

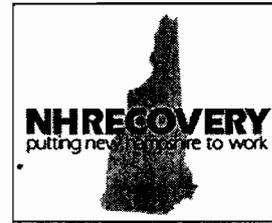


MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
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FIS 13 051 *13*
OEP *3*
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February 13, 2013



The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

[Signature] 3/8/13
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

*ARRA
Funds*

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to amend Fiscal Item #10-280(1) approved by the Legislative Fiscal Committee on September 21, 2010 and Governor and Council on October 6, 2010, Item #6(1), by reallocating American Recovery and Reinvestment Act-Retrofit Ramp-Up Program funding (ARRA RRRU) between expenditure classes in the amount of \$136,200.00, and to extend the completion date from May 31, 2013 to September 30, 2013, effective upon Joint Fiscal Committee and Governor and Council approval through September 30, 2013. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-029910-09240000 FY 2013 ARRA Retrofit Ramp-Up				
Source of Funds	Description	Current Appropriation w/FY12 Balance Forward	Incr/(Decr)	Modified Budget
000-407995	Federal Funds	7,656,974.82	0.00	7,656,974.82
Totals		7,656,974.82	0.00	7,656,974.82

Class-Accounts	Description	Current Appropriation w/FY12 Balance Forward	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	67,438.22		67,438.22

020-500236	Current Expenses	70,334.73	-65,000.00	5,334.73
022-500248	Rent & Leases-Other Than State	4,028.79	-2,000.00	2,028.79
030-500310	Equipment and Replacement	1,005.05	-1,000.00	5.05
040-500800	Indirect Costs	85,570.69		85,570.69
041-500801	Audit Fund Set Aside	7,633.07		7,633.07
042-500620	Additional Fringe Benefits	12,766.11		12,766.11
048-500293	Contractual Maint Build-Grounds	300.00		300.00
049-500420	Transfers to Other State Agencies	84.27		84.27
060-500601	Benefits	101,443.33	-60,000.00	41,443.33
070-500704	In-State Travel Reimbursement	8,126.93	-7,700.00	426.93
072-500573	Grants Federal	397,875.00		397,875.00
080-500712	Out-of-State Travel Reimb	3,822.72	-500.00	3,322.72
102-500731	Contracts for Program Services	6,896,545.91	136,200.00	7,032,745.91
Totals		7,656,974.82	0.00	7,656,974.82

EXPLANATION

ARRA RRRU provides energy efficiency retrofits for commercial and residential buildings statewide through a combination of grants, rebates and low-interest loans. The program is on target to reduce energy usage by 15 to 30% in over 900 buildings through retrofits saving building owners over \$500,000.00 annually.

The US Department of Energy (DOE) has approved the extension of the ARRA RRRU grant to allow for full use of available funds and to provide sufficient time for completion of energy efficiency projects under this grant. This extension will also provide time for OEP and its primary sub-grantee, Community Development Finance Authority (CDFA), to prepare for this program's transition to a revolving loan fund at grant's end.

Funds are requested for the following purpose:

- | | |
|--|--|
| Class 020 - Current Expenses | Funding is available as projected current expenses are less than budgeted amount |
| Class 022 - Rent | Funding is available as projected rent expenses are less than budgeted amount |
| Class 030 - Equipment and Replacement | Funding is available as projected equipment expenses are less than budgeted amount |
| Class 060 - Benefits | Funding is available as projected benefit expenses are less than budgeted amount |
| Class 070 - Out-of-State Travel | Funding is available as projected in-state travel expenses are less than budgeted amount |
| Class 080 - In-State Travel | Funding is available as projected out-of-state travel expenses are less than budgeted amount |
| Class 102 - Contracts for Program Services | To fund additional work necessary to manage the program |

