



State of New Hampshire

NOV 07 12 PM 3:52 DHS

2/B dm

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

Bureau of Public Works
Design and Construction
Project No. 80475 – Contract E

October 25, 2012

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

Sole Source

REQUESTED ACTION

Authorize the Bureau of Public Works Design and Construction to enter into a **sole source** contract with Merrimack Valley Corp – Merrimack Sheet Metal, [VC# 161812], 15 Aegean Drive, Unit 3, Methuen, MA 01844, for a total price not to exceed \$70,479, for modifications to the HVAC system at the Hillsborough County Courthouse North. The contract is effective upon Governor and Council approval through December 31, 2013, unless extended by the Department in accordance with the contract terms. 34% Capital (General) Funds, 41% General Funds, 25% Reimbursement Funds*.

Funding is available in account titled Bureau Plant & Property Management as follows:

01-14-14-141530-17430000	Court Facilities	<u>\$FY13</u>
	034-500162 – Repair/Renovation Buildings	\$23,900
01-14-14-100010-20450000	Bureau of Court Facilities	
	048-500226 - Construction Maint – Bldg. Grounds	<u>\$29,221</u>
	Sub-Total	\$53,121
	*Consultant contribution to be paid directly to Merrimack Valley Corp.	<u>\$17,358</u>
	Grand Total	\$ 70,479

EXPLANATION

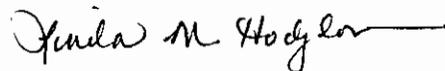
This request is sole source because Merrimack Valley Corp – Merrimack Sheet Metal was the original mechanical contractor on the Hillsborough County Courthouse North renovation project. By using this contractor, the Department will preserve warranties on the work done under the original contract. The estimated costs were reviewed by the Department and design engineer and found to be representative of industry standards for this type of work.

Chapter 145:1, II, A, 1, Laws of 2009, for the Hillsborough County North – Asbestos Abatement. This project consists of installing additional heat in thirteen (13) rooms, adding heat in two bathrooms and adding transfer ducts to balance air pressure in the building.

Part of the funding for this project (\$17,358) is being paid by the Architectural firm Lavallee Brensinger. Lavallee Brensinger will provide a remittance to Merrimack Valley Corp – Merrimack Sheet Metal and the State will hold the check until the work is successfully completed. This action is required because the Courthouse renovation project did not include these heating coils in the new addition on the west side of the building. The added transfer ducts are necessary to help with a building pressure problem discovered after occupancy. Since the building is now occupied, the work will have to be done after hours thus causing an additional increase in cost. The design consultant is financially responsible for a portion of the cost to do the work. The \$17,358 consultant contribution is comprised of added costs for after-hours work and increase costs for materials due to lost opportunity by not purchasing them at the time of the original contract.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services – Bureau of Public Works Design and Construction.

Respectfully submitted,



Linda M. Hodgdon,
Commissioner

LMH/JS/MTN/mkl

Attachments

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: Project No. 80475, Contract E – Heat Upgrades at Hillsborough County Court House North (Sole Source).

DESCRIPTION: This project consists of, but is not limited to, installing additional heat in thirteen (13) rooms, adding heat into two bathrooms and adding transfer ducts to balance air pressure in the building.

FUNDING SOURCES: A consultant contribution to this contract will be paid directly to Merrimack Valley Corp in the amount of \$17,358.00. Additionally, \$23,900 is being liquidated from the prior construction contract and the remaining \$29,220.78 will be paid from the Bureau of Court Facilities operation funds.

SOLE SOURCE EXPLANATION: Merrimack Valley Corp. was selected to do this work because they were the original mechanical contractor on the Hillsborough County Courthouse North renovation project. By using this contractor, the Department will preserve warranties on the work done under the original contract. The estimated costs were reviewed by the Department and design engineer and found to be representative of industry standards for this type of work.

EXPLANATION: The Courthouse renovation project did not include these heating coils in the new addition on the west side of the building. The added transfer ducts are necessary to help with a building pressure problem discovered after occupancy. Since the building is now occupied, the work will have to be done after hours thus causing an additional increase in cost. The design consultant is financially responsible for a portion of the cost to do the work. The \$17,358.00 consultant contribution is comprised of added costs for after-hours work and increase costs for materials due to lost opportunity by not purchasing them at the time of the original contract.

