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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF DRUG AND ALCOHOL SERVICES

Nicholas A. Toumpas
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
603-271-6100 1-800-804-0909
FAX: 603-271-6105 TDD Access: 1-800-735-2964

Nancy L. Rollins
Associate
Commissioner

September 26, 2012

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Drug and Alcohol Services to amend, at no cost, an agreement with Granite United Way, PO# 1011938, Vendor #160015, B001, 46 South Main Street, Concord, NH 03301, to provide substance abuse prevention services in the Capital Region by continuing to fund a Regional Network Coordinator(s) for State Fiscal Year 2013 effective upon Governor and Executive Council approval through June 30, 2013. This Agreement was originally approved by Governor and Executive Council on October 20, 2010, Item 78 and amended on March 7, 2012, Item 30.

*NO FISCAL IMPACT
ORIG 71% FED 29% GEN*

Funds are available in the following accounts for State Fiscal Year 2013:

05-95-95-958410-1388 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:
COMMISSIONER, DCBCS TREATMENT & PREVENTION, GOVERNOR

Fiscal Year	Class/Object	Class Title	Job Number	Current Modified Amount	Increased (Decreased) Amount	Revised Modified Amount
SFY 11	102-500734	Contracts for Prog Svcs	95848502	\$83,439.00	\$0.00	\$83,439.00
SFY 12	102-500734	Contracts for Prog Svcs	95848502	\$0.00	\$0.00	\$0.00
			Sub-Total	\$84,439.00	\$0.00	\$83,439.00

05-95-95-958410-5382 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:
COMMISSIONER, DCBCS TREATMENT & PREVENTION, ALCOHOL - OTHER DRUG PREVENTION

Fiscal Year	Class/Object	Class Title	Job Number	Current Modified Amount	Increased (Decreased) Amount	Revised Modified Amount
SFY 11	102-500734	Contracts for Prog Svcs	95846502	\$56,250.00	\$0.00	\$56,250.00
			Sub-Total	\$56,250.00	\$0.00	\$56,250.00

05-95-95-958410-5365 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:
 COMMISSIONER, DCBS TREATMENT & PREVENTION, ALCOHOL AND OTHER TREATMENT

Fiscal Year	Class/Object	Class Title	Job Number	Current Modified Amount	Increased (Decreased) Amount	Revised Modified Amount
SFY 12	102-500734	Contracts for Prog Svcs	95846502	\$75,000.00	\$0.00	\$75,000.00
SFY 13	102-500734	Contracts for Prog Svcs	95848502	\$75,000.00	\$0.00	\$75,000.00
			Sub-Total	\$150,000.00	\$0.00	\$150,000.00
			TOTAL	\$289,689.00	\$0.00	\$289,689.00

EXPLANATION

Funds in this agreement provide for substance abuse direct prevention services in the Capital Region by funding a full time regional coordinator position. This amendment amends the scope of services (Exhibit A) to allow for the equivalent of one full time employee upon written approval by the Bureau of Drug and Alcohol Services. This position originally required the vendor to hire one full time coordinator. Due to recent staff changes, this amendment will allow for two employees to share the full time equivalent position in order to produce the required outcomes of this contract. This amendment neither extends the term of the existing agreement nor impacts its price limitations.

Granite United Way was selected for this project through a competitive bid process following publication of a Request for Proposals in April 2010 in both New Hampshire Union Leader and on the Department's website.

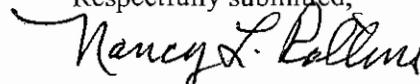
Monthly meetings between the contractor and the Bureau have been held in an effort to ensure that contract performance and deliverables are being attained and the targeted population is being properly served. Preliminary results indicate progress has been made in attaining goals including a reduction in the percentage of individuals reporting use of alcohol and other drugs within the prior 30 days.

Area served: Capital Region

Source of Funds: 71% Federal Funds from the US Department of Health and Human Services, Substance Abuse Prevention and Treatment Block Grant and 29% General Funds from the Governor's Commission on Alcohol and Other Drug Prevention, Intervention and Treatment.

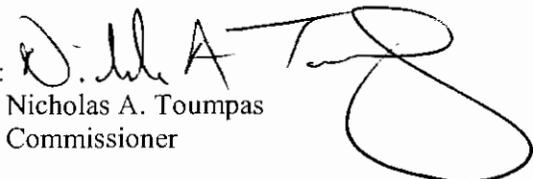
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Nancy L. Rollins
 Associate Commissioner

Approved by:



Nicholas A. Toumpas
 Commissioner

NLR/ac

Bureau of Drug and Alcohol Services
Regional Network
RFP Score Summary

Program Name	Contract Purpose	RFP Score Summary	Max Pts	Avis Goodwin Community Health Center	Cheshire County	Communities for Alcohol- and Drug-Free Youth (CADY)	County of Sullivan, NH	Easter Seals of New Hampshire, Inc (Makin It Happen)	Health First Family Care Center	Lakes Region Partnership for Public Health, Inc.	
REA/RFP CRITERIA											
Agy Capacity			30	28.33	23.33	22.67	26.67	26.00	29.00	28.33	
Program Structure			50	41.67	36.67	38.33	43.00	40.00	46.00	44.67	
Budget & Justification			15	12.00	13.67	12.67	12.67	14.67	12.00	11.67	
Format			5	4.33	4.67	5.00	4.00	5.00	5.00	4.33	
Total			100	86.33	78.33	78.67	86.33	85.67	92.00	89.00	
BUDGET REQUEST											
SFY 2011				\$99,018.00	\$128,113.00	\$104,555.00	\$76,510.00	\$139,431.00	\$123,027.00	\$135,758.00	
SFY 2012				\$149,334.00	\$174,653.00	\$147,704.00	\$109,359.00	\$201,815.00	\$138,903.00	\$161,797.00	
TOTAL BUDGET REQUEST				\$248,352.00	\$302,766.00	\$252,259.00	\$185,869.00	\$341,246.00	\$261,930.00	\$297,555.00	
BUDGET AWARDED											
SFY 2011				\$99,018.00	\$128,113.00	\$0.00	\$76,510.00	\$139,431.00	\$123,027.00	\$135,758.00	
SFY 2012				\$149,334.00	\$174,653.00	\$0.00	\$109,359.00	\$201,815.00	\$138,903.00	\$161,797.00	
TOTAL BUDGET AWARDED				\$248,352.00	\$302,766.00	\$0.00	\$185,869.00	\$341,246.00	\$261,930.00	\$297,555.00	

Program Name Bureau of Drug and Alcohol Services
 Contract Purpose Regional Network
 RFP Score Summary

	Max Pts	North Country Health Consortium, Inc.	United Way of Greater Nashua	United Way of Massachusetts Bay, Inc. (UWMB)	United Way of Merrimack County
RFA/RFP CRITERIA					
Agy Capacity	30	28.33	26.67	29.00	28.00
Program Structure	50	43.67	38.67	43.00	42.00
Budget & Justification	15	11.33	12.00	14.33	12.67
Format	5	4.33	5.00	5.00	5.00
Total	0	87.67	82.33	91.33	87.67
BUDGET REQUEST					
SFY 2011		\$172,440.00	\$138,224.00	\$88,446.00	\$140,689.00
SFY 2012		\$199,102.00	\$162,862.00	\$127,332.00	\$167,994.00
TOTAL BUDGET REQUEST		\$371,542.00	\$301,086.00	\$215,778.00	\$308,683.00
BUDGET AWARDED					
SFY 2011		\$172,440.00	\$138,224.00	\$88,446.00	\$140,689.00
SFY 2012		\$199,102.00	\$162,862.00	\$127,332.00	\$167,994.00
TOTAL BUDGET AWARDED		\$371,542.00	\$301,086.00	\$215,778.00	\$308,683.00

RFP Reviewers

Name	Job Title	Dept/Agency
Richard Frost	Sergeant, NH National Guard Counter Drug Task Force	National Guard Assisting BDAS
Johanna Houman	Grant Administrator	Department of Justice
Tym Rourke	Director of Program	NH Charitable Foundation
Amy Pepin	Closing The Addiction Treatment GAP, Director	New Futures
Rob O'Hannon	Community Development Specialist	BDAS
Robin Rieske	Certified Prevention Consultant	Vermont Dept. Of Health- Alcohol, Drug Abuse
Rhonda Siegel	Program Manager	DPHS/Maternal & Child Health
Bruce Blaney	Program Specialist IV. CSU	BDAS
Susan Morrison	Health Promotion Advisor	NH DHHS- Tobacco Prevention and Control Program
Neil Twitchell	Administrator I- DPHS	DPHS/DHHS
Jo Romano	Certified Coach, Consultant, Speaker, and Trainer	Green Mountain Consultations

Updated 11-1-11 to more accurately reflect reviewer affiliations

Amendment Two

This agreement (hereinafter called the "Amendment Two") dated this 14 day of June, 2012 is by and between the State of New Hampshire acting by and through its Division of Community Based Care Services, Bureau of Drug & Alcohol Services of the Department of Health and Human Services, (hereinafter referred to as the "Division") and the Granite United Way, Purchase Order Number 1011938, a corporation organized under the laws of the State of New Hampshire, with a place of business at 46 South Main Street, Concord, NH 03301 (hereinafter referred to as the "Contractor").