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program

Respectfully Submitted,



Meredith A. Hatfield
Director

MAH/SDT/bss
Enclosure

Fiscal 03/08/13

G&C 03/20/13

ASSISTANCE AGREEMENT

1. Award No. DE-EE0003576		2. Modification No. 002		3. Effective Date 06/01/2010		4. CFDA No. 81.128	
5. Awarded To EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852				6. Sponsoring Office Energy Effcy & Renewable Energy			7. Period of Performance 06/01/2010 through 09/30/2013
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority PL 110-140, EISA 2007 PL 111-5, Recovery Act 2009			10. Purchase Request or Funding Document No. 13EE001254		
11. Remittance Address EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: MEGHAN K. MCPHERSON 4 CHENELL DRIVE CONCORD NH 033018521				12. Total Amount Govt. Share: \$10,000,000.00 Cost Share : \$0.00 Total : \$10,000,000.00		13. Funds Obligated This action: \$0.00 Total : \$10,000,000.00	
14. Principal Investigator Karen Cramton Phone: 603-271-8341		15. Program Manager Stephen V. Dunn Phone: 303-275-4807			16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393		
17. Submit Payment Requests To			18. Paying Office OR for Golden U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 4517 Oak Ridge TN 37831			19. Submit Reports To See Attachment #3	
20. Accounting and Appropriation Data See Schedule							
21. Research Title and/or Description of Project RECOVERY ACT: EECBG- NEW HAMPSHIRE BEACON COMMUNITY PROJECT							
For the Recipient				For the United States of America			
22. Signature of Person Authorized to Sign				25. Signature of Grants/Agreements Officer Signature on File			
23. Name and Title		24. Date Signed		26. Name of Officer Nicole L. Blackstone		27. Date Signed 01/23/2013	

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

DE-EE0003576/002

PAGE OF

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NAME OF OFFEROR OR CONTRACTOR

EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHIRE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>DUNS Number: 033099933</p> <p>The purposes of this modification are to:</p> <p>1) Extend the Period of Performance from 05/31/2013 to 09/30/2013; and</p> <p>2) Update the DOE Project Officer and Recipient contacts as shown below.</p> <p>All other terms and conditions remain unchanged.</p> <p>DOE Award Administrator: Debbie Reynolds E-mail: debbie.reynolds@go.doe.gov Phone: 720-356-1764</p> <p>DOE Project Officer: Steve Dunn E-mail: steve.dunn@go.doe.gov Phone: 720-356-1603</p> <p>Recipient Business Officer: Susan Thorne E-mail: susan.thorne@nh.gov Phone: 603-271-1715</p> <p>Recipient Principal Investigator: Karen Cramton E-mail: karen.cramton@nh.gov Phone: 603-271-8341</p> <p>Electronic signature or signatures as used in this document means a method of signing an electronic message that--</p> <p>(A) Identifies and authenticates a particular person as the source of the electronic message;</p> <p>(B) Indicates such person's approval of the information contained in the electronic message; and,</p> <p>(C) Submission via FedConnect constitutes electronically signed documents.</p> <p>ASAP: Yes Extent Competed: NOT AVAIL FOR COMP Davis-Bacon Act: YES</p>				



JOHN H. LYNCH
GOVERNOR

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www.nh.gov/oep

F 10-280(1)
9-21-10

August 31, 2010

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301



His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

Approval by the Governor
and Council on 10/6/10
Agenda Item 6
Amendment to #17A 6/23/10

REQUESTED ACTION

1) Pursuant to RSA 14:30-a, VI, OEP respectfully requests authorization to amend Fiscal Item #10-203 approved by the Legislative Fiscal Committee on June 17, 2010 and Governor and Council on June 23, 2010, Item #17A, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Retrofit Ramp-Up program between expenditure classes in the amount of \$11,277 in FY11 and \$17,256 in FY12, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-09240000 FY 2011 Retrofit Ramp-Up Program					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-407995	Federal Funds	9,616,302.00	6,401.81	0.00	9,622,703.81
Totals		9,616,302.00	6,401.81	0.00	9,622,703.81
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	50,954.00	3,205.00	5,385.00	59,544.00
20-500236	Current Expenses	31,753.00	341.65	-11,277.00	20,817.65
22-500248	Rents & Leases Other Than State	2,183.00	136.00	272.00	2,591.00
30-500310	Equipment New/Replacement	3,257.00	0.00	284.00	3,541.00

