



**THE STATE OF NEW HAMPSHIRE**  
DEPARTMENT OF TRANSPORTATION



**CHRISTOPHER D. CLEMENT, SR.**  
COMMISSIONER

**JEFF BRILLHART, P.E.**  
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

*Jeff Brillhart* 3/8/13  
Approved by Fiscal Committee Date

January 10, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

- Pursuant to RSA 124:15-I, authorize the Department of Transportation to establish a Consultant to complete required environmental and ground survey as part of the corridor widening study effective upon Fiscal Committee and Governor and Council approval through June 30, 2013.
- Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$37,363 from Highway Surplus to fund increases in various accounting units effective upon Fiscal Committee and Governor and Council approval through June 30, 2013.

Funds are to be budgeted as follows:

**FROM:** 04-096-096-960015-363615-0000 Highway Surplus Account \$37,363

04-096-096-962015-3037	Current Budget	Requested Change	Revised Budget
<b>State Aid Construction</b>			
<b>Expenses:</b>			
018 500106 Overtime	\$10,000	\$0	\$10,000
046 500463 Consulting	0	37,095	37,095
060 500601 Benefits	1,784	0	1,784
073 500580 Grants Non Federal	3,278,983	0	3,278,983
400 500870 Construction-Repairs & Materials	4,493,477	0	4,493,477
Total	\$7,784,244	\$37,095	\$7,821,339

<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000015 Highway Funds	\$7,784,244	\$37,095	\$7,821,339
Total	\$7,784,244	\$37,095	\$7,821,339

04-096-096-962015-3025	Current Budget	Requested Change	Revised Budget
<b>Bureau of Highway Design</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$6,478,083	\$0	\$6,478,083
018 500106 Overtime	241,000	0	241,000
019 500105 Holiday Pay	0	268	268
020 500200 Current Expense	65,000	0	65,000
022 500255 Rents-Leases Other than State	7,941	0	7,941
024 500225 Contract Repairs: Machine, Equip.	11,605	0	11,605
025 506468 State Owned Equipment Usage	262,148	0	262,148
060 500601 Benefits	3,160,288	0	3,160,288
070 500704 In-State Travel Reimbursement	3,500	0	3,500
405 500881 Lilac Program	219,500	0	219,500
Total	\$10,449,065	\$268	\$10,449,333

<b>Source of Funds</b>			
<b>Revenue:</b>			
000-400338 Federal Funds	\$4,343,775	\$0	\$4,343,775
008-405368 Agency Income	(23,993)	0	(23,993)
000-000015 Highway Funds	6,129,283	268	6,129,551
Total	\$10,449,065	\$268	\$10,449,333

Please see attached schedule for the operating balance in the Highway Fund surplus account.

**EXPLANATION**

1) Create a non-budgeted Class 046 (Consultants) in Accounting Unit 3037 (State Aid Construction) for additional required environmental and ground survey as part of the corridor widening study for the Town of Loudon and NH Motor Speedway (approved by G&C #182 on 12/8/10).

2) **State Aid Construction (3037) 100% Highway Funds**

Increase Class 46 Consulting by \$37,095 for additional required environmental and ground survey as part of the corridor widening study for the Town of Loudon and NH Motor Speedway (approved by G&C #182 on 12/8/10). This request will properly classify this expense.

**Bureau of Highway Design (3025) 58.5% Highway Funds, 41.5% Federal Funds**

Increase Class 019 Holiday pay for overtime worked on a holiday but wasn't funded.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

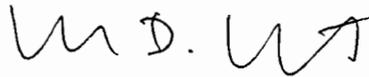
Consultant:

1. List of personnel involved: Consultant

2. Nature, Need, and Duration: The consulting would be to perform required environmental and ground survey as part of the corridor widening study completed in Fiscal Year 2013. '
3. Relationship to existing agency programs: The existing program in State Aid Construction will fund the use of consultants to provide required surveys.
4. Has a similar program been requested of the legislature and denied? No, a similar program has not been requested and denied.
5. Why wasn't funding included in the agency's budget request? The additional surveys were not part of the original project cost but were determined to be required upon the receipt of additional information.
6. Can portions of the grant fund be utilized? Not applicable, these are not grant funds.
7. Estimate the funds required to continue this position(s): Not applicable, there is not a new position.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.  
Commissioner