WHEREAS, pursuant to an agreement (hereinafter called the "Agreement") dated October 20, 2010, Item #78, and amended on March 7, 2012, Item #30, the Contractor agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the Division of certain sums as specified therein;

WHEREAS, pursuant to the provision of Section 18 of the Agreement, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and only after approval of such modification or amendment by the Governor and Executive Council;

WHEREAS, the Contractor and the Division have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Exercise of Option to Amend:

The Agreement is hereby amended as follows:

Exhibit A – Scope of Services

The prior Scope of Services identified in Exhibit A and any subsequent amendments remain(s) in effect unless expressly revoked by this agreement with the following change.

Add to Exhibit A, II.A.1

y. Any Change in the staffing requires written approval by the Bureau of Drug and Alcohol Services.

2. **Effective Date of Amendment:**

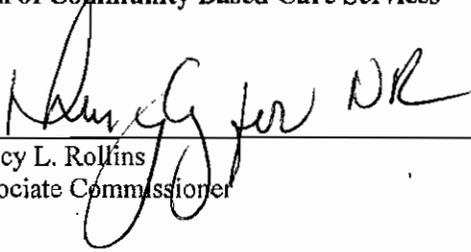
This Amendment shall take effect on the date of Governor and Executive Council approval.

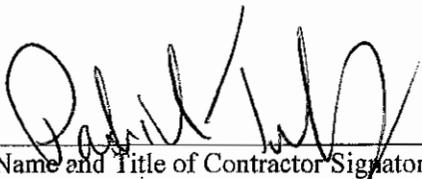
3. **Continuance of Agreement:**

Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligations of the parties hereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

**STATE OF NEW HAMPSHIRE
Division of Community Based Care Services**

By: 
Nancy L. Rollins Date
Associate Commissioner

By:  Patrick Tufts
Name and Title of Contractor Signator 6-14-12
Granite United Way Date
Legal Name of Agency

STATE OF NEW HAMPSHIRE
COUNTY OF Hillsborough

On this the 19 day of June 2012, before me, Mary Schoeder,
(name of notary)
the undersigned officer, Patrick Tufts personally appeared who acknowledged him/herself
(contract signatory)
to be the CEO of the Granite United Way,
(signatory's title) (legal name of agency)
a corporation, and that he/she, as such CEO, being authorized so to do,
(signatory's title)
executed the foregoing instrument for the purposes therein contained, by signing the name of the
corporation by him/herself as CEO of the Granite United Way,
(signatory's title) (legal name of agency)
In witness whereof I hereunto set my hand and official seal.

Mary Schoeder
Notary Public/Justice of the Peace

My Commission expires: MARY C. SCHROEDER
Notary Public - New Hampshire
My Commission Expires August 22, 2012

Approved as to form, execution and substance:

OFFICE OF THE ATTORNEY GENERAL

By: Jeanne P. Herrick
Assistant Attorney General
Jeanne P. Herrick
Date: 14 July 2012

I hereby certify that the foregoing contract was approved by the Governor and Council of the State of
New Hampshire at the Meeting on: _____

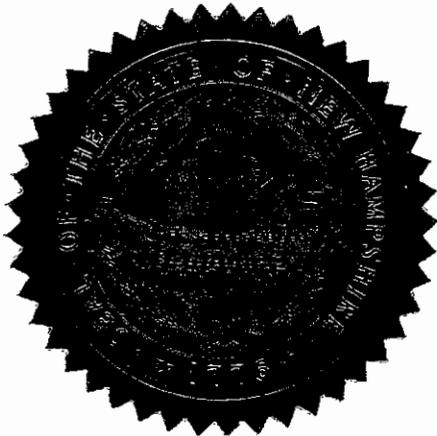
OFFICE OF THE SECRETARY OF STATE
By: _____
Title: _____

Contractor Initials: [Signature]
Date: 6-19-12

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Granite United Way is a New Hampshire nonprofit corporation formed March 30, 1927. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 19th day of June A.D. 2012

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

CERTIFICATE OF VOTE

I, Jeremy Veillevy, of Granite United Way, do hereby certify that:

1. I am the duly elected Treasurer of Granite United Way;
2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the corporation, duly held on June 19, 2012;

RESOLVED: That this corporation enters into a contract with the State of New Hampshire, acting through its Department of Health and Human Services, Division of Community Based Care Services.

RESOLVED: That the _____ CEO _____ is hereby authorized on behalf of this corporation to enter into said contract with the State and to execute any and all documents, agreements, and other instruments; and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable, or appropriate. Patrick Tufts is the duly elected _____ CEO _____ of the corporation.

3. The foregoing resolutions have not been amended or revoked and remain in full force and effect as of 6-19-, 2012.

IN WITNESS WHEREOF, I have hereunto set my hand as the Treasurer of the corporation this 19th day of June, 2012.

[Signature]

STATE OF NEW HAMPSHIRE

COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me this 19th day of June, 2012 by Jeremy Veillevy.

[Signature]
Notary Public/Justice of the Peace
My Commission Expires:

NOTARY PUBLIC
Notary Public - New Hampshire
My Commission Expires August 22, 2012

PRODUCER 603.224.2562 The Rowley Agency, Inc. 139 Loudon Road P.O. Box 511 Concord, NH 03302-0511	FAX 603.224.8012	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED Granite United Way 46 South Main Street Concord, NH 03301	INSURERS AFFORDING COVERAGE INSURER A Hanover Ins - Bedford INSURER B: INSURER C: INSURER D: INSURER E:	NAIC # 0024

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	ZHV900337101	01/01/2012	01/01/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	ZHV900337101	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
A	EXCESS / UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 0	UHV9003210-01	01/01/2012	01/01/2013	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	WHV8996802-01	01/01/2012	01/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L EACH ACCIDENT \$ 500,000 E.L DISEASE - EA EMPLOYEE \$ 500,000 E.L DISEASE - POLICY LIMIT \$ 500,000
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Covering operations of the Named Insured during the policy period.

*except 10 days for nonpayment of premium

CERTIFICATE HOLDER Bureau of Drug and Alcohol Services 105 Pleasant Street Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL *30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Sara Hartshorn/SBH <i>Sara Hartshorn</i>
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NATHAN WECHSLER & COMPANY
PROFESSIONAL ASSOCIATION
CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Granite United Way
Concord, New Hampshire 03301

We have audited the accompanying statements of financial position of Granite United Way as of March 31, 2011, and the related statements of activities and changes in net assets, functional expenses and cash flows from July 1, 2010 (date of merger), to March 31, 2011. These financial statements are the responsibility of Granite United Way's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Granite United Way as of March 31, 2011, and the results of its operations, changes in net assets and cash flows for the period then ended, in conformity with accounting principles generally accepted in the United States of America.

Nathan Wechsler & Company

Concord, New Hampshire
August 5, 2011

GRANITE UNITED WAY
 STATEMENT OF FINANCIAL POSITION
 March 31, 2011

ASSETS

	Unrestricted	Temporarily Restricted		Total
		Campaign	Endowment	
CURRENT ASSETS				
Cash	\$ 1,916,182	\$ 44,764	\$ -	1,960,946
Accounts receivable	5,384	-	-	5,384
Prepaid and reimbursable expenses	85,484	-	-	85,484
Contributions receivable, net of allowance for uncollectible contributions \$712,377	-	3,296,761	-	3,296,761
<i>Total current assets</i>	2,007,050	3,341,525	-	5,348,575
OTHER ASSETS				
Property and equipment, net	204,104	-	-	204,104
Investments	1,159,843	-	-	1,159,843
Beneficial interest in assets held by others	-	-	1,588,062	1,588,062
	1,363,947	-	1,588,062	2,952,009
<i>Total assets</i>	\$ 3,370,997	\$ 3,341,525	\$ 1,588,062	\$ 8,300,584

LIABILITIES AND NET ASSETS

ALLOCATED ANNUAL CAMPAIGN SUPPORT DESIGNATED FOR FUTURE PERIODS				
Future allocations payable	\$ 3,469,478	\$ -	\$ -	3,469,478
Donor-designations payable:				
Non-state employees	309,775	789,721	-	1,099,496
State of New Hampshire employees	70,998	70,999	-	141,997
	3,850,251	860,720	-	4,710,971
Funds held for others	63,572	-	-	63,572
Accounts payable	20,950	-	-	20,950
Accrued expenses	75,619	-	-	75,619
Deferred revenue	62,346	-	-	62,346
<i>Total current liabilities and total liabilities</i>	4,072,738	860,720	-	4,933,458
COMMITMENTS (See Notes)				
NET ASSETS (DEFICIT):				
Unrestricted	(905,845)	-	-	(905,845)
Unrestricted, invested in property and equipment	204,104	-	-	204,104
Temporarily restricted	-	2,480,805	1,588,062	4,068,867
<i>Total net assets (deficit)</i>	(701,741)	2,480,805	1,588,062	3,367,126
<i>Total liabilities and net assets</i>	\$ 3,370,997	\$ 3,341,525	\$ 1,588,062	\$ 8,300,584