40-500800	Indirect Costs	28,879.00	1,324.30	0.00	30,203.30
41-500801	Audit Fund Set-Aside	9,616.00	5.86	0.00	9,621.86
42-500620	Additional Fringe Benefits	4,301.00	271.00	454.00	5,026.00
48-500293	Contractual Maint-Build&Grounds	95.00	6.00	0.00	101.00
49-500420	Transfers to Other State Agencies	35.00	2.00	0.00	37.00
60-500601	Benefits	35,037.00	1,060.00	4,882.00	40,979.00
70-500704	In-State Travel	2,925.00	50.00	0.00	2,975.00
72-500573	Grants - Federal	936,535.00	0.00	0.00	936,535.00
80-500712	Out-of-State Travel	2,400.00	0.00	0.00	2,400.00
102-500731	Contracts for Program Services	8,508,332.00	0.00	0.00	8,508,332.00
Totals		9,616,302.00	6,401.81	0.00	9,622,703.81

01-02-02-029910-09240000 FY 2012 Retrofit Ramp-Up Program

Source of Funds

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
000-407995	Federal Funds	183,721.00	0.00	0.00	183,721.00
Totals		183,721.00	0.00	0.00	183,721.00

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	59,234.00	0.00	8,077.00	67,311.00
20-500236	Current Expenses	36,456.00	0.00	-17,256.00	19,200.00
22-500248	Rents & Leases Other Than State	2,249.00	0.00	358.00	2,607.00
30-500310	Equipment New/Replacement	0.00	0.00	0.00	0.00
40-500800	Indirect Costs	33,169.00	0.00	0.00	33,169.00
41-500801	Audit Fund Set-Aside	184.00	0.00	0.00	184.00
42-500620	Additional Fringe Benefits	4,999.00	0.00	922.00	5,921.00
48-500293	Contractual Maint-Build&Grounds	98.00	0.00	0.00	98.00
49-500420	Transfers to Other State Agencies	36.00	0.00	0.00	36.00
60-500601	Benefits	41,857.00	0.00	7,899.00	49,756.00
70-500704	In-State Travel	2,925.00	0.00	0.00	2,925.00
72-500573	Grants - Federal	0.00	0.00	0.00	0.00
80-500712	Out-of-State Travel	2,514.00	0.00	0.00	2,514.00
102-500731	Contracts for Program Services	0.00	0.00	0.00	0.00
Totals		183,721.00	0.00	0.00	183,721.00

2) Pursuant to RSA 14:30-a, VI, OEP respectfully requests authorization to amend Fiscal Item #10-156 approved by the Legislative Fiscal Committee on May 18, 2010 and Governor and Council on May 26, 2010, Item #10A, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the State Energy Programs (SEP)

