



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6527
603-271-4517 1-800-852-3345 Ext. 4517
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Nicholas A. Toumpas
Commissioner

José Thier Montero
Director

FIS 13 059 24

January 7, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court, and

Approved by [Signature] 3/8/13 Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal and Child Health Section to accept and expend federal funds in the amount of \$560,419.00 from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Mental Health Services to fund the Cooperative Agreement for Linking Actions for Unmet Needs in Children's Health (aka Project Launch) effective upon date of approval by the Fiscal Committee and Governor and Council, through June 30, 2013, and further authorize the funds to be allocated as follows:

05-95-90-902010-2996 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES, PROJECT LAUNCH NH

SFY 2013

Table with 5 columns: Class/Object, Class Title, Current Modified Budget, Increase (Decrease) Amount, Revised Modified Amount. Rows include Federal Funds, General Funds, Total Revenue, Current Expense, Memberships, Equipment, Audit Fund Set Aside, Personal Serv - Temp, and Benefits.

066-500543	Staff Training	\$0.00	\$1,928.00	\$1,928.00
070-500704	In State Travel	\$0.00	\$1,000.00	\$1,000.00
080-500710	Out of State Travel	\$0.00	\$1,700.00	\$1,700.00
102-500731	Contracts for Program Services	\$0.00	\$538,987.00	\$538,987.00
Total Expenses		\$0.00	\$560,419.00	\$560,419.00

EXPLANATION

Grant funds awarded for periods after SFY 2013 will be included in the Operating Budgets for SFY 2014 and SFY 2015.

Project Launch is a Cooperative Agreement with the Substance Abuse and Mental Health Services Administration. As outlined in the terms of this agreement, a minimum of 65% of these funds will be awarded to a local community agency to expand and enhance effective services that address young child wellness. The local team will increase developmental screening of young children; integrate behavioral health interventions into healthcare practice; increase the identification and treatment of behavioral health issues in child care and Head Start; improve the well-being of young children through home visiting; and improve families' ability to support their children through training and education.

The Cooperative Agreement also requires a maximum of 20% of these funds support evaluation activities to help determine the readiness of other communities, throughout the state, and identify improvements needed to replicate the model above.

Finally, a portion of the funds, \$21,432.00, will remain in the Maternal and Child Health Section to pay operating expenses, audit, travel, and a .50 FTE Young Child Wellness Expert who will be the liaison to the Contractor.

Funds are budgeted for an existing position for Personnel Services – Temporary and Benefits (Class 050 and 060) to support .50 FTE of one part time position.

Position ID	Classification	FTE	LG
PTDPHS 140	Health Promotion Advisor	.50 FTE	23

Funds are budgeted in Current Expense (Class 020) for telephone, office supplies and other program operating expenses.

Funds are budgeted in Memberships (Class 026) to pay dues for professional memberships.

Funds are budgeted in Equipment (Class 030) for the purchase of a laptop computer to assist in carrying out program activities.

Funds are budgeted in Staff Training (Class 066) for program staff training relevant to the program.

Funds are budgeted in In- State Travel (Class 070) for travel by program staff for in state meetings and training, site visits and technical assistance.

Funds are budgeted in Out-of-State Travel (Class 080) for staff to attend and participate in a grant sponsored annual meeting in Washington DC.

Funds budgeted in Contracts for Program Services (Class. 102) to fund a contract that will provide the required Young Child Wellness Expert to co-lead the state level Council on Young Child Wellness (Spark New Hampshire) and a staff position to provide administrative assistance to the project staff in carrying out their roles and responsibilities. In addition, the contractor will ensure that Spark New Hampshire serves as the Project Launch service planning and oversight Young Child Wellness Council.

Sixty-five percent of the funds, as required by the terms and conditions of the federal agreement, will be contracted to a local community agency for infrastructure development and direct service. All activities share a common goal of supporting and promoting the wellness of young children and their families. This contract will support a Young Child Wellness Coordinator to lead the project at the local level; complete a local-level environmental scan in the first five months of the grant in partnership with the local council and state partners; develop a local-level strategic plan to support young child wellness; and establish a local planning and oversight Council on Young Child Wellness. The responsibilities of the local council will include assisting in the development of the local-level environmental scan and strategic plan; oversight of the development and implementation of services and activities; and participation in infrastructure reform, policy development, social marketing, and workforce development activities at the local level. The pilot grantee will be expected to implement a range of evidence-based practices.