GRANITE UNITED WAY

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
From July 1, 2010 (Date of Merger), to March 31, 2011

	Unrestricted	Temporarily Restricted		Total
		Campaign	Endowment	
Support and revenues				
Support:				
Campaign revenue:				
Total contributions pledged	\$ -	\$ 5,874,634	\$ -	\$ 5,874,634
Less donor designations	-	(1,324,367)	-	(1,324,367)
Less provision for uncollectible pledges	-	(329,132)	-	(329,132)
Add prior years' excess provision for uncollectible pledges taken into income in current year	200,216	-	-	200,216
<i>Net campaign revenue</i>	200,216	4,221,135	-	4,421,351
Homeless Service Center income	-	46,217	-	46,217
In-kind contributions	21,004	-	-	21,004
Grant revenue	-	410,089	-	410,089
Event and merger sponsors	16,051	42,000	-	58,051
<i>Total support</i>	237,271	4,719,441	-	4,956,712
Other revenue:				
Administrative fees	116,558	-	-	116,558
Miscellaneous income	65,332	-	-	65,332
<i>Total support and revenues</i>	419,161	4,719,441	-	5,138,602
Net assets released from restrictions for satisfaction of program and time restrictions	3,304,916	(3,304,916)	-	-
	3,724,077	1,414,525	-	5,138,602
Expenses:				
Program services:				
Allocated to agencies	3,284,986	-	-	3,284,986
Special grants	143,678	-	-	143,678
Other program services	978,989	-	-	978,989
Support services:				
Management and general	630,025	-	-	630,025
Fundraising	625,049	-	-	625,049
<i>Total expenses</i>	5,662,727	-	-	5,662,727
<i>Increase (decrease) in net assets from operations</i>	(1,938,650)	1,414,525	-	(524,125)
Nonoperating activities:				
Increase in value of beneficial interest in trusts, net of fees \$8,570	-	-	168,668	168,668
Realized and unrealized gains on investments	193,616	-	-	193,616
Investment income	130,306	-	-	130,306
<i>Total nonoperating activities</i>	323,922	-	168,668	492,590
<i>Net increase (decrease) in net assets</i>	(1,614,728)	1,414,525	168,668	(31,535)
Net assets, beginning of period	912,987	1,066,280	1,419,394	3,398,661
<i>Net assets (deficit), end of period</i>	\$ (701,741)	\$ 2,480,805	\$ 1,588,062	\$ 3,367,126

GRANITE UNITED WAY

STATEMENT OF CASH FLOWS

From July 1, 2010 (Date of Merger), to March 31, 2011

CASH FLOWS FROM OPERATING ACTIVITIES

Decrease in net assets	\$ (31,535)
Adjustments to reconcile decrease in net assets to net cash used in operating activities:	
Realized and unrealized gains on investments	(193,616)
Depreciation	16,865
Depreciation included in grant expenses	74
Decrease in accounts receivable	7,484
Decrease in prepaid and reimbursable expenses	50,831
Increase in contributions receivable	(740,381)
Increase in beneficial interest in assets held by others	(168,668)
Increase in allocated annual campaign	904,672
Increase in funds held for others	28,958
Decrease in accounts payable	(19,548)
Increase in accrued expenses	53,855
Increase in deferred revenues	45,592
	<hr/>
<i>Net cash used in operating activities</i>	(45,417)

CASH FLOWS FROM INVESTING ACTIVITIES

Acquisition of property and equipment	(4,999)
Proceeds from sale of investments	4,748
Purchase of investments	(15,992)
	<hr/>
<i>Net cash used in investing activities</i>	(16,243)
<i>Net decrease in cash</i>	(61,660)

Cash, beginning of period	2,022,606
	<hr/>
<i>Cash, end of period</i>	\$ 1,960,946

Cash is comprised of:

Checking and savings accounts	\$ 1,623,307
Money market funds	217,068
Certificates of deposit	120,571
	<hr/>
	\$ 1,960,946



Granite United Way Mission Statement

United Way improves lives by mobilizing the caring power of communities to advance the common good.

2012 Granite United Way Board of Directors

Cathleen Schmidt

Bedford, NH
Board Chair

William D. Bedor, CPA

Bedor Management & Investments
2012 Secretary and North Country Office Local Community Impact Chair

Jeremy Veilleux

Principal, Baker Newman Noyes
2012 Treasurer

David Cassidy, Jr.

Executive Vice President, Centrix Bank

Dean J. Christon

Executive Director, New Hampshire Housing Finance Authority
Southern Region Local Community Impact Chair

Nancy Formella

Dartmouth-Hitchcock

Stephen Hackley

Senior Vice President, Greater Boston Region, Comcast

Bruce A. Harwood, Esq.

Sheehan, Phinney, Bass + Green

Gary Long

President & Chief Operating Officer, Public Service of New Hampshire

Nannu Nobis

CEO, Nobis Engineering

Sean Owen

President & CEO, wedu
2012 Marketing & Communications Chair

Steven A. Paris, MD

Medical Director, Dartmouth-Hitchcock Manchester
Immediate Past Chair

KEY ADMINISTRATIVE PERSONNEL

NH Department of Health and Human Services
 Division of Community Based Care Services
 Bureau of Drug and Alcohol Services

Agency Name: Granite United Way

Program: Capital Area Regional Network

BUDGET PERIOD:	SFY 2013	July 1, 2012 - June 30, 2013	
Name & Title Key Administrative Personnel	Annual Salary Of Key Administrative Personnel	Percentage of Salary Paid By Contract	Total Salary Amount Paid By Contract
Patrick Tufts, CEO	\$115,000	0.00%	\$0.00
Cindy Read, CFO	\$75,000	0.00%	\$0.00
Shannon Bresaw, Regional Network Coordinator	\$35,000	100.00%	\$35,000.00
Val Guy, Community Impact Director	\$40,000	50.00%	\$20,000.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
TOTAL SALARIES (Not to exceed Total/Salary Wages, Line Item 1 of Budget request)			\$55,000.00

BUDGET PERIOD:	Annual Salary Of Key Administrative Personnel	Percentage of Salary Paid By Contract	Total Salary Amount Paid By Contract
Name & Title Key Administrative Personnel	Annual Salary Of Key Administrative Personnel	Percentage of Salary Paid By Contract	Total Salary Amount Paid By Contract
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
	\$0	0.00%	\$0.00
TOTAL SALARIES (Not to exceed Total/Salary Wages, Line Item 1 of Budget request)			\$0.00

Key Administrative Personnel are top-level agency leadership (President, Executive Director, CEO, CFO, etc), and individuals directly involved in operating and managing the program (project director, program manager, etc.). These personnel MUST be listed

Revised: 12/3/06-ba

PATRICK M. TUFTS, MSW

4 Quarry Court
Auburn, NH 03032

Telephone (603) 7033868
email Patrick.tufts@graniteuw.org

SUMMARY OF PROFESSIONAL EXPERIENCE

Executive with twelve years of innovative and successful accomplishments in the area of not for profit leadership, corporate mergers, philanthropy and fundraising. Has successfully raised and invested over \$52,500,000 in United Way supported activities.

PROFESSIONAL EXPERIENCE

- President & CEO, Granite United Way, Concord / Manchester NH** **2010 to Present**
- Successfully lead the merger of four separate United Ways into one corporate entity, named the first president & CEO of the newly merged organization.
 - Reduced operating expenses and raised revenue significantly in the first year of operations.
 - Supervises and manages a staff of 25 and an operating budget of \$10,000,000.
 - Set a statewide United Way campaign record in NH in 2010 by raising \$7,200,000.
 - Founder and Managing Director of 2-1-1 NH, an award winning Information & Referral system that has assisted 125,000 callers since 2009. In 2009, 2-1-1 NH received Business NH Magazine's NH Advantage Award for Innovation and Collaboration.
- President & CEO, Heritage United Way, Manchester NH** **2006 to 2010**
- Successfully implemented an innovative and outcomes based investment strategy that improved investor confidence and resulted in increased fundraising.
 - Set campaign records in 2009 and 2010.
 - Led volunteer and staff's effort raising over \$15,000,000 for the local community from 2006 to 2009.
 - Received the Key to The City in 2009 for leading Manchester's 10-Year Plan to End Homelessness and creating the City's first homeless services center and co-hiring the City's first coordinator of homeless services with the City.
 - The Homeless Service Center recognized as Harvard Pilgrim Health Care's "Collaboration Champion" for its innovative service model, which is a collaboration of twelve separate not for profits and City agencies.
- Vice President Resource Development, United Way of Greater Portland, Portland ME** **2003 to 2006**
- Successfully led \$8,500,000 to \$8,750,000 annual fundraising campaigns. Personally responsible for managing national campaigns at L.L Bean, TD Bank, Hannaford Brothers, and IDEXX. Interacting with divisions all over North America.
 - Responsible for reporting revenue and pledge collections to the board of directors. Improved pledge receivables to 96%.
 - Managed campaign technology for the 25,000-member donor database, including the development and implementation of \$4,000,000 worth of online giving.
 - Supervised a staff of five, 16 Executives on loan, and 50 volunteers.
 - Exceeded campaign goals in 2003 and 2004 by introducing new incentives and campaign strategies resulting in dramatic increases in donor participation.
 - Introduced an outcomes based data driven method to measuring the success of annual campaigns. Using data we were able to identify and capitalize on trends and gaps.
- Vice President Campaign, United Way of Merrimack Valley Inc. Lawrence MA** **2001 to 2003**
- Successfully managed annual campaigns of \$5,500,000 to \$5,750,000.
 - Personally managed the top fifteen corporate campaigns and provided all staff supported and guidance to volunteers.
 - Implemented new community based collaborations that raised \$267,000 in new revenue and improved civic engagement in Lowell and Lawrence MA. Summer Experiences in Greater Lowell, Keeping Kids on Track, and Success by 6 all received acclaim as innovative and creative strategies.
- Area Director, United Way of Merrimack Valley Inc, Lowell MA** **1999 to 2001**

