

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 15-B)



Type or Print all Information Clearly:

Name: Kenneth James Relihan Work Phone No. 603-271-6151

Work Address: 101 Pleasant Street, Concord, NH 03301

Office/Appointment/Employment held: Social Studies / World Language Consultant

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

Name of source: \_\_\_\_\_

Post Office Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Principal Place of Business: \_\_\_\_\_

If source is a Corporation or other Entity:

Name of Corporation or Entity: East Conn

Name of Corporate/Entity Representative: Adele Swart

Work Address of Representative: 376 Hartford Turnpike, Hampton, CT 06247

Value of Honorarium: \_\_\_\_\_ Date Received: \_\_\_\_\_ If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate. [ ] Exact [ ] Estimate

Value of Expense Reimbursement: \$91.80 Date Received: 2/23/07 A copy of the agenda or an equivalent document must be attached to this filing. [x] Exact [ ] Estimate

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:

Attendance at monthly CAN Board of Directors meetings.

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Signature of Filer: [Handwritten Signature]

Date Filed: 2/23/07

5/06

RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301

Minutes of APIP Directors' Meeting  
January 24, 2007  
College Board Office, Waltham, MA

In attendance: Noel Bryant, Judi Keeley, Jeanne Purcell, Ken Relihan, Richard Salus, Adele Swart, Susan Whelittle

- Site updates: Ken Relihan has recruited Laconia Memorial Middle School for 2007-08. Laconia will be using SpringBoard ELA. (note: this has changed to math). ALT school's site coordinator has resigned due to personal difficulties and Ken will work with ALT and his associates in Nashua to find a replacement. Ken will also encourage the vertical team as a bridge for ALT's teachers to collaborate with Nashua's high schools.
- Noel has met with three VT schools and expects responses in the next few weeks. One school is in proximity to NY and sends its students there to attend high school. The APIP Directors agreed that College Access Now: A New England Response follows the child so that it is not a problem.
- Richard and Susan received a call during our meeting that Ware will also become a participating school. Ware will be implementing SpringBoard math. Rogers Middle School in Boston will be using AVID. The Directors approved a request from Judy Berkowitz to send her Boston's Rogers School site coordinator, who also is the AVID teacher, to PATH training in advance of Summer Institute so that he will be better prepared for first year implementation.
- The job descriptions for case studies and data collection were approved. Each school will provide two case studies of a girl and boy student representative of their population. Due to their unique population, ALT will provide 6-8 case studies. These are due by March 15<sup>th</sup>.
- An increase in stipend for data collection will be reevaluated later in the year.
- The schedule for the College Board Forum was distributed and appropriate changes were made to the hotel reservations. Any registration forms and requests for payment received from the College Board are to confirm that you have been registered; the fees will be directly paid by P.O. for all our attendees. The New England faculty will be meeting on Saturday and Sunday in Salon A and the Boston University room. If anyone wishes to visit or just say hello, please check the schedule for their meeting times.

- Much discussion centered on the March sustainability conference. Adele will contact Michael Thomas to get the names of the individuals in each state who are liaisons to the PreK-16 Council so that they may also be invited. Schools which will be participating in CAN next year are welcomed to invite people they see are critical for support. Gearup or Talent Search might also have people valuable for contributions to the conference. **Please send Adele necessary information if you wish to invite additional participants as hotel reservations must be confirmed by the end of February.**
- **Directors are encouraged to send Adele the names of people who would be appropriate for a brief pre-interview within the next two weeks.**
- Data collection summaries were distributed to Directors to show the status of each site's accuracy and completion. **Directors are asked to work with coordinators to get this information corrected if there are areas which are highlighted showing discrepancies.**
- Jeanne informed the Directors that her report to the feds is due May 1<sup>st</sup>. It is hoped that there will be some carryover funds to sustain schools in the 2008-09 year.
- The vertical team workshops will be held in Worcester on Feb 1<sup>st</sup> for Math and Feb. 2<sup>nd</sup> for ELA. Both will be well attended although the list of participants has not been finalized. A discussion about the format for the curriculum revision was discussed and it was decided that each school should use the template approved by its district. Schools which are coming on board will be offered vertical team workshops in the spring.
- It was suggested that the lesson plans developed through the vertical team work could be shared between schools and made available for all sites to use if appropriate. Noel suggested that CAN develop a grant website on which these and other documents could be shared. Meeting agendas and minutes, quarterly reports, a café for site coordinators could be included. Some links could be available to the public and some accessible with login and password. A CAN website would allow more collaboration in a variety of ways.

- Because many people make summer commitments, an **August 22 meeting** for the APIP Directors was scheduled; the September meeting will be on **September 21**. A meeting with site coordinators and APIP Directors will be on **Oct. 26<sup>th</sup>**.
- **Please note that a March meeting has been scheduled for Wed., March 28 in Waltham. We will meet again in Newport on Thursday, March 29<sup>th</sup> for dinner and the sustainability conference in Friday, March 30<sup>th</sup>. If you are traveling and wish reservations in Newport for Wed. eve please let Adele know. Noel will be there alone!**
- **Please bring your calendars to Boston for the Tuesday meeting, Feb 13<sup>th</sup>. We will try to establish meeting dates for the next school year. The Board has approved joint meetings with site coordinators on alternating months. We have scheduled Sept. 20<sup>th</sup> for site coordinators and Sept. 21<sup>st</sup> for APIP Directors and Oct. 26<sup>th</sup> for the meeting with both groups. Please add the date to your calendar.**
- Directors were asked to brainstorm the ways the CAN grant has brought about change and to consider needs for the grant. A list is attached.

Successes and Needs for  
*COLLEGE ACCESS NOW* Sites  
 APIP Directors' Meeting  
 January 24, 2007

**SUCCESSSES**

Camaraderie and collaborative climate

Extensive and successful Professional Development

**NEEDS**

Time

More work with state departments to value CAN initiative

Organization and cooperation  
of EASTCONN staff

Opportunity to get beyond state  
(teachers, state directors, coordinators)

Ability to sharpen thinking with group  
collaboration

APIP directors model collaboration for schools

Capacity to change provincial thinking

Development of close relationship with  
College Board and AVID

Connecting CAN with other  
state initiatives

Interpreting data (numbers  
are not the whole story)

Short intervention time. Is  
significant growth possible in  
two years?

Sustainability

Challenges to change entire  
culture