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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COMMUNITY BASED CARE SERVICES

129 PLEASANT STREET, CONCORD, NH 03301

603-271-9410 1-800-852-3345 Ext. 9410

Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Nicholas A. Toumpas
Commissioner

Nancy L. Rollins
Associate Commissioner

December 13, 2012

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

RETROACTIVE

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Community Based Care Services to **retroactively** amend an existing Agreement (Purchase Order #1022632) with New Hampshire National Alliance on Mental Illness (NAMI NH), vendor number 166630-B001, to continue developing a statewide comprehensive Strategic Plan to improve the mental health of children and youth with serious emotional disturbances and their families, by extending the completion date from September 30, 2012 to June 30, 2013, with no additional cost, effective retroactive October 1, 2012. The original contract was approved by Governor and Executive Council on April 18, 2012 (Item #70). Funds to support this request are available in the following account with authority to adjust amounts if needed and justified between State Fiscal Years.

05-95-95-958010-0833 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, COMMUNITY BASED CARE SERVICES, SYSTEM TRANSFORMATIONS FOR YOUTH
100% FED

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2012</u>	<u>FY 2013</u>
102-500732	Contracts for Program Services	95800833	\$153,303.00	\$127,601.00

EXPLANATION

The purpose of this request is to retroactively amend an existing Agreement with NAMI NH to assist the Division of Community Based Care Services and the Children's Behavioral Health Collaborative steering committee with the development of a statewide, comprehensive Strategic Plan to improve the mental health of children and youth with serious emotional disturbances and their families. The strategic plan is grounded in knowledge and best practices in the field and utilizes systems of care values, principles and strategic framework. It will include actionable recommendations for improving and expanding services to children and youth from birth to age 21 and their families. This request is retroactive because the Division was waiting for the Substance Abuse and Mental Health Services Administration approval of the no-cost extension request. The approval was received on November 29, 2012.

The current array of children's mental health services is fragmented, often times costly and not always outcome based. Families are frequently unhappy with the array and/or availability of services. In order to truly improve the system, a clear roadmap to improvement is necessary. This Strategic Plan will serve as that roadmap. The Children's Behavioral Health Collaborative, a cross-systems collaborative of child-serving agencies, community

Her Excellency, Governor Margaret Wood Hassan

and the Honorable Council

December 13, 2012

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providers and stakeholders, and family organizations will utilize the Strategic Plan to create sustainable infrastructure changes across state-level systems to better serve this population.

This no cost extension request will allow DHHS to complete and finalize the Strategic Plan for children's mental health services. Much work has been done but additional time is requested in order to complete the project and have the strongest possibility of success. DCBCS and the Children's Behavioral Health Collaborative approached the project with determination to be collaborative, inclusive and respectful of all stakeholder input. This process can assure that the plan is truly representative of New Hampshire's citizens but is time consuming. Gaining robust citizen and consumer input during the summer months proved to be particularly challenging.

The work to date has included the convening of a joint partnership between the Children's Behavioral Health Collaborative and the New Hampshire Health and Equity Partnership; the completion of citizen focus groups from diverse populations from across the State; feedback on the Strategic Plan from both families and youth as well as stakeholder groups; consultation regarding innovative financing mechanisms for the identified population; and consultation regarding research-based framing and social marketing on strategies to improve the delivery and outcomes of mental health services to high-need children/youth and their families.

NAMI NH was selected through a competitive bid process. A request for proposals was posted on the Department of Health and Human Services website from January 30, 2012 to February 17, 2012. Two proposals were submitted for consideration. The six member evaluation committee, following the criteria listed in the Request For Proposals, scored NAMI substantially higher with 414 points out of a possible 500. NAMI NH has the demonstrated ability to bring together diverse parties to reach a common goal. The Bid Summary is attached.