- Led both fundraising and fund investment for the Greater Lowell region. Managed a satellite office in partnership with the Greater Lowell Chamber of Commerce.

Loaned Executive, United Way of the Greater Seacoast, Portsmouth NH.

1997 to 1998

- Master's Degree Internship.

EDUCATION & OTHER RELEVANT ACTIVITIES

Masters of Science	Social Work Administration, University of New Hampshire, Durham NH
Bachelors of Science	Sociology, Missouri State United Way, Springfield Mo.
Certificate (s)	Graduate School Supervision, Boston University, Boston College, UNH.
Leadership NH	Class of 2008
Board member	NH Center for Non Profits
Trustee	Mary Gayle Charitable Trust
Chair	Manchester's 10 Year Plan to End Homelessness
Treasurer	United Ways of NH Statewide Association
Member	United Ways of Vermont Statewide Association.

Cynthia L. Read, CPA
10 Woodstone Terrace
Hooksett, New Hampshire 03106
(603) 627-8081

Education:	Bentley University Bachelor of Science in Accountancy	Waltham, MA May 1989
Experience:	Granite United Way Chief Financial Officer	September 1995-present Manchester, NH
	Liberty Mutual Insurance Company Benefits Accountant	January 1992-June 1995 Dover, NH
	Nathan Wechsler & Company, CPA's Staff Accountant	June 1989-November 1991 Concord, NH
	Baker and Tyler, CPA's Accountant's Assistant	Summers 1986-1988 Canaan, NH
	Information Resources, Inc. Research Assistant	September 1987-May 1989 Waltham, MA

2005-2007

Interlakes School District (fiscal agent)

Meredith, NH

Belknap County CoRe Coalition

Title: Outreach Coordinator, Interim Project Director

Accomplishments:

- Provided leadership for a county-wide, regional alcohol, tobacco, and other drug abuse prevention coalition
- Served 6 school districts in Belknap County, working primarily at Prospect Mountain High School in Alton
- Developed, conducted, and evaluated prevention programming for Prospect Mountain High School, including: PRIME for Life education series for all 9th graders; parent education and training; youth leadership development; Community Youth Mapping; media outreach; community advocacy; policy change; and referral to community resources, including treatment services
- Worked directly with youth and families participating in Restorative Justice and Juvenile Diversion programs; coordinated community service opportunities
- Coordinated all aspects of federal, state, and local grants, including financial oversight, progress reports, communications, and work plan goals, objectives, and activities
- Developed, coordinated, promoted, and implemented events, evidence-based programs, and trainings for youth and adults
- Strengthened youth leadership and involvement in substance abuse prevention activities throughout the school community and beyond
- Supervised part-time staff, youth leaders, and volunteers

2004-2005

Health First Family Care Center (fiscal agent)

Franklin, NH

Caring Community Network of the Twin Rivers

Title: Community Program Specialist

Accomplishments:

- Developed programming related to strengthening the public health infrastructure
- Facilitated collaborative grant proposals and projects among three school districts
- Coordinated substance abuse prevention and public health network efforts in 14-town region
- Facilitated organizational collaboration, compiled research, and developed proposals to funding sources to address community needs
- Developed and maintained productive relationships with community members, agencies, and state leadership
- Participated in and facilitated several trainings/seminars related to issues such as substance abuse prevention, emergency preparedness, leadership, and public health infrastructure development

PROFESSIONAL ASSOCIATIONS

National Association of Social Workers, NH Chapter- Board Member, 2004-2006

NH Alcohol and Other Drug Service Providers Association- Board Member, 2007 - 2011

American Public Health Association (APHA)- Member, 2008 - 2011

NH Prevention Certification Board's Peer Review Committee- Peer Reviewer, 2009 - 2011

Valerie R. Guy

2 Granny Howe Road ~ Chichester, NH 03258
(603) 344-3064 ~ yugsined@tds.net

Related Work Experience

July 2010-Present

Granite United Way, Concord, NH

Director of Community Impact/Community Building for Merrimack County & North Country Regions

- Responsible for assisting in the implementation, monitoring/reporting and evaluation of Community Impact work within the Granite United Way system
- Capital Region Community Prevention Coalition- Provides direction and leadership on the volunteer recruitment, community organizing, capacity building, and sustainability.
- Co-oversees activities towards the achievement of the Coalition's mission.
- Initiates and facilitates collaborations and alliances between service providers, community partners and other key stakeholders in order to better serve the needs of Merrimack County's most vulnerable resident's
- Provide professional leadership for the Community Impact Volunteers and Community Review Volunteers in Merrimack County and the North Country regions, which also includes recruitment and training of those volunteers ; from discovery and education of community needs, to the grant review process and selection of funded partners, to reporting of results
- Create and build on relationships with community agencies and community leaders
- Responsible for working on specific initiatives that have been identified as community needs (VITA, Literacy, Youth Venture) and work with partners to build community collaborations and to strengthen resources to address key issues within the initiative which includes internal and external collaborations that support initiative outcomes and objectives
- Coordination of the Annual Day of Caring – the mobilization of volunteers and agencies within Merrimack County and the North County regions to participate in the annual community building event
- Work in collaboration with the Director of Resource Development to build upon our fundraising initiatives
- Work in partnership with Volunteer NH to promote volunteerism statewide
- Coordinate and recruit volunteers in collaboration with the Postal Workers for the Annual Postal Worker Food Drive
- Hire, train and supervise administrative staff for Merrimack County Region
- Serve as a member of the Senior Management Team

2007-2010

United Way of Merrimack County, Concord, NH, Director of Marketing & Communications

- Maintained the United Way web site
- Coordinated the design and production of campaign and other print materials
- Coordinated the awards recognition programs and the distribution of appreciation letters
- Design, production and coordination of newsletters and public information materials
- Coordinated newspaper, radio and other publicity through which the general public can understand United Way services and how they are provided
- Coordinated special events, including but not limited to Campaign Kick-off & Campaign Wrap Up

- Coordination of the Annual Day of Caring – the mobilization of volunteers and agencies within Merrimack County in the annual community building event
- Work in collaboration with the Director of Resource Development to build upon our fundraising initiatives
- Work in partnership with Volunteer NH to promote volunteerism statewide
- Coordinate and recruit volunteers in collaboration with the Postal Workers for the Annual Postal Worker Food Drive

2002-2007

Parent Information Center, Concord, NH, Office Manager & Bookkeeper

- All accounts receivable/accounts payable/Payroll processing
- Grant tracking of income and expenditures and reporting of same to state and federal government
- Worked with external auditor
- Worked in collaboration with Executive Director and other key staff to write and submit state and federal grants as well as foundation grants
- Creation of budgets for program grants
- Preparation of financial reports for Board of Governors
- Conducted bank reconciliations and prepared deposits
- Supervised all administrative office staff including hiring and training of new staff
- Assisted with the planning of first annual fundraising auction which included securing of donations for same
- Processing of work orders for key staff which included design and creation of program brochures, newsletters and other key documents

2001-2002

State of NH Legislature, Concord, NH, Operations Department

2000-2001

Primary Bank, Concord, NH, Assistant to Vice President of Commercial Lending

1995-2000

W.S. Dennison Cabinets, Pembroke, NH

Office Manager, Bookkeeper

1985-1995

H.T. Bailey Insurance Agency, Arlington, MA, Underwriting Assistant

1984-1985

BayBank Systems, Inc., Arlington, MA, Purchasing Department

Other Activities/Associations

- Concord Hospital Needs Assessment Current Workgroup member
- CASH Coalition - Statewide
- Chair of Concord Asset Building Coalition, 2011-present
- Member of Concord Asset Building Coalition 2010-2011