The Division of Public Health Services will also contract with a Local Evaluator to provide leadership in planning and developing the evaluation plan and collecting, analyzing, and disseminating data. The evaluator will also ensure participation in the national cross-site evaluation, including training and technical assistance on common data elements, tools, and approaches and provide ongoing evaluation technical assistance to service providers and the Project Launch team. The evaluator will also report on the evaluation through annual technical reports, quarterly data entry, and monthly meetings and calls with federal project officers and the national cross-site evaluation team.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1) List of personnel involved:

Part-Time Health Promotion Advisor, LG 23, Position # PTDPHS 140

2) Nature, need and duration:

The Young Child Wellness Advisor will provide technical assistance; conduct project management, program planning and implementation in the area of health promotion to young child wellness partners and public health professionals for the New Hampshire Division of Public Health Services, Bureau of Population Health and Community Services, Maternal and Child Health Section, Project Launch.

3) Relationship to existing agency programs:

Project Launch activities are consistent with several of the priorities identified by the Department of Health and Human Services, Division of Public Health Services. The integration of behavioral health interventions into healthcare practice in the local community will improve access to children's mental health services for families. The Project is designed to decrease the use and abuse of alcohol, tobacco and other substances among youth, pregnant women and through home visiting.

In addition the local team will increase standardized developmental screening in the community, which will improve access for families with young children. Increasing the identification and treatment of behavioral health issues in child care and Head Start will provide families and caregivers with much needed support and access to trained respite and childcare providers.

- 4) Has similar program been requested of the Legislature and denied?

No

- 5) Why wasn't funding included in the agency's budget request?

These funds were awarded September 11, 2012. It was not known that these funds would be available at the time the agency established its SFY 2012-2013 biennial budget.

- 6) Can portions of the grant funds be utilized for other purposes?

Federal funds allocated to the state cannot be used for other purposes.

- 7) Estimate the funds required to continue this position:

<u>Position (Salary & Benefits)</u>	<u>FY 2014</u>	<u>FY 2015</u>
Health Promotion Advisor	\$22,115.00	\$22,115.00

Audit costs are included per state requirements.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Mental Health Services to fund Project Launch New Hampshire. Attached is the Notice of Grant Award and award history. Notice of these funds was received on September 11, 2012. They were not added to the operating budget because these are new funds recently granted to the State and were not anticipated at the time the budget was developed.

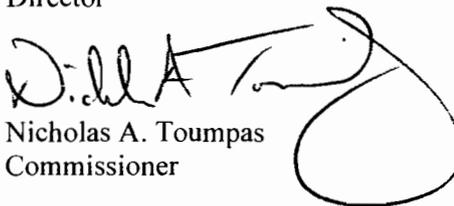
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



José Thier Montero, MD
Director

Approved by:



Nicholas A. Toumpas
Commissioner

JTM/JAS/cl



Project Launch
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Mental Health Services

Notice of Award

Issue Date: 09/11/2012

Grant Number: 1H79SM061289-01

Program Director:
Deirdre Dunn

Project Title: Project LAUNCH NH

Grantee Address	Business Address
NH STATE DEPT/HLTH STATISTICS/DATA MGMT Dolores Cooper Business Administrator Public Health Services 29 Hazen Drive Concord, NH 033016503	Dolores Cooper Business Administrator NH STATE DEPT HEALTH & HUMAN SVCS Public Health Services 29 Hazen Drive Concord, NH 03301

Budget Period: 09/30/2012 – 09/29/2013

Project Period: 09/30/2012 – 09/29/2017

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$839,650 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH STATE DEPT/HLTH STATISTICS/DATA MGMT in support of the above referenced project. This award is pursuant to the authority of Section 520A of the PHS Act, as amended, and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,


Gwendolyn Simpson
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 1H79SM061289-01**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$23,361
Fringe Benefits	\$4,142
Personnel Costs (Subtotal)	\$27,503
Supplies	\$5,670
Consortium/Contractual Cost	\$723,227
Travel Costs	\$2,700
Other	\$80,550
Direct Cost	\$839,650
Approved Budget	\$839,650
Federal Share	\$839,650
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$839,650

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
1	\$839,650
2	\$839,650
3	\$839,650
4	\$839,650
5	\$839,650

* Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
EIN: 1026000618B3
Document Number: 12SM61289A
Fiscal Year: 2012

IC	CAN	Amount
SM	C96C516	\$839,650

SM Administrative Data:
PCC: LAUNCH / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79SM061289-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79SM061289-01

**AWARD HISTORY
Project LAUNCH
Grant #: 1H79SM061289**

Award Ending 9/29/2013 839,659/12*9	629,738
Expended through 6/30/12	-
Unobligated Balance Unable to Spend	<u>-</u>
Award Balance	629,738
SFY 13 Appropriation **	-
OYR	<u>-</u>
Available to Accept in SFY 13	629,738
Amount Requested this Action	<u><u>560,419</u></u>

**** SFY 13 Appropriation**

010-090-29960000	Current	OYR	Total	This Action	Revised Budget
Project LAUNCH	-	-	-	560,419	560,419
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u><u>560,419</u></u>	<u><u>560,419</u></u>