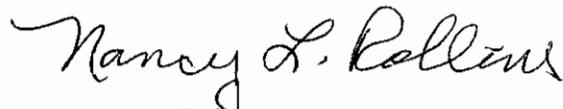
Should the Governor and Executive Council determine to not authorize this agreement, the momentum to transform our children's mental health service delivery system will be significantly impaired. The progress and collaborative work to date of public systems, family organizations and community providers will likely dissipate as a return to the status quo manifests itself. The opportunity to improve outcomes for New Hampshire's children and youth, and their families, may be lost

Area served: statewide.

Source of funds: 100% Federal Funds.

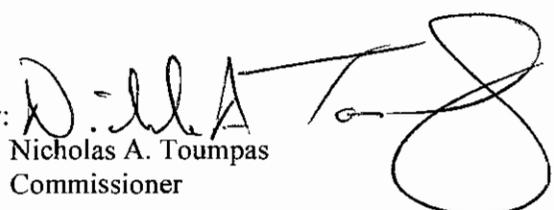
In the event Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner

AMENDMENT

This Agreement (hereinafter called the "Amendment") dated this 21st day of December 2012, by and between the State of New Hampshire acting by and through its Division of Community Based Care Services of the Department of Health & Human Services (hereinafter referred to as the "Division") and the National Alliance on Mental Illness, New Hampshire (NAMI NH), a non-profit corporation, organized under the laws of the State of New Hampshire, with a place of business at 15 Green Street, Concord, NH (hereinafter referred to as the "Provider").

WHEREAS, pursuant to an agreement (hereinafter called the "Agreement"), dated 18th day of April 2012, the Provider agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the Division of certain sums as specified therein;

WHEREAS, pursuant to the provisions of Section 18 of the Agreement, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and only after approval of such modification by the Governor & Executive Council, or amendment;

WHEREAS, the Provider and the Division have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows;

1. Amendment and modification of Agreement:

The Agreement is hereby amended as follows:

- 1.1. Amend Section 1.7 of the General Provisions by extending the Completion Date to June 30, 2013.
- 1.2. Amend end dates of all exhibits to June 30, 2013.

2. Effective Date of Amendment:

This Amendment shall take effect on the 1st day of October 2012, or the date of Governor & Executive Council approval, whichever is later.

3. Continuance of Agreement:

Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligation of the parties thereunder shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

STATE OF NEW HAMPSHIRE
Division of Community Based Care Services

By Nancy L. Rollins
Nancy L. Rollins, Associate Commissioner

National Alliance on Mental Illness (NAMI NH)
Name of Corporation

By Kenneth Norton
Kenneth Norton, Executive Director

State of New Hampshire

County of Merrimack

On this the 21 day of December, 2012, before me, Donna Walker, the undersigned officer personally appeared Kenneth Norton who executed the foregoing instrument by signing his/her name.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Donna E. Walker
Notary Public/Justice of the Peace

My Commission expires:

My Commission Expires April 18, 2017
DONNA E. WALKER
Notary Public, State of New Hampshire

Approved by the Office of the Attorney General:

By Jeanne P. Herrick
Jeanne P. Herrick, Attorney

Date 21 Dec., 2012

RFP 12-DHHS-DCBCS-ST4Y-01

System Transformation For Youth

Final Bidder's List

Claudia J. Ferber, M.S.
Director, Child and Family Programs
NAMI NH
15 Green Street
Concord, NH 03301
Phone: 603-225-5359
Cell: 603-731-8518
Fax: 603-228-8848
E-mail: cferber@NAMINH.org

Jill Reynolds
Manager
Public Consulting Group
148 State Street
Boston, MA 02109
Phone: 617-426-2026
Fax: 617-426-4632
E-mail: jreynolds@pcgus.com
Web: www.PublicConsultingGroup.com