- Member of Franklin Asset Building Coalition
- ServiceLink Advisory Board Member, 2010-present
- Chichester Youth Association, 1988-2003
- Chichester Youth Softball Coach, 1988-2003

**New Hampshire Department of Health and Human Services
Bureau of Drug and Alcohol Services**

AMENDMENT/RENEWAL BUDGET FORM

Bidder/Program Name: Community Prevention Coalition

Budget Request for: Regional Network RFP

(Name of RFP)

Budget Period: October 1, 2010 - June 30, 2013

Line Item	SFY 2011 Current Modified Budget	SFY 2012 REVISED Budget	SFY 2013 REVISED Budget	Revised Modified Budget
1. Total Salary/Wages	\$ 40,500.00	\$ 54,000.00	\$ 55,000.00	\$ 149,500.00
2. Employee Benefits	\$ 9,336.00	\$ 11,085.00	\$ 5,000.00	\$ 25,421.00
3. Consultants	\$ -	\$ -	\$ -	\$ -
4. Equipment:	\$ -	\$ -	\$ -	\$ -
Rental	\$ -	\$ -	\$ -	\$ -
Repair and Maintenance	\$ -	\$ -	\$ -	\$ -
Purchase/Depreciation	\$ -	\$ -	\$ -	\$ -
5. Supplies:	\$ -	\$ -	\$ -	\$ -
Educational	\$ 375.00	\$ 370.00	\$ 1,000.00	\$ 1,745.00
Lab	\$ -	\$ -	\$ -	\$ -
Pharmacy	\$ -	\$ -	\$ -	\$ -
Medical	\$ -	\$ -	\$ -	\$ -
Office	\$ 375.00	\$ 400.00	\$ 1,250.00	\$ 2,025.00
6. Travel	\$ 375.00	\$ 502.00	\$ 1,782.00	\$ 2,659.00
7. Occupancy	\$ -	\$ -	\$ -	\$ -
8. Current Expenses	\$ -	\$ -	\$ -	\$ -
Telephone	\$ 675.00	\$ 850.00	\$ 1,200.00	\$ 2,725.00
Postage	\$ 150.00	\$ 200.00	\$ 300.00	\$ 650.00
Subscriptions	\$ -	\$ -	\$ -	\$ -
Audit and Legal	\$ -	\$ -	\$ -	\$ -
Insurance	\$ -	\$ -	\$ -	\$ -
Board Expenses	\$ -	\$ -	\$ -	\$ -
9. Software	\$ -	\$ -	\$ 400.00	\$ 400.00
10. Marketing/Communications	\$ 375.00	\$ 475.00	\$ 1,000.00	\$ 1,850.00
11. Staff Education and Training	\$ 188.00	\$ 300.00	\$ 1,250.00	\$ 1,738.00
12. Subcontracts/Agreements	\$ -	\$ -	\$ -	\$ -
Girls Inc.	\$ 4,505.00	\$ -	\$ -	\$ 4,505.00
Pittsfield Youth Workshop	\$ 7,886.00	\$ -	\$ -	\$ 7,886.00
Second Start	\$ 40,612.00	\$ -	\$ -	\$ 40,612.00
Unawarded	\$ 26,573.00	\$ -	\$ -	\$ 26,573.00
13. Other (specific details mandatory):	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Sub-Total Direct Costs	\$ 131,925.00	\$ 68,182.00	\$ 68,182.00	\$ 268,289.00
14. Indirect Costs (*not to exceed 10% of direct costs)	\$ 7,762.00	\$ 6,818.00	\$ 6,818.00	\$ 21,398.00
TOTAL	\$ 139,687.00	\$ 75,000.00	\$ 75,000.00	\$ 289,687.00

*With submission of monthly expenditure reports, the contractor shall allocate indirect costs as a percentage of actual direct costs incurred during each month, not to exceed 10% of direct costs billed that month.

Program/Section Manager Approval 
initials

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF COMMUNITY BASED CARE SERVICES



BUREAU OF DRUG AND ALCOHOL SERVICES

Nicholas A. Toumpas
 Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-6100 1-800-804-0909
 FAX: 603-271-6105 TDD Access: 1-800-735-2964

Nancy L. Rollins
 Associate Commissioner

February 8, 2012

His Excellency, Governor John H. Lynch
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

Approved by: G+C
 Date: 3-7-12
 Item No.: 30
 Contract No.: 1011938

REQUESTED ACTION

#1 Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Drug and Alcohol Services to amend an agreement with Granite United Way, PO# 1011938, Vendor #160015, B001, 46 South Main Street, Concord, NH 03301, to decrease the Price Limitation by \$92,994.00 from \$307,638.00 to an amount not to exceed \$214,664.00 for State Fiscal Year 2012 effective upon Governor and Council approval. This requested action reduces substance abuse prevention services in the Capital Region resulting from the legislatively required elimination of Governor's Commission on Alcohol and Other Drug Prevention, Intervention, and Treatment funds from the Prevention Direct Services budget for the State Fiscal Year 2012. This Agreement was originally approved by Governor and Council on October 20, 2010, Item 78.

#2 Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Drug and Alcohol Services to amend an agreement with Granite United Way, PO# 1011938, Vendor #160015, B001, 46 South Main Street, Concord, NH 03301, to continue substance abuse prevention services in the Capital Region by continuing to fund a Regional Network Coordinator, by increasing the Price Limitation by \$75,000.00 from \$307,638.00 to an amount not to exceed \$382,638.00 and by extending the completion date from June 30, 2012 to June 30, 2013, effective upon Governor and Council approval. This Agreement was originally approved by Governor and Council on October 20, 2010, Item 78.

Funds are available in the following accounts for State Fiscal Year 2012 and 2013 and the changes noted are the combined effect of actions #1 and #2:

05-95-95-958410-1388 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: COMMISSIONER, DCBCS TREATMENT & PREVENTION, GOVERNOR

Fiscal Year	Class/Object	Class Title	Job Number	Current Modified Amount	Increased (Decreased) Amount	Revised Modified Amount
SFY 11	102-500734	Contracts for Prog Svcs	95848502	\$83,439.00	\$0	\$83,439.00
SFY 12	102-500734	Contracts for Prog Svcs	95848502	\$92,994.00	(\$92,994.00)	\$0
			Sub-Total	\$171,515.00	(\$92,994.00)	\$83,439.00

05-95-95-958410-5382 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:
 COMMISSIONER, DCBCS TREATMENT & PREVENTION, ALCOHOL – OTHER DRUG PREVENTION

Fiscal Year	Class/Object	Class Title	Job Number	Current Modified Amount	Increased (Decreased) Amount	Revised Modified Amount
SFY 11	102-500734	Contracts for Prog Svcs	95846502	\$56,250.00	\$0	\$56,250.00
			Sub-Total	\$56,250.00	\$0	\$56,250.00

05-95-95-958410-5365 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:
 COMMISSIONER, DCBS TREATMENT & PREVENTION, ALCOHOL AND OTHER TREATMENT

Fiscal Year	Class/Object	Class Title	Job Number	Current Modified Amount	Increased (Decreased) Amount	Revised Modified Amount
SFY 12	102-500734	Contracts for Prog Svcs	95846502	\$75,000.00	\$0	\$75,000.00
SFY 13	102-500734	Contracts for Prog Svcs	95848502	\$0	\$75,000.00	\$75,000.00
			Sub-Total	\$75,000.00	\$75,000.00	\$150,000.00
			TOTAL	\$307,683.00	(\$17,994.00)	\$289,689.00

EXPLANATION

Funds in the originally approved agreement with this contractor provided for substance abuse direct prevention services in the Capital Region and funded a full time regional coordinator position with the contractor.

Requested action #1, reduces substance abuse direct prevention services in the Capital Region. In June 2011, the Legislature eliminated the Governor's Commission on Alcohol and Other Drug Prevention, Intervention, and Treatment funds, for prevention direct services, resulting in the necessity to amend this original contract for SFY 2012. Requested action #1 reduces this agreement by \$92,994.00.

Action # 2 requests an extension of this agreement by one year, to June 30, 2013 and authorizes \$75,000.00 in additional federal funds to continue a Regional Network Coordinator position. Although direct prevention services through this agreement have been eliminated in the final budget, it is essential to continue to fund the Regional Network Coordinator position in order to further monitor and identify community needs and resources, while leveraging additional funds so as to preserve the State's community based prevention service system. This position is responsible for facilitating regional prevention efforts including: data collection, community stakeholder organization, prevention planning and resource development that impacts the entire region.

As referenced in the Request for Proposals, Renewals Sections, this Agreement has the option to renew for one additional year, pending availability of funding, the agreement of the parties and approval by Governor and Council. The original Governor and Council Request approved October 20, 2010, Item #78, inadvertently omitted the option to renew for one additional year, pending the availability of funding, the agreement of the parties and approval by Governor and Council. However the option to renew was provided for in the approved agreement, Exhibit C, Paragraph #15 Renewal, of the original submittal. It was also specified in the Request for Proposals, page 1. The pertinent sections of both the Exhibit C and the Request for Proposals are attached.

