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FEB 05 2010

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 15-B)

NEW HAMPSHIRE SECRETARY OF STATE

Type or Print all Information Clearly:

Name: Elizabeth Collins  
First Middle Last

Work Phone No. 271-8181

Work Address: special medical services  
129 Pleasant St, Thayer Bldg  
Concord NH 03301

Office/Appointment/Employment held:

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

Name of source:

First Middle Last

Post Office Address:

Occupation:

Principal Place of Business:

If source is a Corporation or other Entity:

Name of Corporation or Entity: National Initiative for Children's Healthcare Quality  
Name of Corporate/Entity Representative: Hillary Anderson  
Work Address of Representative: 30 winter street 6th Floor Boston, MA 02108

Food and/or beverages consumed pursuant to RSA 15-B:6, II with value over \$25.00

Value of Honorarium: N/A Date Received: If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.

Estimate

Value of Expense Reimbursement: \$162.96 Date Received: February 2010

A copy of the agenda or an equivalent document must be attached to this filing.

Exact Estimate

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:

Approx \$1633 paid directly for air fare hotel then #162.96 Reimbursed for expenses (parking food)

This was the third of three learning sessions focused on improving healthcare for children with Epilepsy

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Signature of Filer

Date Filed 2/3/10

9/07

RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301

# Improving the System of Care Collaborative: Learning Session #3

## Albuquerque, NM

### Travel Logistics for Title V (Epilepsy Teams)

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#### Meeting Date/Time/Location

Tuesday, January 26<sup>th</sup>, 2010  
Wednesday, January 27<sup>th</sup>, 2010  
Thursday, January 28<sup>th</sup>, 2010

Arrive in Albuquerque  
8:00am-6:00pm  
8:00am-1:45pm

#### **Hyatt Regency Albuquerque**

330 Tijeras NW  
Albuquerque, New Mexico, USA 87102  
**Reservations:** 1-800-233-1234/402-593-5136  
**Direct:** 505-842-1234  
Check-In Time: 3:00pm  
Check-Out Time: 12:00pm  
Room Rate - \$81/night plus tax

#### Air Travel

Please contact Stewart International Travel, Ltd. to make your flight arrangements. You can do this by calling 617-738-1575 and asking for Roland Sharillo. Please reference "NICHQ ISC Learning Session". This booking process will allow NICHQ to be billed directly for your airfare. **Each invited participant is responsible for making their individual flight reservations with Roland at Stewart Travel.** All participants should plan to depart the hotel no earlier than 2:00pm on Thursday, January 28<sup>th</sup>, unless previously arranged. Please schedule your flights accordingly. **In order to secure the best possible fares, we request that you to book your flight by Friday, December 18<sup>th</sup>.**

#### Lodging

A single occupancy non-smoking room will be reserved for you at the *Hyatt Regency Albuquerque* for the nights of January 26<sup>th</sup> and 27<sup>th</sup>, 2010. The cost of your hotel room plus tax for these nights will be covered. A hotel confirmation number will be forwarded to you prior to the meeting. When you check into the hotel, you will need to provide a credit card for incidentals. **NICHQ will be paying for room and room tax charges only.** **If you are planning to arrive before January 26<sup>th</sup> or depart after January 28<sup>th</sup>, please contact Hillary Anderson.**

#### Ground Transportation

The Hyatt Regency Albuquerque is approximately 11 miles from Albuquerque International Sunport (Airport).

- Shuttle Service  
SUNPORT SHUTTLE (independently operated) \$11.00 one way first person, \$5.00 second person/ \$20.00 Round Trip, \$5.00 second person each way. Please call 505-883-4966 for reservations.
- Taxi  
ALBUQUERQUE CAB CO. Approximate cost \$18.00 to \$20.00 one way from the airport.  
YELLOW CAB CO. Approximate cost \$18.00 to \$20.00 one way from the airport.

#### Reimbursement

NICHQ will be covering your ground transportation and meals not covered at the Learning Session. Keep in mind that we will need itemized receipts of all of your expenses. In addition, please note that alcohol cannot be reimbursed.

#### What to Wear

Dress will be business casual. You may wish to bring a sweater or jacket since the meeting rooms are cold at times.

#### Special Requests & Additional Information

Please let us know if you have any special needs, requests or dietary limitations that we can address to make your participation more enjoyable.

Please contact Hillary Anderson, 617-391-2706 or [handerson@nichq.org](mailto:handerson@nichq.org) with these requests by December 21<sup>th</sup>, 2009.