**RFP 12-DHHS-DCBCS-ST4Y-01
System Transformation for Youth**

SCORING SUMMARY

		MAXIMUM POINTS	NAMI-NH SECTION SCORES	PCG SECTION SCORES
EVALUATOR:	SECTION A:	40		
	1		29	21
	2		34	29
	3		33	26
	4		31	25
	5		35	27
	SECTION A TOTAL:			
EVALUATOR:	SECTION B:	35		
	1		20	23
	2		29	29
	3		33	25
	4		31	31
	5		28	24
	SECTION B TOTAL:			
EVALUATOR:	SECTION C:	15		
	1		10	10
	2		12	12
	3		15	12
	4		15	13
	5		14	10
	SECTION C TOTAL:			
EVALUATOR:	SECTION D:	10		
	1		9	8
	SECTION D TOTAL:		9	8
	Evaluator 1 Total		68	62
	Evaluator 2 Total		84	78
	Evaluator 3 Total		90	71
	Evaluator 4 Total		86	79
	Evaluator 5 Total		86	69
GRAND TOTAL:		500	414	359
Evaluator #1:	Nancy L. Rollins, Associate Commissioner			Minus Financial Stability Review
	Division of Community Based Care Services			
	NH Department of Health and Human Services			
Evaluator #2:	Egon Jensen, Administrator			Minus Financial Stability Review
	Children's Mental Health Services			
	Division of Community Based Care Services			
	NH Department of Health and Human Services			
Evaluator #3:	Kelly Capuchino, Medicaid Policy Analyst			Minus Financial Stability Review
	Bureau of Behavioral Health			
	Division of Community Based Care Services			
	NH Department of Health and Human Services			
Evaluator #4:	Tym Rourke, Program Director			Minus Financial Stability Review
	Substance Use Disorders Grantmaking			
	NH Charitable Foundation			
Evaluator #5:	Trinidad Tellez, Director			Minus Financial Stability Review
	Office of Minority Health & Refugee Affairs			
	NH Department of Health and Human Services			
Evaluator #6:	Ann Driscoll, Administrator			Financial Stability Review ONLY
	Division of Community Based Care Services			
	NH Department of Health and Human Services			



National Alliance on Mental Illness

NAMI New Hampshire

CERTIFICATE OF VOTE

I, **Mary Ellen Forrestall-Nicholls**, do hereby certify that:

1. I am the duly elected **Secretary** of **NAMI NH**.
2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the Corporation duly held on **November 15, 2012**:

Resolved: That this Corporation enter into a contract with the State of New Hampshire, Department of Health and Human Services, relative to the System of Care Expansion Implementation Grant for the **provision of deliverables defined by the contract**.

Resolved: That the **Executive Director** is hereby authorized on behalf of this Corporation to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable or appropriate.

3. The forgoing resolutions have not been amended or revoked, and remain in full force and effect as of the **15th** day of **November, 2012**.
4. **Kenneth C. Norton** is the **Executive Director** of the Corporation.

Mary Ellen Forrestall-Nicholls

STATE OF NEW HAMPSHIRE

County of Memmick

The foregoing instrument was acknowledged before me this 15th day of November, 2012 by Mary Ellen Forrestall-Nicholls.

Patricia A. Marden

PATRICIA A. MARDEN, Notary Public
My Commission Expires August 8, 2017

Commission Expires: 8-8-17

Find Help, Find Hope

NAMI New Hampshire • 85 North State Street • Concord, NH 03301

InfoLine: 800-242-6264 • Tel. 603-225-5359 • Fax 603-228-8848 • info@naminh.org / www.NAMINH.org

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
NAMI New Hampshire
Concord, New Hampshire

We have audited the statement of financial position of NAMI New Hampshire (a New Hampshire not-for-profit organization) as of June 30, 2011, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of NAMI New Hampshire's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized financial information has been derived from the NAMI New Hampshire's 2010 financial statements and, in our report dated December 13, 2010 we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NAMI New Hampshire as of June 30, 2011, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Peter S. Bralman and Company, P.C.