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
February 8, 2012
Page 3 of 3

The total net reduction as a result of both Requested Actions #1 and #2 is \$17,994.00.

Should Governor and Council not authorize the request in Action #1 to reduce the current agreement, direct prevention services could be provided and expenses incurred in excess of the revised budget amount.

Should Governor and Council not authorize the request in Action #2 and the Regional Network Coordinator position not be funded, the existing Regional Network system would dissolve causing further decline of already limited prevention services in New Hampshire. A previous Federally funded Strategic Prevention Framework Grant gave New Hampshire the opportunity to redesign the prevention system to a Regional based model of care. The Regional Network Coordinator allows for the continuation, coordination and development of the community based prevention service system.

Area served: Capital Region.

Source of Funds: 71% Federal Funds from the US Department of Health and Human Services, Substance Abuse Prevention and Treatment Block Grant and 29% General Funds from the Governor's Commission on Alcohol and Other Drug Prevention, Intervention and Treatment.

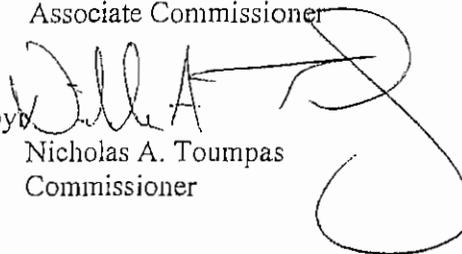
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Nancy L. Rollins
Associate Commissioner

Approved by



Nicholas A. Toumpas
Commissioner

NLR/ac

13. Debarment, Suspension and Other Responsibility Matters: If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with the provisions of Section 319 of the Public Law 101-121, Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions; with the provisions of Executive Order 12549 and 45 CFR Subpart A, B, C, D, and E Section 76 regarding Debarment, Suspension and Other Responsibility Matters, and shall complete and submit to the State the appropriate certificates of compliance upon approval of the Agreement by the Governor and Council.

14. Insurance: Select either (1) or (2) below:

As referenced in the Request for Proposal, Comprehensive General Liability Insurance Acknowledgement Form, the Insurance requirement checked under this section is applicable to this contract:

Insurance Requirement for (1) - 501(c) (3) contractors whose annual gross amount of contract work with the State does not exceed \$500,000, per RSA 21-1:13, XIV, (Supp. 2006): The general liability insurance requirements of standard state contracts for contractors that qualify for nonprofit status under section 501(c)(3) of the Internal Revenue Code and whose annual gross amount of contract work with the state does not exceed \$500,000, is comprehensive general liability insurance in amounts of not less than \$1,000,000 per claim or occurrence and \$2,000,000 in the aggregate. *These amounts may NOT be modified.*

- (1) The contractor certifies that it IS a 501(c) (3) contractor whose annual total amount of contract work with the State of New Hampshire does not exceed \$500,000.

Insurance Requirement for (2) - All other contractors who do not qualify for RSA 21-1:13, XIV, (Supp. 2006), Agreement P-37 General Provisions, 14.1 and 14.1.1. Insurance and Bond, shall apply: The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, both for the benefits of the State, the following insurance: comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per incident or occurrence. *These amounts MAY be modified if the State of NH determines contract activities are a risk of lower liability.*

- (2) The contractor certifies it does NOT qualify for insurance requirements under RSA 21-1:13, XIV (Supp. 2006).

15. Renewal:

As referenced in the Request for Proposal, Renewals Section, this Agreement has the option to renew for one additional years, pending availability of funding, the agreement of the parties, and approval by Governor and Council.

RFP Reviewers

Name	Job Title	Dept/Agency
Richard Frost	Sergeant, NH National Guard Counter Drug Task Force	National Guard Assisting BDAS
Johanna Houman	Grant Administrator	Department of Justice
Tym Rourke	Director of Program	NH Charitable Foundation
Amy Pepin	Closing The Addiction Treatment GAP, Director	New Futures
Rob O'Hannon	Community Development Specialist	BDAS
Robin Rieseke	Certified Prevention Consultant	Vermont Dept. Of Health- Alcohol, Drug Abuse
Rhonda Siegel	Program Manager	DPHS/Maternal & Child Health
Bruce Blaney	Program Specialist IV. CSU	BDAS
Susan Morrison	Health Promotion Advisor	NH DHHS- Tobacco Prevention and Control Program
Neil Twitchell	Administrator I- DPHS	DPHS/DHHS
Jo Romano	Certified Coach, Consultant, Speaker, and Trainer	Green Mountain Consultations

Updated 11-1-11 to more accurately reflect reviewer affiliations

RFP Reviewers

Name	Job Title	Dept/Agency
Richard Frost	Sergeant, NH National Guard Counter Drug Task Force	National Guard Assisting BDAS
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Jo Romano	Certified Coach, Consultant, Speaker, and Trainer	Green Mountain Consultations

Updated 11-1-11 to more accurately reflect reviewer affiliations

EXERCISE OF OPTION TO RENEW AND AMEND One

This agreement (hereinafter called the "Renew and Amend One") dated this 30 day of June, 2011 is by and between the State of New Hampshire acting by and through its Division of Community Based Care Services, Bureau of Drug & Alcohol Services of the Department of Health and Human Services, (hereinafter referred to as the "Division") and the Granite United Way, Purchase Order Number 1011938, a corporation organized under the laws of the State of New Hampshire, with a place of business at 46 South Main Street, Concord, NH 03301 (hereinafter referred to as the "Contractor").

WHEREAS, pursuant to an agreement (hereinafter called the "Agreement") dated October 20, 2010, Item #78, the Contractor agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the Division of certain sums as specified therein;

WHEREAS, pursuant to the provision of Section 15 of Exhibit C of the Agreement, the Agreement may be renewed for a period of one additional year, pending availability of funding, the agreement of the parties, and approval by Governor and Council;

WHEREAS, pursuant to the provision of Section 18 of the Agreement, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and only after approval of such modification or amendment by the Governor and Executive Council;

WHEREAS, the Contractor and the Division have agreed to Exercise the Option to Renew and Amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. **Exercise of Option to Renew and Amend for 1 Additional Year:**

The Agreement is hereby amended as follows:

Amend Section 1.7 of the General Provisions by extending the completion date to June 30, 2013.

Amend Section 1.8 of the General Provisions by decreasing the Price Limitation by \$17,994.00 from \$307,683.00 to \$289,689.00.

Exhibit A – Scope of Services

The attached Exhibit A-1 revokes and replaces the original Exhibit A.

Exhibit B – Contract Price

Exhibit B of the Agreement, including any amendments thereto, is hereby amended as follows:

The contract price shall decrease by \$92,994.00 for SFY 2012 and increase \$75,000.00 for SFY 2013. The contract shall total \$289,689.00 for the contract term.

SFY 2013 funding in the amount of \$75,000.00 is available from 010-095-5365-102-500734, 100% Federal Funds, from the US Department of Health and Human Services, Substance Abuse Prevention and Treatment Block Grant, CFDA #93.959.

2. **Effective Date of Amendment:**

This Renew and Amend shall take effect on the date of Governor and Council approval.

3. **Continuance of Agreement:**

Except as specifically amended and modified by the terms and conditions of this Renew and Amend, the Agreement and the obligations of the parties hereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

STATE OF NEW HAMPSHIRE
Division of Community Based Care Services

By: Nancy L. Rollins 10/13/11
Nancy L. Rollins Date
Associate Commissioner

By: [Signature] 8-25-2011
Name and Title of Contractor Signator Date
Granite United Way
Legal Name of Agency

STATE OF NEW HAMPSHIRE
COUNTY OF Hillsborough

On this the 25 day of August 2011, before me, Mary C. Schroeder
(name of notary)
the undersigned officer, Patrick Tufts personally appeared who acknowledged him/herself
(contract signatory)
to be the President & CEO of the Granite United Way,
(signatory's title) (legal name of agency)
a corporation, and that he/she, as such President & CEO, being authorized so to do,
(signatory's title)
executed the foregoing instrument for the purposes therein contained, by signing the name of the
corporation by him/herself as President & CEO of the Granite United Way.
(signatory's title) (legal name of agency)

In witness whereof I hereunto set my hand and official seal.

Mary C. Schroeder
Notary Public/Justice of the Peace

My Commission expires:

MARY C. SCHROEDER
Notary Public - New Hampshire
My Commission Expires August 23, 2012

MARY C. SCHROEDER
Notary Public - New Hampshire
My Commission Expires August 23, 2012

MARY C. SCHROEDER
Notary Public - New Hampshire
My Commission Expires August 23, 2012

Approved as to form, execution and substance:

OFFICE OF THE ATTORNEY GENERAL

By: Jeanne P. Herrick
Assistant Attorney General
Date: 24 Oct. 2011

I hereby certify that the foregoing contract was approved by the Governor and Council of the State of
New Hampshire at the Meeting on: _____.