ATTACHMENT



**Highway Fund  
Comparative Statement of Operating and Capital Undesignated Surplus  
Department of Transportation**

	A	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF
	FY 2012 ACTUAL						FY 2013 Budget							
	AUDITED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL	HIGHWAY OPERATING	CHANGE	REVISED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL		
1														
2														
3														
4														
5														
6	<b>JUNE 30, 2012 AUDITED</b>													
7														
8														
9														
10	Balance, July 1 (Budgetary)	58,721	(17,883)	164,314	146,431	205,152								
11														
12	Additions:													
13	Unrestricted Revenue:													
14	Gasoline Road Toll	123,168				124,500								
15	Motor Vehicle Fees	104,402				100,200	2,229							
16	Court Fine Revenue	7,832				8,100								
17	Miscellaneous Revenue Sub-Total	48,431				44,920	920							
18	UCRS DOS Fees	1,770				1,320								
19	Other	3,386				4,600	920							
20	Federal OH Billing	14,945				11,000								
21	ROW Property Sales	877				2,000								
22	1.95/1.6 mile Sale	26,035				26,000								
23	Retro Turnpike Toll Credits	1,418				-								
24	Bonds Authorized & Unissued			250,000	250,000									
25	Total Additions	283,833		250,000	250,000	277,720	3,149	280,869						280,869
26														
27	Net Appropriations:													
28	Appropriations DOT Net of Estimated Revenues	(178,695)				(171,162)		(171,162)						(171,162)
29	Appropriations - GARVEE Bond Proceeds													
30	Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)	(114,995)	(114,995)	(30,250)		(30,250)	(8,500)		(8,500)		(8,500)	(38,750)
31	DOT Debt Service	(11,835)			(9,720)	(12,325)		(12,325)						(12,325)
32	Appropriations Safety & Other Net of Estimated Revenues	(77,770)				(80,874)		(80,874)						(80,874)
33	Section DOT Budget Reductions in Appropriations	13,374				13,831		13,831						13,831
34	Section DOS Reductions in Appropriations	1,065				975		975						975
35	Retiree Health Savings Ch 224:202 L2011 Retirement System Savings 5-7% Employ Incr	773				1,331		1,331						1,331
36	Ch 224:202 L2011	2,084				3,900	(1,836)	2,064						2,064
37	Other - Estimated Health Savings Reductions	5,781				3,000		3,000						3,000
38	Ch 224:202, L2011	10,979				3,814		3,814						3,814
39	Lapses DOT	4,210				1,617		1,617						1,617
40	Lapses Safety & Other	4,210				1,617		1,617						1,617
41	Net Appropriations	(264,572)	(9,235)	(114,995)	(124,230)	(266,143)	(1,836)	(267,979)	(8,500)		(8,500)		(8,500)	(276,479)
42														
43	Other Adjustments:													
44	Refunded Road Toll	(2,985)				(3,000)		(3,000)						(3,000)
45	Increase in Inventory													
46	Other Credits/Transfers	(24,728)	27,921	(3,193)	24,728									
47	Total Other Adjustments	(27,713)	27,921	(3,193)	24,728	(3,000)	-	(3,000)						(3,000)
50														
51	Current Year Balance	(8,452)	18,686	131,812	150,498	8,577	1,313	9,890	(8,500)		(8,500)		(8,500)	1,390
52	Transfer to Highway Capital					(8,500)		(8,500)	8,500		8,500		8,500	
53														
54	Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	50,346	1,313	51,659	803	296,126	296,929	348,588		
55														
56	GAAP Adjustments	(16,397)	(803)	(295,206)	(296,009)	(13,000)	(6,300)	(19,300)	(803)	(295,000)	(295,803)	(315,103)		
57														
58														
59														
60	Balance, June 30 (GAAP)	33,872		920	920	37,346	(4,987)	32,359		1,126	1,126	33,485		