Concord, New Hampshire
October 19, 2011

NAMI NEW HAMPSHIRE
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2011 AND 2010

ASSETS

	<u>2011</u>	<u>2010</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 835,240	\$ 763,352
Grants receivable	157,206	200,712
	992,446	964,064
PROPERTY AND EQUIPMENT		
Computer equipment	63,856	63,856
Furniture and fixtures	8,261	8,261
Leasehold improvements	17,959	17,959
	90,076	90,076
Less accumulated depreciation	72,148	67,143
	17,928	22,933
OTHER ASSETS		
Investments	84,570	68,923
Security deposit	3,300	3,300
	87,870	72,223
TOTAL ASSETS	\$ 1,098,244	\$ 1,059,220

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 110,036	\$ 72,753
Refundable grant		131,502
TOTAL LIABILITIES	110,036	204,255
NET ASSETS		
Unrestricted	729,321	565,161
Unrestricted-Board designated	84,570	68,923
Temporarily restricted	174,317	220,881
	988,208	854,965
TOTAL LIABILITIES AND NET ASSETS	\$ 1,098,244	\$ 1,059,220

The accompanying notes are an integral part of the financial statements.

NAMI NEW HAMPSHIRE
 STATEMENTS OF CASH FLOW
 FOR THE YEARS ENDED JUNE 30, 2011 AND 2010

	<u>2011</u>	<u>2010</u>
Cash flows from operating activities:		
Change in net assets	\$ 133,243	\$ 113,041
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	5,005	3,808
Decrease (increase) in accounts receivable	43,506	(137,986)
Increase (decrease) in accounts payable and accrued expenses	37,283	(55,503)
(Decrease) increase in refundable grant	(131,502)	131,502
Net unrealized (gains) on investments	<u>(13,959)</u>	<u>(6,341)</u>
Net cash provided by operating activities	73,576	48,521
Cash flows from investing activities:		
Purchase of investments	(1,688)	(1,602)
Purchase of property and equipment	<u> </u>	<u>(12,682)</u>
Net cash (used) by investing activities	<u>(1,688)</u>	<u>(14,284)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	71,888	34,237
CASH AND CASH EQUIVALENTS-BEGINNING OF YEAR	<u>763,352</u>	<u>729,115</u>
CASH AND CASH EQUIVALENTS-END OF YEAR	<u><u>\$ 835,240</u></u>	<u><u>\$ 763,352</u></u>

The accompanying notes are an integral part of the financial statements.

NAMI New Hampshire

Mission Statement

The National Alliance on Mental Illness (NAMI) NH, a grassroots organization of families, consumers, professionals and other members dedicated to improving the quality of life of persons of all ages affected by mental illness or serious emotional disorders through education, support and advocacy.

NAMI NEW HAMPSHIRE

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDING JUNE 30, 2011

(With comparative financial information for 2010)

	Programs				Supporting Services			2011 Total	2010
	Community and Public Policy Relations	Connect Suicide Prevention Project	Public Education	Program Total	Management and General	Fundraising and Development	Total		
Salary and wages	\$ 27,125	\$ 376,340	\$ 381,885	\$ 795,360	\$ 142,782	\$ 42,146	\$ 980,288	\$ 836,408	
Employee benefits	1,157	37,328	52,483	90,946	28,556	4,380	123,882	88,423	
Payroll taxes	2,105	26,342	36,043	64,490	15,354	4,752	84,596	69,192	
	30,387	440,008	480,401	950,796	186,692	51,278	1,188,766	995,023	
Accounting		13	917	930	3,871	35	4,836	4,820	
Audit fees					5,350		5,350	4,500	
Legal fees	250		1,391	1,641	3,758	2,392	7,791	14,103	
Contracted services	1,000	137,695	4,320	143,015	16,384	15,001	174,400	109,845	
Staff development		1,590	191	1,781	75	520	2,376	3,964	
Client services/training	19,155	12,202	67,272	98,629	1,412	371	100,412	68,376	
Occupancy	1,616	16,478	22,688	40,782	3,509	2,372	46,663	45,708	
Office supplies	274	3,557	3,051	6,882	2,229	858	9,969	4,923	
Maintenance	281	2,862	3,940	7,083	610	412	8,105	10,413	
Fundraising	27		1,943	1,970		6,285	8,255	10,221	
Depreciation	169	1,719	2,366	4,254	504	247	5,005	3,808	
Food supplies	453	425	9,387	10,245	4,233	10,109	24,587	23,689	
Equipment rental	261	2,666	4,033	6,960	205	384	7,549	4,533	
Equipment maintenance	300	2,005	3,786	6,091	68	330	6,489	5,542	
Advertising			138	138	1,288		1,426	635	
Printing			3,015	3,015	46	1,609	4,670	3,598	
Telephone and communications	3,431	5,470	9,747	18,848	3,316	1,906	23,870	19,144	
Postage and shipping	407	1,230	3,679	5,316	2,111	543	7,970	6,411	
Staff transportation	672	24,515	29,015	54,202	2,508	1,927	58,637	49,100	
Insurance	267	2,723	3,376	6,366	952	392	7,710	4,134	
In-Kind					11,675		11,675		
Other		198	160	358	1,670		2,028	928	
TOTAL EXPENSES 2011	\$ 58,950	\$ 655,356	\$ 654,796	\$ 1,369,102	\$ 252,466	\$ 96,971	\$ 1,718,539		
TOTAL EXPENSES 2010	\$ 39,407	\$ 438,762	\$ 595,462	\$ 1,073,631	\$ 193,786	\$ 126,001		\$ 1,393,418	

