth leadership outcomes
- Build capacity and culture throughout SCA that supports collecting and utilizing high quality data for continuous improvement of programs, as well as for reporting outcomes.

Dean Fischer, Chair, summarized the FY13 reports. The staff reviewed where SCA is heading with the Strategic Plan and the goals of Fiscal Year 13. There is a lot to be done, and Dean feels good about where things stand. He asked for a motion to approve the annual plan and budget.

A motion was made and seconded to approve Fiscal Year 13 Financial and Tactical Plans. The motion was unanimously approved.

The meeting was adjourned at 12:00pm and the Board of Directors entered into Executive Session.

Respectfully submitted,



Valerie J. Bailey
Assistant Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fred C. Church 41 Wellman Street P.O. Box 1865 Lowell, MA 01853-1865	I-978-458-1865	CONTACT NAME: Joan Aucoin	PHONE (A/C No. Ext): 978-322-7321	FAX (A/C No): 978-454-1865
		E-MAIL ADDRESS: jaucoin@fredcchurch.com		
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A: United Educators Insurance		
INSURED The Student Conservation Association, Inc. 689 River Road Charlestown, NH 03603		INSURER B: Hanover Insurance Company		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 26628167

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR Y/YD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			CGL201200420300	04/01/12	04/01/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			AMN9487242	04/01/12	04/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			GLX201200420300	04/01/12	04/01/13	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$ WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

As required by contract and as their interest may apply, the Certificate Holder is an Additional Insured with respect to General Liability Coverage.

CERTIFICATE HOLDER

State of New Hampshire
Dept of Resources and Economic Development
Johanna Lyons
172 Pembroke Road
Concord, NH 03302-1856

USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Herman P Latuman

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CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Svcs of NE, Inc. PO Box 6360 Manchester, NH 03108-6360 603 625-1100	CONTACT NAME: PHONE (A/C, No, Ext): 603 625-1100		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED The Student Conservation Association 689 River Road; P O Box 550 Charlestown, NH 03603-550	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Liberty Mutual Ins Companies		65315
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

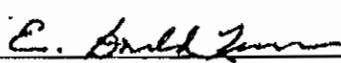
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	WA1Z1D253482062	03/20/2012	03/20/2013	X WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

** Workers Comp Information **

USLH ; Voluntary Compensation ; Other States Coverage
 AK, AL, AR, AZ, CA, CO, CT, DC, DE, GA, HI, IA, ID, IL, IN, KY, LA, MA, MD, ME, MI, MN, MO, MS, MT, NC, NH,
 NJ, NM, NV, NY, OK, OR, PA, RI, SC, SD, TN, TX, UT, VA, VT

CERTIFICATE HOLDER State of NH Division of Parks and Recreation Attn: Johanna Lyons PO Box 1856 Concord, NH 03302-1856	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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