program between expenditure classes in the amount of \$47,592 in FY11 and \$74,399 in FY12, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08500000 FY 2011 State Energy Program					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-403218	Federal Funds	547,940.00	23,763,432.16	0.00	24,311,372.16
Totals		547,940.00	23,763,432.16	0.00	24,311,372.16
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	127,048.00	15,970.51	18,615.00	161,633.51
20-500236	Current Expenses	8,120.00	664.10	0.00	8,784.10
22-500248	Rents & Leases Other Than State	5,430.00	961.03	952.00	7,343.03
30-500310	Equipment New/Replacement	1,000.00	4,273.01	426.00	5,699.01
40-500800	Indirect Costs	68,857.00	67,978.48	8,496.00	145,331.48
41-500801	Audit Fund Set-Aside	548.00	23,702.45	0.00	24,250.45
42-500620	Additional Fringe Benefits	11,811.00	4,903.24	1,571.00	18,285.24
48-500293	Contractual Maint-Build&Grounds	351.00	350.00	0.00	701.00
49-500420	Transfers to Other State Agencies	84.00	2.88	0.00	86.88
50-500109	Personnel - Temporary	12,893.00	4,338.27	0.00	17,231.27
60-500601	Benefits	85,493.00	13,584.52	17,532.00	116,609.52
70-500704	In-State Travel	1,100.00	653.50	0.00	1,753.50
72-500573	Grants - Federal	220,205.00	0.00	0.00	220,205.00
80-500712	Out-of-State Travel	5,000.00	4,288.89	0.00	9,288.89
102-500731	Contracts for Program Services	0.00	23,617,894.87	-47,592.00	23,570,302.87
216	Prior Year Control Balance	0.00	3,866.41	0.00	3,866.41
Totals		547,940.00	23,763,432.16	0.00	24,311,372.16

01-02-02-029910-08500000 FY 2012 State Energy Program					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
000-403218	Federal Funds	466,891.00	0.00	0.00	466,891.00

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
Totals		466,891.00	0.00	0.00	466,891.00
16-500141	Personal Serv.-Non-Classified	105,874.00	0.00	26,992.00	132,866.00
20-500236	Current Expenses	6,767.00	0.00	0.00	6,767.00
22-500248	Rents & Leases Other Than State	4,525.00	0.00	1,254.00	5,779.00
30-500310	Equipment New/Replacement	1,000.00	0.00	0.00	1,000.00
40-500800	Indirect Costs	57,533.00	0.00	15,683.00	73,216.00
41-500801	Audit Fund Set-Aside	467.00	0.00	0.00	467.00
42-500620	Additional Fringe Benefits	9,879.00	0.00	3,079.00	12,958.00
48-500293	Contractual Maint-Build&Grounds	291.00	0.00	0.00	291.00
49-500420	Transfers to Other State Agencies	71.00	0.00	0.00	71.00
50-500109	Personnel - Temporary	11,180.00	0.00	0.00	11,180.00
60-500601	Benefits	71,330.00	0.00	27,391.00	98,721.00
70-500704	In-State Travel	917.00	0.00	0.00	917.00
72-500573	Grants - Federal	0.00	0.00	0.00	0.00
80-500712	Out-of-State Travel	4,167.00	0.00	0.00	4,167.00
102-500731	Contracts for Program Services	192,890.00	0.00	-74,399.00	118,491.00
216	Prior Year Control Balance	0.00	0.00	0.00	0.00
Totals		466,891.00	0.00	0.00	466,891.00

3) Pursuant to RSA 14:30-a, VI, OEP respectfully requests authorization to amend Fiscal Item #10-204 approved by the Legislative Fiscal Committee on June 17, 2010 and Governor and Council on June 23, 2010, Item #17B, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Weatherization program between expenditure classes in the amount of \$47,592 in FY11 and \$74,399 in FY12, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08510000 FY 2011 Weatherization					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	1,396,888.00	7,203,654.67	0.00	8,581,927.67
Totals		1,396,888.00	7,203,654.67	0.00	8,581,927.67

Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	18,615.00	18,615.00
020-500236	Current Expenses	4,000.00	1,501.99	0.00	5,501.99
022-500215	Rent & Leases-Other Than State	3,849.00	1,777.27	952.00	6,578.27
026-500251	Organizational Dues	1,500.00	203.31	0.00	1,703.31
027-502799	Transfers to DOIT	9,630.00	0.00	0.00	9,630.00
030-500310	Equipment	1,500.00	9,411.52	426.00	11,337.52
040-500800	Indirect Costs	64,857.00	51,318.10	8,496.00	124,671.10
041-500801	Audit Fund Set Aside	1,403.00	7,886.79	0.00	9,289.79
042-500620	Additional Fringe Benefits	12,067.00	6,617.29	1,571.00	20,255.29
048-500293	Contractual Maint Build-Grounds	183.00	183.00	0.00	366.00
049-500420	Transfers to Other State Agencies	68.00	17.85	0.00	85.85
050-500109	Personal Serv.-Temp/Appointee	142,975.00	51,445.01	0.00	194,420.01
060-500601	Benefits	62,971.00	10,936.88	17,532.00	91,439.88
070-500704	In-State Travel Reimbursement	2,000.00	1,094.90	0.00	3,094.90
074-500587	Grants for Public Assist & Relief	1,086,885.00	7,060,460.76	-47,592.00	8,099,753.76
080-500710	Out-of-State Travel Reimbursement	3,000.00	800.00	0.00	3,800.00
Totals		1,396,888.00	7,203,654.67	0.00	8,600,542.67

01-02-02-029910-08510000 FY 2012 Weatherization

Source of Funds

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	4,929,007.00	0.00	0.00	4,929,007.00
Totals		4,929,007.00	0.00	0.00	4,929,007.00

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	26,992.00	26,992.00
020-500236	Current Expenses	4,000.00	0.00	0.00	4,000.00
022-500215	Rent & Leases-Other Than State	3,183.00	0.00	1,254.00	4,437.00
026-500251	Organizational Dues	1,500.00	0.00	0.00	1,500.00
027-502799	Transfers to DOIT	0.00	0.00	0.00	0.00
030-500310	Equipment	8,463.00	0.00	0.00	8,463.00
040-500800	Indirect Costs	49,187.00	0.00	15,683.00	64,870.00
041-500801	Audit Fund Set Aside	5,742.00	0.00	0.00	5,742.00
042-500620	Additional Fringe Benefits	9,277.00	0.00	3,079.00	12,356.00
048-500293	Contractual Maint Build-Grounds	152.00	0.00	0.00	152.00

049-500420	Transfers to Other State Agencies	57.00	0.00	0.00	57.00
050-500109	Personal Serv.-Temp/Appointee	109,912.00	0.00	0.00	109,912.00
060-500601	Benefits	48,409.00	0.00	27,391.00	75,800.00
070-500704	In-State Travel Reimbursement	1,000.00	0.00	0.00	1,000.00
074-500587	Grants for Public Assist & Relief	4,682,125.00	0.00	-74,399.00	4,607,726.00
080-500710	Out-of-State Travel Reimbursement	6,000.00	0.00	0.00	6,000.00
Totals		4,929,007.00	0.00	0.00	4,929,007.00

4) Pursuant to RSA 124:15, the Office of Energy and Planning (OEP) respectfully requests authorization to establish a full-time temporary ARRA Accountant position as detailed below, effective upon joint Fiscal Committee and Governor and Executive Council approval through April 30, 2012. 100% Federal ARRA funds.

Position Title: ARRA Accountant
Position Class: Class 016 - Non-Classified
Salary Range: Anticipated annual salary of \$35,000.00

5) Pursuant to RSA 124:15, OEP respectfully requests authorization to establish a full-time temporary ARRA Administrative Assistant position as detailed below, effective upon joint Fiscal Committee and Governor and Executive Council approval through April 30, 2012. 100% Federal ARRA funds.

Position Title: ARRA Administrative Assistant
Position Class: Class 016 - Non-Classified
Salary Range: Anticipated annual salary of \$32,233.50

EXPLANATION

The Office of Energy and Planning is currently the recipient of six ARRA grants. When the stimulus initiative was first implemented by the President, it was not clear how many ARRA grants OEP would receive, nor were the administrative and reporting requirements, both financial and programmatic, well developed. OEP received its first ARRA grant on April 1, 2009, and since that time its small fiscal staff has been severely strained in meeting all the management requirements these grants impose. In recent separate federal monitorings of our ARRA Weatherization and ARRA SEP programs conducted by Department of Energy, it was identified as a concern that OEP was short-staffed in administering these grants. As a result, OEP is requesting two additional staff, to be fully funded with ARRA money, to help ease the burden caused by administering these grants.

The ARRA Accountant position will assist with tracking ARRA expenditures, drawing federal funds, and monthly 1512 reporting. It will be funded from the following ARRA grants:

Retrofit Ramp-Up	25.0%
State Energy Programs (SEP)	37.5%
Weatherization	<u>37.5%</u>
Total	100.0%

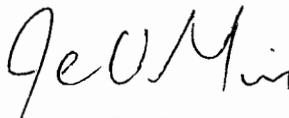
The ARRA Administrative Assistant position will assist with administrative duties of the SEP and Weatherization programs, both of which are sizeable in scope. It will be funded as follows:

State Energy Programs (SEP)	50.0%
Weatherization	<u>50.0%</u>
Total	100.0%

All other requested modifications to the budgets of these programs are directly related to the existence of these staff (rent, computer, indirect costs).

In the event that the Federal funds become no longer available, General Funds will not be requested to support this request.

Respectfully Submitted,



Joanne O. Morin
Director

JOM/DMR:dmr
Enclosure

Fiscal 09/21/10
G&C 10/06/10

Explanation – New Personnel Request

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved:

- ARRA Accountant within OEP, funded 100% with ARRA funds (25% ARRA-Retrofit Ramp-Up, 37.5% ARRA State Energy Program (SEP), 37.5% ARRA Weatherization)
- ARRA Administrative Assistant within OEP, funded 100% with ARRA funds (50% ARRA State Energy Program, 50% ARRA Weatherization)

2. Nature, Need and Duration: OEP needs additional administrative support to manage the financial and programmatic reporting requirements of the ARRA grants it oversees.

3. Relationship to existing agency programs: Retrofit Ramp-Up is a new program within OEP; SEP and Weatherization are existing programs within OEP that have been significantly expanded with ARRA funding.

4. Has a similar program been requested of the legislature and denied? No.

5. Why wasn't funding included in the agency's budget request? ARRA funding was not anticipated at the time the budget was created.

6. Can portions of the grant funds be utilized? Yes. Funding for these positions will be covered in their entirety through these grants.

7. Estimate the funds required to continue this position(s): There is no expectation of the ARRA-supported positions continuing beyond the period of funding of the ARRA grants.



JOHN H. LYNCH
GOVERNOR

June 3, 2010

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
4 Chenell Drive
Concord, NH 03301-8501
Telephone: (603) 271-2155
Fax: (603) 271-2615

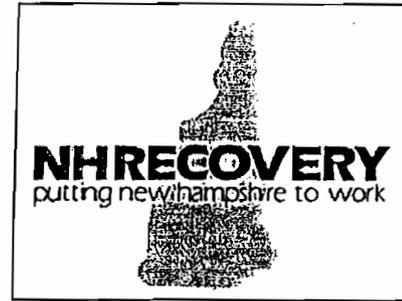


www.nh.gov/oep

F-10-203

etc #17A

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301



His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

Approval by the Governor
and Council on 06-23-10
Agenda Item 17A
Fiscal 6/17/10 #10-203

REQUESTED ACTION

- 1) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to **RETROACTIVELY** accept and expend American Recovery and Reinvestment Act (ARRA) funds in the amount of \$10,000,000.00 from the US Department of Energy (DOE), for the competitive grant portion of the Energy Efficiency and Conservation Block Grant -- Retrofit Ramp-Up Program/NH Beacon Communities Project, effective March 30, 2010 through May 31, 2013, contingent upon Joint Fiscal Committee and Governor and Council approval. 100% Federal ARRA Funds.
- 2) Pursuant to RSA 124:15, OEP respectfully requests authorization to establish a full-time temporary ARRA Retrofit Ramp-Up Program Manager position effective upon Joint Fiscal Committee and Governor and Council approval through May 31, 2013, as detailed below. 100% Federal ARRA funds.

Position Title: ARRA Retrofit Ramp-Up Program Manager
Position Class: Class 016 - Non-Classified
Salary Range: Anticipated annual salary of \$45,000

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011, 2012 and 2013:

01-02-02-029910-09240000 Retrofit Ramp-Up Program						
Class	Description	FY 10	FY 11	FY 12	FY 13	Total
16-500141	Personal Serv.-Non-Classified	3,205.00	50,954.00	59,234.00	61,513.00	174,906.00
20-500236	Current Expenses	364.00	31,753.00	36,456.00	37,912.00	106,485.00
22-500248	Rents & Leases Other Than State	136.00	2,183.00	2,249.00	2,316.00	6,884.00
30-500310	Equipment New/Replacement	0.00	3,257.00	0.00	0.00	3,257.00
40-500800	Indirect Costs	1,359.00	28,879.00	33,169.00	34,882.00	98,289.00
41-500801	Audit Fund Set-Aside	6.00	9,616.00	184.00	194.00	10,000.00
42-500620	Additional Fringe Benefits	271.00	4,301.00	4,999.00	5,192.00	14,763.00
48-500293	Contractual Maint-Build&Grounds	6.00	95.00	98.00	101.00	300.00

49-500420	Transfers to Other State Agencies	2.00	35.00	36.00	37.00	110.00
60-500601	Benefits	1,060.00	35,037.00	41,857.00	45,816.00	123,770.00
70-500704	In-State Travel	50.00	2,925.00	2,925.00	2,925.00	8,825.00
72-500573	Grants - Federal	0.00	936,535.00	0.00	0.00	936,535.00
80-500712	Out-of-State Travel	0.00	2,400.00	2,514.00	2,630.00	7,544.00
102-500731	Contracts for Program Services	0.00	8,508,332.00	0.00	0.00	8,508,332.00
Totals		6,459.00	9,616,302.00	183,721.00	193,518.00	10,000,000.00

Source of Funds						
Class	Description	FY 10	FY 11	FY 12	FY 13	Total
000-407995	Federal Funds	6,459.00	9,616,302.00	183,721.00	193,518.00	10,000,000.00
Totals		6,459.00	9,616,302.00	183,721.00	193,518.00	10,000,000.00

EXPLANATION

The New Hampshire Retrofit Ramp-Up Program grant's funding is provided by ARRA through the U.S. Department of Energy (DOE) beginning in SFY2010 for a duration of three years. The Recovery Act is intended to preserve and create jobs, promote the nation's economic recovery, and assist those most impacted by the recession.

The Beacon Communities Project is a concept to hyper-invest resources into a community to accomplish lasting environmental, social and economic benefits across the entire community's infrastructure, with a goal of creating shining examples, or "beacons", of sustainability. The plan is to initiate this approach in three communities and then continue to expand the approach to other communities across the state over time as cost savings and benefits are demonstrated. The Department of Energy's Retrofit Ramp-up Program will serve to advance one goal of the Project which is to accomplish massive energy reductions within existing buildings by retrofitting them to be more energy efficient.

The Beacon Communities Project aims to augment existing programs with private capital, individual commitment, and future funding opportunities to encourage residences and the private sector to take greater action at improving the energy efficiency of their homes and businesses. The concept is to use a community-based approach in order to generate greater participation in these types of programs and to use that experience to replicate what is learned in other communities over time. The DOE Retrofit Ramp-up award will be a jumpstart to the overall Beacon Communities Project with our first three "beacon" communities.

This request is **RETROACTIVE** due to OEP not receiving the grant award until June 1, 2010 for which its staff has been required to provide work and for which the grant award allows for a "lookback" period commencing March 30, 2010.