The accompanying notes are an integral part of the financial statements

NAMI NEW HAMPSHIRE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDING JUNE 30, 2011
(With comparative financial information for 2010)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2011 Total</u>	<u>2010</u>
REVENUE AND SUPPORT				
Dartmouth PRC grant	\$ 35,735	\$	\$ 35,735	\$ 72,405
Department of Health and Human Services				
Family Mutual Support Grant	465,413		465,413	495,662
Substance Abuse and Mental Human Services	404,653	35,039	439,692	240,548
Gutin Foundation grant	75,000		75,000	
Endowment for Health grant	29,001		29,001	1,390
NH Charitable Foundation Grant	74,059	80,591	154,650	25,000
Other grant income	51,764	58,687	110,451	170,135
Contributions	52,428		52,428	53,712
NH Charitable Foundation Endowment income	8,171		8,171	8,277
Membership dues	8,279		8,279	9,513
Fundraising	106,561		106,561	94,326
In-kind donations	11,675		11,675	
Interest and dividend income	2,526		2,526	2,926
Training services	318,487		318,487	309,196
Miscellaneous income	19,754		19,754	17,028
Net unrealized gains on investments	13,959		13,959	6,341
TOTAL REVENUE AND SUPPORT	<u>1,677,465</u>	<u>174,317</u>	<u>1,851,782</u>	<u>1,506,459</u>
NET ASSETS RELEASED FROM RESTRICTIONS				
Satisfaction of Grant restrictions	220,881	(220,881)		
	<u>1,898,346</u>	<u>(46,564)</u>	<u>1,851,782</u>	<u>1,506,459</u>
EXPENSES				
Community and Public Policy Relations	58,950		58,950	39,407
Connect Suicide Prevention Project	655,356		655,356	438,762
Public Education	654,796		654,796	595,462
Management and general	252,466		252,466	193,786
Fundraising and development	96,971		96,971	126,001
TOTAL EXPENSES	<u>1,718,539</u>		<u>1,718,539</u>	<u>1,393,418</u>
CHANGE IN NET ASSETS	179,807	(46,564)	133,243	113,041
NET ASSETS-BEGINNING OF YEAR	<u>634,084</u>	<u>220,881</u>	<u>854,965</u>	<u>741,924</u>
NET ASSETS-END OF YEAR	<u>\$ 813,891</u>	<u>\$ 174,317</u>	<u>\$ 988,208</u>	<u>\$ 854,965</u>

The accompanying notes are an integral part of the financial statements.

