

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 15-B)



Type or Print all Information Clearly:

Name: Kenneth James Relihan Work Phone No. 271-6151
First Middle Last

Work Address: 101 Pleasant Street, Concord

Office/Appointment/Employment held: Social Studies Consultant

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

RECEIVED

Name of source: _____
First Middle Last

APR 13 2010

Post Office Address: _____

Occupation: _____
NEW HAMPSHIRE DEPARTMENT OF STATE

Principal Place of Business: _____

If source is a Corporation or other Entity:

Name of Corporation or Entity: Franklin Pierce University

Name of Corporate/Entity Representative: Alana Moseley

Work Address of Representative: FPU, Rindge, NH

Value of Honorarium: _____ Date Received: _____ *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* Exact Estimate

Value of Expense Reimbursement: \$73.15 Date Received: 3/25/10 *A copy of the agenda or an equivalent document must be attached to this filing.* Exact Estimate

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:
NH Dept. of Education Site Visit - Teacher Prep Program

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Kenneth J. Relihan
Signature of Filer

4/9/10
Date Filed



**New Hampshire Department of Education and
New Hampshire Council for Teacher Education Site Visit
Sunday, March 7 – Tuesday, March 9, 2010
Schedule**

Sunday, March 7, 2010

- 1:00 p.m.** **Team arrives at Peterson Hall.**
Parking will be available at the top of the hill, beside Peterson Hall. Entry through either door will lead you to the Alumni Lounge, which will serve as the Team workroom for the duration of the visit. A light lunch will be set up in the workroom.
- 1:15 p.m.** **Welcome and Introductions by Co Chairs Barney Keenan and Alan Pardy.**
- 1:30–3:00 p.m.** **Training of reviewers by Bob McLaughlin and Co-Chairs.**
Overview of Review; Overview of Self Assessment; Rubrics; Completion of the Content Area forms etc.
- 3:00 -4:00 p.m.** **Welcome from the Franklin Pierce Education Department.**
Faculty will distribute and review Team members' guidance folders. They will also provide an overview of the program, the visit schedule, and the e-portfolio process.
- 3:00 – 3:15** **Steve April will provide technical assistance.**
This will facilitate on-campus connection to electronic reports and data/document. Guidance will also be provided for accessing the website for Taskstream, containing the e-portfolios of past and present students in all certification programs.
- 3:30 to 4:00** **A walking tour of the campus will be available for those who would like to have a brief tour.**
- 4:00 p.m.** **Team members check into the Woodbound Inn**
Directions will be provided in Team members' folders.
- 5:00 p.m.** **Welcome Reception and Dinner in Pierce Hall**
A short walk from parking will bring the Team to the Emily Flint Campus Center. A gallery of diverse student artifacts will be available for viewing while University administrators, faculty, and Team members informally get acquainted, over wine and snacks.

- 5:45 p.m.** **Greeting from President Birge**
Guests and University representatives will be seated in another section of Pierce Hall. All attendees will be asked to briefly introduce themselves.
- 6:00 p.m.** **Dinner**
Piano will be played by Robert Johnson.
- 8:00 p.m.** **Team Meeting will be held in Alumni Lounge workroom in Peterson Hall**
The Team may reconvene in the Alumni Lounge workroom or retire to Woodbound Inn.

Notes or reminders

Monday, March 8, 2010

- 7:30-9:00 a.m.** **Breakfast will be available at the Woodbound Inn.**
Coffee will be ready by 7am, while breakfast will be served from 7:30-9:00am.
- 8:00-9:00 a.m.** **Team co-chairs will meet with Alana Mosley (certification officer) in the Alumni Lounge workroom.**
Any requests for schedule additions or deletions can be discussed at this time.
- 8:30-12:30 p.m.** **Team members begin review of standards and evidence in Alumni Lounge workroom.**
Team members and co-chairs will receive individualized schedules in their guidance folders. These schedules will include (when available) telephone interviews with alumni and public school administrators, visits to on-campus classes, travel and on-site visits to schools, appointments with administrators or staff, and availability of relevant faculty members.

Student guides from a variety of certification programs will be on hand to serve as “go-fors” or guides. A schedule of student participants will also be available in Team folders.

Snacks will be provided at 9:00 am in the Alumni Lounge workroom.
- 12:30-2:00 p.m.** **Team members lunch with current students from all certification programs in Pierce Hall.**
Freshmen, sophomores, and juniors from all certification programs will be invited to chat with the appropriate Team members. A luncheon buffet will be served, with tables and comfortable seating spaces for people to sit as they dine and converse.
- 2:00-4:30 p.m.** **Team members continue review of standards and evidence in Alumni Lounge workroom.**
Individual schedules in folders...please see 8:30am above.
- 4:30-6:30 p.m.** **Team members dine at a buffet in Pierce Hall.**
The reviewers will be joined by 2009-2010 student teachers, host teachers, cooperating teachers, on-site coordinators, and public school administrators.
- 6:30-7:00p.m.** **Team members will return to the Alumni Lounge for a meeting with Co-chairs.**
Conversations may center on requests or schedule changes for Tuesday.

7:00-7:30 p.m.

Co-chairs will meet with the Franklin Pierce certification officer.
Discussion will center on Team member requests and potential schedule changes for the next day.

Notes or reminders