Funds are requested for the following purposes:

Class 016 - Personal Serv.-Non-Classified	For 100% of funding of a new Program Manager position totaling \$136,584
	For 5% of funding of an existing Director position totaling \$12,275
	For 10% of funding of an existing Energy Policy Analyst position totaling \$18,958
	For 5% of funding of an existing Grants Manager position

	totaling \$7,089
Class 020 - Current Expenses	To cover supplies costs such as telephone, postage, paper, as well as the state car, OIT costs
Class 022 - Rents & Leases Other Than State	To cover proportionate share of office space rental costs and photocopier costs for related staff
Class 030 - Equipment New/Replacement	For PCs and office seating for staff
Class 040 - Indirect Costs	To cover OEP's share of indirect costs based on its current Indirect Cost Rate
Class 041 - Audit Fund Set-Aside	To cover OEP's share of Audit Set-Aside costs (0.1% of total Federal funds)
Class 042 - Additional Fringe Benefits	To cover OEP's share of post-retirement benefits costs for related staff
Class 048 - Contractual Maint-Build & Grounds	To cover proportionate share of janitorial and cleaning costs for related staff
Class 049 - Transfers to Other State Agencies	To cover proportionate share of Employee Assistance program costs for related staff
Class 060 - Benefits	To cover proportionate share of benefits for related staff
Class 070 - In-State Travel	To cover anticipated in-state travel costs for related staff
Class 072 - Grants - Federal	To cover grants to be distributed to towns which meet the program's criteria
Class 080 - Out-of-State Travel	To cover anticipated out-of-state travel costs for related staff
Class 102 - Contracts for Program Services	To cover a contract with Community Development Finance Authority per the terms of the grant award

The Office of Energy and Planning is responsible for administering New Hampshire's Retrofit Ramp-Up Program grant. Please see the attached Supplement for additional information on the criteria, objectives and impact of the award.

In the event that the Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,

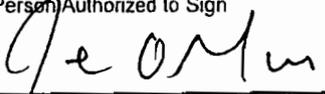


Joanne O. Morin
Director

JOM/JC/DMR:dmr
Enclosure

Fiscal 06/17/10
G&C 06/23/10

ASSISTANCE AGREEMENT

1. Award No. DE-EE0003576		2. Modification No.	3. Effective Date 06/01/2010	4. CFDA No. 81.128
5. Awarded To EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: MEGHAN K. MCPHERSON 4 CHENELL DRIVE CONCORD NH 033018521		6. Sponsoring Office Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401		7. Period of Performance 06/01/2010 through 05/31/2013
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other	9. Authority PL 110-140, EISA 2007 PL 111-5, Recovery Act 2009		10. Purchase Request or Funding Document No. 10EE004742	
11. Remittance Address EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: MEGHAN K. MCPHERSON 4 CHENELL DRIVE CONCORD NH 033018521		12. Total Amount Govt. Share: \$10,000,000.00 Cost Share : \$0.00 Total : \$10,000,000.00		13. Funds Obligated This action: \$10,000,000.00 Total : \$10,000,000.00
4. Principal Investigator Eric Steltzer Phone: 603-271-1098		15. Program Manager Carolyn C. Elam Phone: 303-275-4953		16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393
17. Submit Payment Requests To		18. Paying Office OR for Golden U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 4517 Oak Ridge TN 37831		19. Submit Reports To See Attachment #3
20. Accounting and Appropriation Data				
21. Research Title and/or Description of Project RECOVERY ACT: EECBG- NEW HAMPSHIRE BEACON COMMUNITY PROJECT				
For the Recipient		For the United States of America		
22. Signature of Person Authorized to Sign 		25. Signature of Grants/Agreements Officer Signature on File		
23. Name and Title JOANNE O MORIN Director		24. Date Signed 6-1-10	26. Name of Officer Karen L. Bahan	27. Date Signed 06/01/2010