NAMI NH
Board of Directors
2012-2013

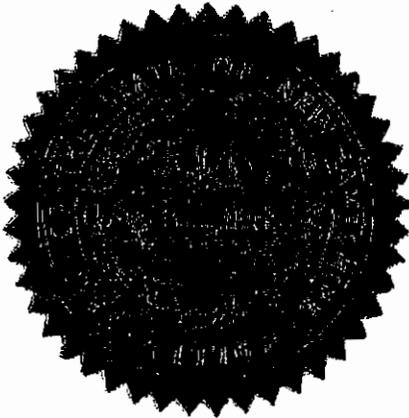
NAME	TOWN	STATE	TELEPHONE
Chet Batchelder*	Nottingham	NH	(603)942-8762
Frances Belcher	Sanbornton	NH	(603)286-7715
Mary Ellen Brooks	Bedford	NH	(603)471-1022
Ann Butenhof	Manchester	NH	(603)644-3431
David Canedy*	Auburn	NH	(603)623-3066
Dr. Steven Cauble	Concord	NH	(603) 228-9209
Richard Chevréfiles	Concord	NH	(603) 224-9077
Mary Ellen Forrestall-Nicholls	Bow	NH	(603) 224-3806
John Fox	Sanbornton	NH	(603) 286-8603
Peggy Gilmour	Hollis	NH	(603) 465-2336
Doug Grant	Franconia	NH	(603) 444-6982
Michele Grennon	New Castle	NH	(603) 436-6351
Suellen Griffin	Grantham	NH	(603) 865-5148
Monique Jevne	New London	NH	(603) 558-0774
Sheila Johnson	Bow	NH	(603) 715-1264
Chet Littlefield	Hollis	NH	(978) 590-8708
Martha McLeod	Franconia	NH	(603) 823-8041
Leslie Melby	Concord	NH	(603) 225-0906
Linda Paquette	Concord	NH	(603) 496-8803
Karen Privé	Franklin	NH	(603) 860-6629
Jonathan Routhier*	Dunbarton	NH	(603) 774-7499
David Sawyer	Durham	NH	(603) 868-1401
Ron White	Boscawen	NH	(603) 934-5373
Richard Wilson	Newfields	NH	(603) 498-9154

***PRESIDENT: Jonathan Routhier; 1ST VICE PRESIDENT: Open; 2ND VICE PRESIDENT: David Canedy
TREASURER: Chet Batchelder; SECRETARY: Mary Ellen Forrestall-Nicholls**

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NAMI NEW HAMPSHIRE is a New Hampshire nonprofit corporation formed September 24, 1982. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 2nd day of April A.D. 2012

A handwritten signature in black ink, appearing to read "William M. Gardner", is written in a cursive style above the printed name.

William M. Gardner
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/16/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425	CONTACT NAME: Pat Mack PHONE (A/C No. Ext): (603) 293-2791 FAX (A/C No.): (603) 293-7188 E-MAIL ADDRESS: pat@esinsurance.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Great American Ins Group</td> <td></td> </tr> <tr> <td>INSURER B: Technology Insurance Co</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Great American Ins Group		INSURER B: Technology Insurance Co		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER A: Great American Ins Group														
INSURER B: Technology Insurance Co														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED National Alliance on Mental Illness, NAMI-NH 85 North State Street Concord NH 03301														

COVERAGES **CERTIFICATE NUMBER:** Cert w/ WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			MAC5464231-11	5/7/2012	5/7/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			MAC5464231-11	5/7/2012	5/7/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			UMB1898607-02	5/7/2012	5/7/2013	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	1698855	10/10/2012	10/10/2013	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability			MAC5464231-11	05/7/2012	05/7/2013	Each occurrence limit \$1,000,000
A	Abuse or Molestation			MAC5464231-11	05/7/2012	05/7/2013	Aggregate limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

SLawrence@dhhs.state.nh.us Division of Community Based Care Services Children's Mental Health Services Attn: Egon Jensen 129 Pleasant Street Concord, NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Pat Mack/PAT <i>Pat Mack</i>
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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF COMMUNITY BASED CARE SERVICES

Nicholas A. Toumpas
Commissioner

Nancy L. Rollins
Associate Commissioner

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9410 1-800-852-3345 Ext. 9410
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 15, 2012

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

PO 1022632

Approved by G+C
Date 4-18-12
Com No. 70

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Community Based Care Services to enter into an agreement with the National Alliance on Mental Illness, New Hampshire (NAMI NH), vendor number 166630-B001, to develop a statewide comprehensive Strategic Plan to improve the mental health of children and youth with serious emotional disturbances and their families, in an amount not to exceed \$280,904.00 effective April 18, 2012, or date of Governor and Executive Council approval, whichever is later, through September 30, 2012. Funds to support this request are available in the following account with authority to adjust amounts if needed and justified between State Fiscal Years.