OFFICE OF THE SECRETARY OF STATE

By: _____

Title: _____

NH Department of Health and Human Services

Exhibit A-1

Scope of Services

Bureau of Drug and Alcohol Services

CONTRACT PERIOD: October 1, 2010 through June 30, 2013

CONTRACTOR NAME:	Granite United Way
ADDRESS:	46 South Main Street Concord NH 03301
EXECUTIVE DIRECTOR:	Patrick Tufts, CEO
TELEPHONE:	603-625-6939

The Contractor shall:

Regional Network Name	Geographical Area to be Served	Cost per Regional Network and subcontracts
Capital Region Community Prevention Coalition	Region E as defined by the attached map.	\$289,689.00

I. General Provisions

- A. The Contractor is responsible for compliance with all relevant state and federal laws.**
1. Special attention is called to the following statutory responsibilities:
 2. Persons employed by the Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults and RSA 631:6, Assault and Related Offenses.
 3. All services provided pursuant to this Agreement shall be subject to the most current proposed or formalized rules and regulations promulgated by the Bureau of Drug and Alcohol Services (BDAS) pursuant to RSA 541-A.
 4. The Contractor shall maintain adherence to federal and state confidentiality laws specifically: 42 CFR Part 2B N.H. RSA 318 B: 12 and N.H. RSA 172:8-A.
- B. Relevant Policies and Guidelines**
1. The Contractor shall maintain and promote a written policy for supporting a substance free workplace. This policy shall include a written statement regarding rules pertaining to alcohol, tobacco, and other drugs.

2. The services provided for in this agreement shall be in addition to the services provided for in any other agreement between the State of New Hampshire Bureau of Drug and Alcohol Services (BDAS), any of its agencies, or any of its officers, and the Contractor.
3. The Contractor shall assist BDAS with the requirements of Synar compliance for the Substance Abuse Mental Health Services Administration (SAMHSA) Block Grant as specified. This assistance may include working with BDAS and its' partner, the NH Bureau of Liquor Enforcement, to identify appropriate youth volunteers to participate in tobacco compliance check surveys, working with the Regional Network on related merchant and community education, and participation in tobacco retailer coverage studies.
4. Contractors considering clinical or sociological research using clients as subjects must adhere to the legal requirements governing human subjects research. Contractors must inform BDAS before initiating any research related to this contract.

C. Culturally and Linguistically Appropriate Standards of Care

1. The Department of Health and Human Services (DHHS) recognizes that culture and language have considerable impact on how consumers access and respond to public health services. Culturally and linguistically diverse populations experience barriers in efforts to access health services. To ensure equal access to quality health services, the Division of Community Based Care Services (DCBCS) expects that Contractors shall provide culturally and linguistically appropriate services according to the following guidelines:
 - a. Assess the ethnic/cultural needs, resources and assets of their community.
 - b. Promote the knowledge and skills necessary for staff to work effectively with consumers with respect to their culturally and linguistically diverse environment.
 - c. When feasible and appropriate, provide clients of Limited English Proficiency (LEP) with interpretation services. Persons of LEP are defined as those who do not speak English as their primary language and whose skills in listening to, speaking, or reading English are such that they are unable to adequately understand and participate in the care or in the services provided to them without language assistance.
 - d. Offer consumers a forum through which clients have the opportunity to provide feedback to providers and organizations regarding cultural and linguistic issues that may deserve response.
2. The Contractor shall maintain a program policy in compliance with Title VI, Language Efficiency, and Proficiency. The policy shall describe the way in which the items listed above were addressed, and shall indicate the circumstances in which interpretation services are provided and the method of providing service (e.g. trained interpreter, staff person who speaks the language of the client, language line).

D. Publications Funded Under Contract

1. All products produced under this contract are in the public domain.
2. All documents (written, video, audio) produced, reproduced or purchased under the contract shall have prior approval from DCBCS before printing, production, distribution, or use.
3. The Contractor shall credit DHHS BDAS on all materials produced under this contract.

II Minimum Standards of Core Services

A. Contractors Minimum Required Services and Performance Measures

1. The Contractor shall ensure oversight to carry out the coordination of regional components and processes of the Regional Network:

- a. Hire a full-time, dedicated, coordinator to manage project and to serve as primary point of contact for the Regional Network project.
- b. Regional Network Coordinator is required to be a Certified Prevention Specialist (CPS) or shall be certified within six months of the effective date of this contract.
- c. The Regional Coordinator is to perform work duties from site(s) listed. Any alternate site needs to be pre approved by BDAS contract manager.
- d. Ensure all tasks outlined in the Regional Network addendum, as referenced in the Regional Network and Evaluation Request for Proposals (RFP) – 5, are implemented.
- e. The Contractor shall develop and facilitate the core sectors (Data Information Group, Resource Information Group, and Operational Efficiency and Sustainability Group) by March 30, 2011
- f. The Contractor shall provide appropriate office space, meeting space, and access to office equipment to conduct the business of the Regional Network.
- g. The Contractor shall participate in regional evaluation, data collection, facilitate and coordinate survey implementation and collection, and all other evaluation components as needed.
- h. The Contractor shall communicate and share evaluation outcomes with the regional network and stakeholders to inform the work of the network for continuous program, practice and policy improvements.
- i. The Contractor shall establish a Regional Leadership Team (RLT) by 12/31/2010 that shall provide unbiased oversight of regional activities, deliverables, and funding structures.
- j. The Contractor shall submit an MOU signed between the Regional Leadership Team (RLT) and Contractor by December 31, 2010.
- k. The RLT shall be comprised of at least five members but no more than eleven members and is required to limit Board of Directors from the contracted agency to no more than 30% representation on the RLT. The chair of the RLT or his/her designee shall be present at quarterly site visits conducted by BDAS and shall also be available for other meetings as required by the State.
- l. The Contractor shall develop and maintain contact with key organizations and individuals to develop a comprehensive list of current services, resources, mechanisms, and partnerships
- m. Under the guidance of BDAS staff, the Contractor shall aid the Data Information Group in implementing assessments for the following: Assessment of community risk, protective and other factors impacting community and state defined prevention priorities; Assessment of resources, capacity, and gaps in services; Assessment of readiness to implement a prevention strategy.
- n. The Contractor shall submit updated regional priority plans as required to BDAS that are data-driven and endorsed by coalition membership and Regional Leadership Team by June 30, 2012.
- o. The Contractor shall promote regional outcomes, goals, objectives, activities and successes through media and other community information channels.
- p. The Contractor shall maintain effective, on-going communication within the Regional Network, the Regional Leadership Team, Regional Network Membership and the core sectors, Data Information Group, Resource Information Group and Operational Efficiency and Sustainability Groups.
- q. The Contractor or designee shall attend all State required trainings, workshops, and meetings.
- r. The Contractor shall work with BDAS and the Bureau of Liquor Enforcement to institute Comprehensive Synar Plan, Preventing Youth Access To Tobacco (PYATT) activities (merchant and community education efforts, youth involvement, policy and advocacy efforts, and other activities) as required by the federally funded Block Grant. The Contractor shall assist with other State activities as needed.

- s. The Contractor shall continuously work towards quality improvement and participate with the Center For Excellence and/or Learning Collaborative and trainings.
- t. Contractors are required to assign a geographical name to the region to replace the existing Letter name (i.e. Region A) to be submitted to BDAS for final approval by 12/1/10.
- u. The Contractor shall enter all regional network members and their contact information into PIERS on an on-going basis.
- v. Maintain data on consequence and consumption levels as well as and process and outcome measures within targeted communities.
- w. Continue the work of assessment and capacity development (community mobilizing)
- x. Coordinate and collaborate with local mental health agencies, primary care, suicide prevention, juvenile justice, impaired driver interventions programs, recovery support systems, and prescription drug initiatives.

B. Data Reporting Requirements

1. Invoices shall be submitted within twenty (20) working days following the end of the month during which the contract activities were completed
2. The Contractor must have the ability to communicate and submit required reports via e-mail.
3. The Contractor shall submit the following reports in formats approved and/or provided by the BDAS unit:
 - a. Contractors will enter and complete monthly data reporting in New Hampshire Performance Information and Evaluation Reporting System (NH PIERS) within twenty (20) working days of the end of the following month, e.g. July data will be entered fully by August 20th.
 - b. The Contractor shall submit monthly expenditure reports for reimbursement of costs associated with contract activities, by the 20th business day following the month;
 - c. Without limiting the generality of any other provisions of this agreement, the Contractor shall provide any periodic or special reports required by the State.
 - d. Without limiting the generality of any other provisions of this agreement, the Contractor shall cooperate fully with, and answer all questions of, representatives of the State conducting any periodic or special review of the performance of the Contractor or any inspection of the facilities of the Contractor.
 - e. A completed engagement status assessment of communities within the region
 - f. BDAS may withhold, in whole or in part, any payment for the ensuing period of the Agreement until the Contractor submits the above reports to BDAS's satisfaction, unless a waiver has been granted.

C. Quarterly Site Visits

The Contractor shall allow a team authorized by BDAS to conduct quarterly site reviews that will include Regional Coordinator, the Contractor or designee, members from the Leadership team, Evaluator, Contractor and BDAS. This site visit will review the Contractor's systems of governance, administration, data collection and submission, clinical, and financial management in order to assure systems are adequate to provide the contracted services. The Contractor shall make corrective actions as advised by the review team if contracted services are not found to be provided in accordance with this contract.

D. Evidence Based Core Components

In support of the NH DHHS's, Bureau of Drug and Alcohol Services' commitment to funding evidence-based interventions to prevent and reduce alcohol and other drug problems, contractors are required to work with the NH Center for Excellence to ensure the following:

1. For those contractors implementing interventions from the federal registry of evidence-based practice or based on an intervention listed on such a registry, that core elements articulated within the federal registry for the intervention will be implemented with fidelity;
2. For those contractors implementing interventions that are not from the federal registry of evidence-based interventions, that core elements be established through the NH Center for Excellence and that the interventions be implemented with fidelity based on the established core elements.
3. For all contractors, core elements will serve as a basis for reporting, contract compliance and for determinations of efficacy based on outcomes over time.
4. For all contractors, evaluation designs may be modified by the Center for Excellence, subject to BDAS approval. These evaluation designs may include a Core Measurement Instrument administered to participants in direct service interventions.
5. All contractors will be required to comply with established core elements and evaluation designs developed or approved by the NH Bureau of Drug and Alcohol Services and the NH Center for Excellence during the contract period. Core elements include the method of delivery, content, dosage/duration, staffing, and location of the intervention.

E. Professional Credentials

Contracted Provider must be Certified Prevention Specialists in accordance with the State of NH Prevention Certification Board and the International Certification and Reciprocity Consortium. If a short-term waiver was approved based on a detailed plan for Completion. A copy of the certification must be submitted to the Regional State Manager no later than the agreed upon completion date.



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF DRUG AND ALCOHOL SERVICES

Nicholas A. Toumpas
 Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
 603-271-6100 1-800-804-0909
 FAX: 603-271-6105 TDD Access: 1-800-735-2964

Nancy L. Rollins
 Associate Commissioner

September 29, 2010
 Approved by: G+C
 Date: 10/20/10
 Item No.: #78
 Contract No.: 1011938

His Excellency, Governor John H. Lynch
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services (DHHS), Division of Community Based Care Services (DCBCS), Bureau of Drug & Alcohol Services (BDAS) to enter into a **retroactive** agreement with Granite United Way, (formerly United Way of Merrimack County) (Vendor #160015, B001), 46 South Main Street, Concord NH, 03301, to provide substance abuse prevention services in Region E in an amount not to exceed \$307,683.00 effective October 1, 2010 through June 30, 2012. Funds are available in the following accounts for State Fiscal Year (SFY) 2011, and are anticipated to be available in SFY 2012 upon the availability and continued appropriation of funds in the future operating budget.

05-95-95-958410-1388 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: COMMISSIONER, DCBCS TREATMENT & PREVENTION, GOVERNOR

Fiscal Year	Class /Object	Class Title	Job #	Amount
SFY 2011	102-500734	Contracts for Program Services	95848502	\$83,439.00
SFY 2012	102-500734	Contracts for Program Services	95848502	\$92,994.00
		Sub-Total		\$176,433.00

05-95-95-958410-5382 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: COMMISSIONER, DCBCS TREATMENT & PREVENTION, ALCOHOL -OTHER DRUG PREVENTION

Fiscal Year	Class /Object	Class Title	Job #	Amount
SFY 2011	102-500734	Contracts for Program Services	95846502	\$56,250.00
		Sub-Total		\$56,250.00

05-95-95-958410-5365 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:
COMMISSIONER, DCBCS TREATMENT & PREVENTION, ALCOHOL AND OTHER TREATMENT

Fiscal Year	Class /Object	Class Title	Job #	Amount
SFY 2012	102-500734	Contracts for Program Services	95846502	\$75,000.00
		Sub-Total		\$75,000.00
		TOTAL		\$307,683.00

EXPLANATION

Retroactive approval is requested due to a requirement necessitating the preparation of a unique Governor and Council Request for each of the ten proposals accepted for funding. Previously these agreements were submitted as a single consolidated Request. Funds in this agreement with Granite United Way will be used to provide substance abuse prevention services in The Capital Region.

A poll commissioned by the Department of Health and Human Services in 2000, funded by the Center for Substance Abuse Treatment (CSAT) and conducted by the Gallup organization found that over 9% of New Hampshire's population meets the Diagnostic and Statistical Manual of Mental Disorders, Fourth Edition (DSM-IV) criteria for alcohol and/or drug dependency or abuse. Results from a 2003/2004 survey from the National Survey on Drug Use and Health (NSDUH) reported dependence on or abuse of alcohol and/or other drugs at the same 9% level.

New Hampshire has a higher than average rate of alcohol abuse or dependence (9.09% compared to 7.59% of the nation's population). New Hampshire has one of the highest rates of abuse or dependence on illicit drugs among young people 18-25 years of age compared to nationwide statistics (27.7% vs. 21.37%). Based on the 2007 NH Youth Risk Behavior Survey (YRBS), 44.8 % of high school students had at least one drink of alcohol on one or more of the past 30 days and 28.4% of students chose to binge drink, defined as consuming five or more drinks of alcohol in a row within a couple of hours. In New Hampshire, 22.9% of high school students surveyed through the YRBS stated they used marijuana one or more times in the past 30 days. Trend reporting shows a consistent concern with the abuse of prescription and over-the-counter medications in New Hampshire. The National Institute on Drug Abuse's (NIDA) 2008 *Monitoring the Future* report, released December 30, 2008, revealed that 15.4% of 12th-grade students across the country reported non-medical use of legal prescription or over-the-counter medications, including 11% who misused Vicodin and 4.7% who misused Oxycontin. *Monitoring the Future* is an annual report based on surveys of approximately 50,000 8th-, 10th-, and 12th-graders nationwide. Furthermore, the NIDA report indicates that perceived risk of harm associated with LSD is decreasing among high school students, while perceived risk of harm and perceived disapproval for use of marijuana and inhalants decreased among 8th graders. New Hampshire citizens have need of alcohol and other drug (AOD) abuse prevention services to decrease the progression of addictive diseases and reduce the negative consequences of abuse.

Granite United Way, was selected for this project through a competitive bid process. A legal notice was published in the New Hampshire Union Leader soliciting Request for Proposals (RFP) on April 27, 28, and 29, 2010. In addition, a bidder's conference was held on May 3, 2010. The RFP was also posted on the DHHS web site.

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
September 29, 2010
Page 3

There are ten (10) Regions in which services are provided. In all eleven (11) agencies submitted proposals, as two agencies submitted proposals to provide services in a single regional. The higher scoring proposal for that region was selected. A total of ten (10) proposals, one for each region, were selected for funding. The RFP required that a proposal attain a minimum score of 70%. The ten (10) successful proposals earned scores between 78.3% and 92%. Each proposal was reviewed by three (3) internal and external reviewers. The reviewers convened a meeting to discuss overall strengths and weakness of each proposal. All reviewers have between three and twenty-five years experience managing agreements with vendors for various public health programs. Areas of specific expertise include STD/HIV services, maternal and child health, substance abuse prevention, treatment and intervention services, chronic and communicable disease control, drug education and interdiction services, health promotion and public health infrastructure development services. The RFP scoring summary is attached.

To measure and improve the quality of services, DCBCS employs the following performance measures: 1) monthly monitoring of contract performance and deliverables; 2) quality improvement and 3) population change targeted outcome measures:

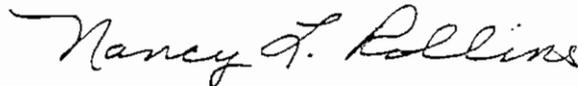
- Reduce the percentage of individuals who report use of alcohol or other drugs within the prior 30 days.
- Increase the age of first use of alcohol or other drugs.
- Increase the percentage of individuals who report "great risk" associated with alcohol or other drug use.
- Increase knowledge of harm in the misuse/abuse and underage use of alcohol or other drugs.
- Increase the perception of disapproval of alcohol and other drug use.
- Decrease related consequences of the misuse/abuse and underage use of alcohol or other drugs.
- Increase the use of and fidelity to evidence-based practice.
- Increase knowledge awareness of strategies to prevent and reduce use/misuse and abuse.

The geographic area to be served is The Capital Region.

Source of Funds is 57% General Funds and 43% Federal Funds.

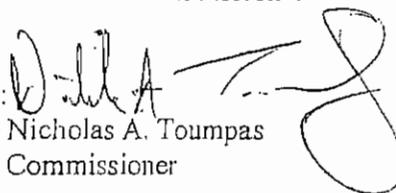
In the event Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner

NLR/AC