05-95-95-958010-0833 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, COMMUNITY BASED CARE SERVICES, SYSTEM TRANSFORMATIONS FOR YOUTH

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2012</u>	<u>FY 2013</u>
102-500732	Contracts for Program Services	95800833	\$153,303.00	\$127,601.00

EXPLANATION

The purpose of this request is to assist the Division of Community Based Care Services and the Children's Behavioral Health Collaborative steering committee with the development of a statewide, comprehensive strategic plan to improve the mental health of children and youth with serious emotional disturbances and their families. The strategic plan is grounded in knowledge and best practices in the field and utilizes systems of care values, principles and strategic framework. It will include actionable recommendations for improving and expanding services to children and youth from birth to age 21 and their families.

The current array of children's mental health services is fragmented, often times costly and not always outcome based. Families are frequently unhappy with the array and/or availability of services. In order to truly improve the system, a clear roadmap to improvement is necessary. This strategic plan will serve as that roadmap. The Children's Behavioral Health Collaborative, an inclusive entity of child-serving systems, community providers and stakeholder groups, will utilize the strategic plan to create sustainable infrastructure changes across state-level systems to better serve this population.

NAMI NH will perform the following tasks to assist the Division of Community Based Care Services and the Children's Behavioral Health Collaborative with the strategic plan development:

- Map existing statewide networks of youth with mental health and substance use disorders and their families, identifying geographic statewide gaps and areas where racial, ethnic, linguistic, and sexual minority youth and their families are under-represented;
- Provide technical assistance to assist New Hampshire to develop strategies to reallocate existing resources, maximize the use of existing revenue streams, and consider new opportunities created through legislation to finance the infrastructure changes needed to create a System of Care approach statewide in New Hampshire;
- Create, manage and coordinate a joint subcommittee between the Children's Behavioral Health Collaborative and the NH Health & Equity Partnership;
- Create and begin implementation of a social-marketing plan to generate support for the strategic plan;
- Assist the Division of Community Based Care Services with federal reporting; and
- Provide administrative support to the Children's Behavioral Health Collaborative and its subcommittees.

To measure performance, the Division of Community Based Care Services will carefully monitor the project through time sensitive delivery dates upon which payments will be based. In addition, to ensure adequate representation of the population in need, feedback must be elicited from no less than two hundred (200) youth and families, and no less than six (6) focus groups must be conducted that are regionally disbursed and with culturally diverse representation, that includes the North Country, Seacoast Region, Western parts of the State, and both urban and rural areas.

NAMI NH was selected through a competitive bid process. A request for proposals was posted on the Department of Health and Human Services website from January 30, 2012 to February 17, 2012. Two proposals were submitted for consideration. The six member evaluation committee, following the criteria listed in the Request For Proposals, scored NAMI NH substantially higher with 414 points out of a possible 500. NAMI NH has the demonstrated ability to bring together diverse parties to reach a common goal. The bid summary is attached.

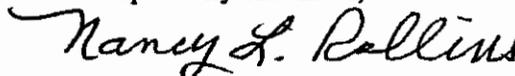
Should the Governor and Executive Council determine to not authorize this agreement, the momentum to transform our children's mental health service delivery system will be significantly impaired. The progress and collaborative work to date of public systems, family organizations, and community providers will likely dissipate as a return to the status quo manifests itself. The opportunity to improve outcomes for New Hampshire's children and youth, and their families, may be lost.

Area served: statewide.

Source of funds: 100% Federal Funds.

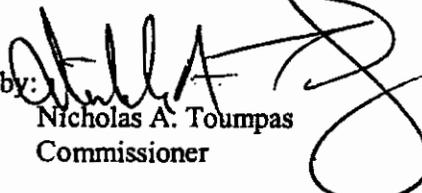
In the event Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner